

**EMPLOYMENT NOTICE
WALLER COUNTY SHERIFF'S OFFICE**

POSITION: VEHICLE MAINTENANCE SENIOR MECHANIC

GENERAL JOB DESCRIPTION:

DUTIES AS ASSIGNED DEPARTMENT HEAD

ASSIGNMENT WILL INCLUDE THE FOLLOWING RESPONSIBILITIES:

- Major and minor repairs.
- Diagnosing to determine proper repairs.
- Scheduling workloads for efficiency.
- Maintaining tools and equipment.
- Following maintenance schedules.
- Reporting major issues.
- Performing work in a safe and timely manner.
- Up to date training on new vehicles and equipment.
- Other duties as assigned by Maintenance Director, Sheriff and or Chief Deputy.

QUALIFICATIONS:

- VALID TEXAS DRIVER LICENSE
- ABILITY TO INTERACT WITH ALL PERSONS AND OFFICIALS IN A PROFESSIONAL MANNER
- POSSESS COMPUTER SKILLS TO MAKE INFORMATION AND DATA ENTRIES.
- MUST BE ABLE TO STAND FOR EXTENDED PERIODS OF TIME AND LIFT A MINIMUM OF 40 LBS
- ASE CERTIFICATIONS PREFERRED

SALARY & BENEFITS

STARTING AT \$29.00 PER HOUR + HEALTH INSURANCE, RETIREMENT PLAN, LONGEVITY PAY, SICK PAY, VACATION & HOLIDAY.

APPLICATIONS:

APPLICATIONS MUST BE RECEIVED BY MAIL, FAX OR IN PERSON. ALL APPLICANTS MAY NOT BE INTERVIEWED. APPLICATIONS WILL BE ACCEPTED UNTIL POSITION IS FILLED.

SUBMIT APPLICATIONS TO:

ATTENTION: Lieutenant E. Braune
100 R. Glenn Smith Dr
Hempstead, TX 77445
E.Braune@wallercounty.us
Phone: 979-826-8282 Fax # 979-826-7781