

The Waller County Elections Office is accepting applications for the position of **DEPUTY VOTER REGISTRAR – ADMINISTRATIVE ASSISTANT**. The Elections Administrator conducts all Federal, State and County elections for Waller County as well as contract services for all local entities and districts. The Elections Office/Administrator also serves as Voter Registrar by providing registration and maintenance of all voter files.

Job Description and Elections Employment Application can be found on the Waller County website under EMPLOYMENT. Please return completed application and all required paperwork IN ONE EMAIL to c.eason@wallercounty.us.

Applicants must submit the following:

- Cover letter
- Resume
- List of 3 references
- Elections Employment Application

RESIDENCY: Applicants must be a resident of the State of Texas and Citizen of the United States.

TX DRIVERS LICENSE: Applicants must hold a current and valid driver license.

The position will remain open until filled.

Waller County is an equal Opportunity employer and does not discriminate based on race, color, religion, age, sex or handicap.

NOT ALL APPLICANTS WILL BE INTERVIEWED