

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – AUGUST 3, 2016**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 3<sup>rd</sup> day of August 2016 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:03 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Russell Klecka, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT** – None

**CONSENT AGENDA (2-6 Items)**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – July 27, 2016 Regular Session

3. **Request by County Treasurer for approval of payroll.**

4. **Request to approve payment on the following:**

(a) \$2,887.00 for Invoice # AH012364 to Harris County Treasurer from line item 125-423-540702 [Autopsy].

5. **Discuss and take action to approve the transfer of fixed assets from the Elections Department to the IT Department.**

6. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

Motion to **approve** consent agenda items #2-6 by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

## COUNTY JUDGE

7. **Presentation** of Appreciation to Orval Rhoads, retired County Engineer.  
**No action required.**
8. **Presentation** of collection report by Otilia Gonzales of Perdue Brandon Fielder Collins & Mott LLP on delinquent taxes and fine and fee collection.  
**No action required.**

## DISTRICT CLERK

9. Discuss and take action to approve lease agreement with Documation for a Ricoh C440DN Color Printer at a rate of \$154.77 per month from line item 126-667-581515 [District Clerk Technology Fund] for the remainder of 2016 and from line item 125-417-545510 [District Clerk Equipment Rent/Lease] beginning January 2017.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

10. Discuss and take action to renew contract with DataBank IMX for preservation and digitization of District Clerk's oldest bound volumes of records as per proposal. \$7,800.00 to be taken from line item 128-000-451308 [Records Management and Preservation Fund/ RPF/DigitilizingDC].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## CONSTABLE, PRECINCT 2

11. Discuss and take action to approve payment of \$1,161.00 for Invoice # 00962 to Stealth Communications from line item 125-512-581810 [Constable #2 Equipment].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

12. Discuss and take action to approve transfer of \$2,322.00 from line item 125-411-569600 [Contingency] to line item 125-512-581810 [Constable #2 Equipment].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## COUNTY CLERK

13. Discuss and take action to draw three (3) public members and three (3) alternate members to serve on the 2016 Salary Grievance Committee.

Members Drawn:

1. Wanda Miller White in Brookshire

2. Chandra C. Adams in Prairie View

3. MaryAnn McDaniel in Hockley