

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – JULY 20, 2016**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 20<sup>th</sup> day of July 2016 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Russell Klecka, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

**PUBLIC COMMENT** – None

**CONSENT AGENDA (2-6 Items)**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – July 13, 2016 Regular Session

3. **Request by County Treasurer for approval of payroll.**

4. **Request to approve payment on the following:**

(a) \$35.00 for Invoice # 025-161240 to Tyler Technologies, Inc. from line item 119-429-581817 [Technology Enhancements] for Eagle Quick Docs.

(b) \$2,737.50 for Invoice # 107180 to Fritz, Byrne, Head & Fitzpatrick, PLLC from line item 125-411-540300 [Legal] Pintail Landfill.

(c) \$100.00 for Invoice to Texas Comptroller of Public Accounts from line item 125-411-562300 [County Organizational Dues] for State of Texas  
CO-OP annual membership fee.

(d) \$3,500.00 for Invoice # 201606908 to LJA Engineering, Inc. from line item 125-411-545001 [Maintenance Contracts] for Waller County LUKE.

(e) \$100.00 for Invoice # 201606909 to LJA Engineering, Inc. from line item 125-411-545001 [Maintenance Contracts] for Waller County Monthly Management Services.

(f) \$20,000.00 for Invoice # 1618 to Waller County Economic Development as allocated in the 2016 Budget from line item 125-411-547200 [Economic Development].

(g) \$7,500.00 for Invoice # 04442 to Brazos Valley Council of Governments as allocated in the 2016 Budget from line item 125-525-546900 (BVCOG).

5. Request by County Engineer to approve a Utility Permit for San Bernard Electric Coop. Inc. for Brumlow Road.
6. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve consent agenda items #2-6** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## **COUNTY JUDGE**

7. Discuss and take action to approve Burn Ban.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## **ECONOMIC DEVELOPMENT**

8. Discuss and take action to publish notice of a public hearing for Texas Community Development Program Grants.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## **COUNTY ENGINEER**

9. Discuss and take action to approve the purchase of 4 scanners not to exceed \$1,200.00 each from line item 114-427-545512 [County Records Preservations] for the Environmental Department (2), Fire Code Department (1), and Road and Bridge Department (1).

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

10. Discuss and take action to transfer \$4,000.00 from line item 110-530-547518 [Engineering Expenses] to line item 110-524-563000 [Training and Conference Expense].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

- 11. Discuss and take action to approve the advertising for the establishment of speed limit and the installation of speed limits signs on the following road:

- Wilson Road - Entire Length – of 35 mph

Advertising to be posted in the following newspaper of general circulations: News Citizen, payment for advertising to be funded from line item 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of Commissioners’ Court on August 24, 2016.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

- 12. Discuss and take action to appoint Yancy Scott, P.E. as Waller County Flood Plain Administrator, effective August 1, 2016.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

**MISCELLANEOUS**

- 13. Discuss and take action to set the salary and cell phone allowance for Yancy Scott as County Engineer at the currently budgeted hourly rate and cell phone allowance for the County Engineer position.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

- 14. **Spread** upon the minutes Yancy Scott’s acceptance of the offer for the County Engineer position.

**No action required.**

- 15. Discuss and take action to approve payment to Hills Construction for \$97,830.61 from line item 600-600-587520 [Community Center].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

**EXECUTIVE SESSION**

- 16. Consultation with District Attorney about pending or contemplated litigation pursuant to Government Code Section 551.071.

Court **convened** to Executive Session at 9:24 a.m.

Court **reconvened** from Executive Session at 10:06 a.m.

17. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**No action taken from Executive Session.**

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

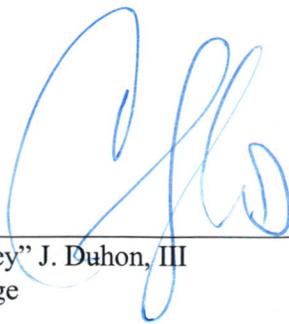
*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

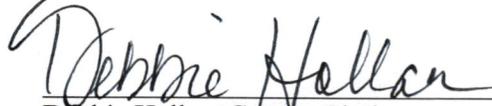
Meeting was **ADJOURNED** at 10:07 a.m.

**APPROVED** this the 27<sup>th</sup> day of July 2016.



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Carbett "Trey" J. Duhon, III  
County Judge

ATTEST:



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Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas

