

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – JUNE 1, 2016**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 1<sup>st</sup> day of June 2016 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Russell Klecka, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Stephanie Tompkins, Deputy County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

**PUBLIC COMMENT**

1. Tracy Sebesta commented on the recent floods and displacement of residents.
2. Stacie Villareal suggested residents with water wells to have their water tested due to the recent flooding events.

**CONSENT AGENDA (2-4 Items)**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – May 25, 2016 Regular Session
3. **Request to approve payment on the following:**
  - (a) \$1,602.74 for Invoice # 2016-1 to Royal Independent School District from line item 125-411-542600 [Utilities] for office space rental and electrical cost reimbursement.
  - (b) \$1,000.00 for Invoice # NRDD-0001784-LE to Texas Association of Counties from line item 125-411-1560300 [INS Equip/ Build/ PUB Liab] for Deductible payment.
4. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

Motion to **approve** consent agenda items #2-4 by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**COMMISSIONER PRECINCT 3**

5. **Introduction** of David Allen, newly elected Mayor for the City of Prairie View.  
No action required.

**JUSTICE OF THE PEACE, PRECINCT 1**

6. Discuss and take action to approve the transfer of \$1,500.00 from line item 125-418-581800 [Furniture & Equipment] to line item 125-418-563000 [training & conference] to cover expenses for Judge Karisch, Brandy Smith, and Samantha Snyder to attend the JPCA 2016 Conference in San Antonio.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

7. Discuss and take action to approve the following payments from line item 119-429-581817 [Justice Court Technology Fund] for JPCA Annual Conference expenses:
- \$225.00 to Texas Association of Counties for registration fees; and
  - \$910.68 to Hotel Indigo San Antonio RiverWalk for lodging.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**JUSTICE OF THE PEACE, PRECINCT 3**

8. Discuss and take action to approve the following payments from line item 119-429-581817 [Technology Enhancements] for Judge Marian Elaine Jackson to attend the JPCA 2016 Annual Conference in San Antonio:
- \$200.00 to Texas Association of Counties for registration fees; and
  - \$602.43 to Wyndham San Antonio Riverwalk for lodging.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**TAX ASSESSOR COLLECTOR**

9. Discuss and take action to authorize the County Judge to sign one tax resale Deed for the private tax resale of one property currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

## LIBRARY

10. Discuss and take action to transfer fixed assets from the Waller County Library Brookshire-Pattison to the IT Department.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

11. ~~Discuss and take action to make the following transfers to line item 125-537-536600 [Donation/ Library]:~~

~~- \$360.00 from Summer Reading Donation money; and~~

~~- \$2,500.00 from Texas Book Festival Grant money.~~

**Item WITHDRAWN.**

## COUNTY ENGINEER

12. Award bids for: Rental of Asphalt Reclaimer.

Motion to **award** bid to R.B. Everett & Co by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

13. Discuss and take action to authorize the County Judge to sign an acceptance agreement with Certified Payments for the Road and Bridge Department to accept credit card payments through Certified Payments.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

14. Discuss and take action to approve a variance request to the Waller County Subdivision Regulations from Tim Phelan.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

15. Discuss and take action to approve the transfer of \$5883.00 from line item 110-530-59000 [Bridge Replacement] to line item 110-524-581800 [Furniture & Equipment].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

## MISCELLANEOUS

16. Open and Award Bid for Brown County Land Lease.

Motion to **accept** bid submitted by Mr. Prince by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

17. ~~Discuss and take action to approve payment to Hills Construction for \$108,000 from line item 600-600-587520 [Community Center].~~ **Item WITHDRAWN.**
18. Discuss and take action to approve Additional Services Request for Johnston Engineering to make additional field observation visits to the Community Center.  
Motion to **approve** by Commissioner Amsler, seconded by Commissioner Klecka and to compensate back from May 1<sup>st</sup>, 2016 @ \$700.00 per visit.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

## EXECUTIVE SESSION

19. Consultation with District Attorney about pending or contemplated litigation pursuant to Government Code Section 551.071.

Court **convened** to Executive Session at 10:19 a.m.

Court **reconvened** from Executive Session at 10:52 a.m.

20. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**No action taken from Executive Session.**

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

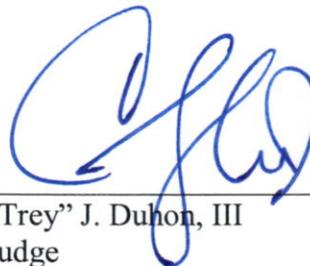
Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:52 a.m.

**APPROVED** this the 8<sup>th</sup> day of June 2016.



Carbett "Trey" J. Duhon, III  
County Judge

ATTEST:

Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners  
Court of Waller County, Texas

By:   
Stephanie Tompkins, Deputy County Clerk

