

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – FEBRUARY 4, 2015

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 4th day of February 2015 at its meeting place in the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Presiding Judge, Waller County Commissioner Jeron Barnett at 9:00 a.m. with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3 – *Presiding Judge*
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Absent: Carbett "Trey" J. Duhon III, County Judge

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

2. **Approval of the minutes – None**

No action required.

PUBLIC COMMENT

1. Commissioner Jeron Barnett reminded public of Town Hall Meeting to be held tonight in Monaville, FM 1887 at the County Annex starting at 6:00 p.m.
2. Ray Rogers addressed the court regarding concerns with a water bill and Allens Creek Reservoir that's been put on hold till 2024.

PROCLAMATION

3. **Discuss and take action to approve Proclamation observing February as Black History Month.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

(Commissioner Justin Beckendorff read Proclamation)

CONSENT AGENDA (4-6i Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

4. Request by County Treasurer for approval of payroll.
5. Request by County Treasurer for approval and/or release of securities pledged by First National Bank of Bellville / Waller Branch.
6. Request to approve payment on the following:
 - (a) \$57.48 for Invoice # 124834/1 and \$19.20 for Invoice # 68144/2 for a total of \$76.68 to Hometown Hardware from line item 600-600-587518 [JP #2].
 - (b) \$4,850.00 for Invoice # 12145858 to Waukesha-Pearce Industries, Inc., from line item 600-600-581822 [Equip/Radios & Accessories].
 - (c) \$7,500.00 for Invoice # 03882 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG] 1st quarterly payment.
 - (d) \$875.00 for Invoice #83 to Waller County Glass & Mirror to be paid as follows: \$525.00 from line item 600-600-587518 [JP 2] and \$350.00 from line item 600-600-587519 [JP 3].
 - (e) \$2,250.00 for Invoice # AH008860 to Harris County Treasurer from line item 125-423-540702 [Autopsy].
 - (f) \$940.00 for Invoice to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
 - (g) \$400.00 for Invoice to Post Oak RC&D Area, Inc. from line item 125-411-562300 [County Organizational Dues].
 - (h) \$1,500.00 for Invoice to County Judges & Commissioners Assoc. of Texas from line item 125-411-562300 [County Organizational Dues].
 - (i) Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

7. **Presentation** by Janet LeMelle, Executive Director of the Waller Pregnancy Center on services offered to Waller County citizens.

No action required.

JUSTICE OF THE PEACE, PRECINCT 1

8. Request to approve the payment of \$890.00 to Tyler Technologies for the registration fee for Brandy Smith and Samantha Snyder to attend Odyssey 2015 User Conference March 30-April 1, 2015 in Dallas, Texas. Payment to be taken from line item 119-429-581817 [Justice Court Technology Fund].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 1

9. Request to approve the payment of \$733.06, to Hyatt Regency Dallas for lodging expenses for Brandy Smith and Samantha Snyder to attend Odyssey 2015 User Conference March 30-April 1, 2015 in Dallas, Texas. Payment to be taken from line item 119-429-581817 [Justice Court Technology Fund].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

IT DEPARTMENT

10. Request approval to transfer fixed asset to the Maintenance Department.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

RECYCLE CENTER

11. Request approval to transfer fixed asset to the Maintenance Department.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TAX ASSESSOR COLLECTOR

12. Discuss and approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

SHERIFF

13. Discuss and take action to approve Jail Physician Contract for Inmates in the Waller County Jail.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

14. Recommend the approval to accept the termination letter from Mustang Rental Services for the bid for Construction Equipment Rental, Item No. 1-Asphalt Reclaimer/Stabilizer for 2015.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

- 15. Request approval to advertise for Competitive Bids and payment for advertising to be funded from line item 125-401-544100 [Bid Notices and Printing] for the rental of Asphalt Reclaimer.

Advertising to be posted in the following newspapers of general circulation: *The Hotline Press, Waller Times*, Times Tribune and News Citizen, and payment for advertising to be funded from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion to **amend** item by Commissioner Amsler, seconded by Commissioner Beckendorff by inserting The Hotline Press and Waller Times.

Amendment carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

- 16. Recommend the approval of a Utility Permit for San Bernard Electric Coop., Inc. for the installation of three (3) power poles in the right-of-way of Sunny Side Road.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

- 17. Recommend the approval of a Utility Permit for San Bernard Electric Coop., Inc. for the installation of three (~~3~~) (2) power poles in the right-of-way of Giboney Road.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion to **amend** item by Commissioner Beckendorff, seconded by Commissioner Klecka by striking out (3) and inserting (2).

Amendment carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

- 18. Recommend the approval to purchase one (1) 2015 Ford F-150 Super Crew Cab pickup from Sam Pack’s Five Star Ford utilizing Texas Smart Buy Contract #071-072-AT-2014. The total purchase price is \$26,453.00 and is to be funded from Line Item 110-530-581100 [Construction Equipment] in the Road and Bridge Department Budget.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

- 19. Recommend that the Court accept the application for replat of Houston Oaks, Section 2, Lots 1 through ~~4~~ 10, Reserve A and B, all of Block 1; Lots 1 and 2; by Houston Oaks Venture, LP and authorize the County Engineers Office to issue public notice in the Waller County News Citizen for three consecutive weeks, establish a public hearing for

March 4, 2015 at 9:00 am during the regular session of the Waller County Commissioners' Court.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion to **amend** item by Commissioner Beckendorff, seconded by Commissioner Amsler by striking out 11 and inserting 10.

Amendment carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

20. Discuss and take action to authorize the County Judge to sign the Community Cooperation Statement for the FEMA Flood Study of the Lower Brazos River.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

21. Discuss and take action to add the roads within the Kingsland Blvd. and Pappas Drive, Street Dedication Plat and Willow Creek Farms, Section 1 Plat (excluding Pappas Dr.) into the County Maintained Road Log.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – No

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

ELECTION ADMINISTRATOR

22. Discuss and take action to approve hiring ten (10) temporary part-time workers to assist the EA's office, to be paid from line item 125-434-510046 [Election Workers] cost not to exceed \$15,500.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

23. ~~Discuss and take action authorizing the Elections Administrator to contract with a voter registration consultant at a rate of \$25/hr., not to exceed 12 hours a week for the months of February and March, 2015, to be paid from line item 125-434-540910 [Elections/Prof. Consultant Services] cost not to exceed \$2,500.00~~

Item WITHDRAWN.

24. **Discuss** and consider soliciting RFQ's for a qualified law firm to prepare recommendations for the redrawing of election precinct boundaries pursuant to sec. 42.031 of the Election Code, to be paid from line item 125-434-540910 [Elections/Prof. Consultant Service].

No action required.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

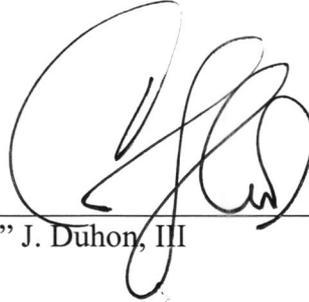
Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:24 a.m.

APPROVED this the 11th day of February 2015.



Carbett "Trey" J. Duhon, III
County Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

