

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – DECEMBER 23, 2020

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 23rd day of December 2020 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
Walter Smith, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk
Absent: John A. Amsler, Commissioner Precinct 1

Delivery of Invocation by: Commissioner Smith
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/live>.

Commissioner Barnett thanked everyone for the support and friendships over the years he served as Commissioner, Precinct 3.

Interim Sheriff Joe Hester thanked the Court and everyone for the support and assistance during the last few months serving as Sheriff.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes – December 16, 2020 Regular Session**
3. **Request by County Treasurer for approval of Payroll.**
4. **Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.**

5. Request to approve payment on the following:
 - (a) \$12,088.00 for invoice No 3088 to Harris County from line item 125-423-540702 [Autopsy].
6. Request by County Auditor for approval and/or ratification of Accounts Payable.
7. Request by County Auditor for approval and/or ratification of Accounts Payable for Construction Projects.
 - (a) ~~\$172,722.90~~ **\$190,997.27** from line item 602-602-581000 [Bldg Purch, Consts., or Improv/Jail – Judicial]
8. Request by County Engineer to approve a Utility Permit for Communications Construction Inc. (Comcast) to place a conduit/cable in the right-of-way of Owens Road.
9. Request by County Engineer to approve the acceptance of existing right-of-way on Penick Road dedicated by Frank Springer Jr.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Commissioner Beckendorff made motion to amend 7(a) to \$190,997.27, seconded by Commissioner Smith.

Amendment carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

Amended Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

ECONOMIC DEVELOPMENT

10. Discuss and take action to approve publication in the Waller County Express of notice of a public hearing to establish a reinvestment zone at the Houston Executive Airport. Funding to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

COUNTY ENGINEER

11. **Public Hearing:** On the application for replat of Rosebud Subdivision, to partition Lot 5 into two lots, by Cristobel and Maria Ramos, Baudelio Marin Covarrubias, Sandra Vergara, Aquino and Maria Teresa Marin.

Public Hearing began at 9:21 a.m.

No public comments received.

Public Hearing ended at 9:23 a.m.

12. Discuss and take action to purchase one (1) CrackPro 260 DA Crack Sealer from SealMaster Houston through HGACBuy for the purchase of \$68,625.00, funding to be paid from line item 110-530-581100 [Construction Equipment] within the Road and Bridge Department Budget.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

16. Discuss and take action to approve stale dated checks list.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Absent
Commissioner Barnett – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

SHERIFF

17. Discuss and take action to approve Memorandum of Understanding between Waller County Sheriff’s Office and Aaron Buzzard, MD.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Absent
Commissioner Barnett – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

18. Discuss and take action to approve Memorandum of Understanding between Waller County Sheriff’s Office and Waller County Volunteer EMS, Inc.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Absent
Commissioner Barnett – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

19. Discuss and take action to approve ~~2~~ **1** -year renewal to the Jail Physician Agreement for inmate care at the Waller County Sheriff’s Office Jail.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Judge Duhon made motion to amend to change to a 1 year renewal, seconded by Commissioner Beckendorff.

Amendment carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Absent
Commissioner Barnett – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

Amended Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Absent
Commissioner Barnett – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

DISTRICT ATTORNEY

20. Discuss and take action to approve the First Contract Renewal Agreement for the Statewide Automated Victim Notification Service (SAVNS).

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Absent
Commissioner Barnett – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

TAX ASSESSOR-COLLECTOR

21. **Spread** upon the minutes the Tax Assessor-Collector Association Professional County Collector Maintenance Transcripts for Ellen Shelburne, Tara Schovajsa, and Elizabeth Matthews.

No action required.

AUDITOR

22. Discuss and take action to approve 2020 Engagement Letter between Waller County and Rutledge, Crain and Company, PC.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

23. Discuss and take action to approve annual review of Fund Balance Policy.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Judge Duhon made motion to amend our fund balance policy so that we have 4.5 months in the rainy day fund and then we do \$1,000,000.00 from unassigned fund balance to a commitment for capital improvement, seconded by Commissioner Beckendorff.

Amendment carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

Amended Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

24. Discuss and take action to approve the \$300.00 donation form Manny Zamora and amend the Sheriff Department budget, WC 2020-61.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

25. Court addressed agenda item #25 earlier in meeting. (page 3)

26. Discuss and take action to approve Maintenance Department budget line item transfer, WC 2020-63.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

MISCELLANEOUS

27. Discuss and take action to approve the 2021 Interlocal Agreement with Grimes County for the Cost Sharing of the 506th District Court Coordinator and Court Reporter.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

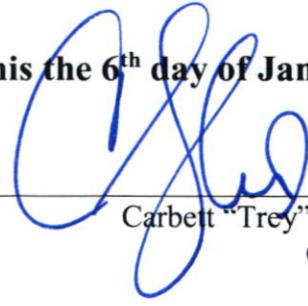
<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Absent</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

28. Discuss and take action to approve the appointment/re-appointment of a Director for the 2-year term on the Gulf Coast Rail District (GCRD) beginning January 23, 2021.

Motion made by Commissioner Beckendorff, seconded by Commissioner Barnett.

Commissioner Beckendorff moved to amend to re-appoint Trey (Judge Duhon), seconded by Commissioner Barnett.

APPROVED this the 6th day of January 2021.



Carbett "Trey" J. Duhon, III
County Judge