

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – DECEMBER 5, 2018

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 5th day of December 2018 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Absent: Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion to **approve** agenda with the withdrawal of Consent Agenda Item #9 by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT

1. Rhonda Steedman addressed the court with her concerns on the condition of the Waller County Library in Hempstead.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – November 28, 2018 Regular Session
3. Request by County Treasurer for approval of Treasurer's Monthly Report.
4. Request by County Treasurer for approval of Payroll.
5. Request by County Treasurer for approval of Elections Payroll.
6. Request by IT for approval of Asset Transfers from JP 2.
7. Request by County Engineer for approval of Goya Plat.
8. Request by County Librarian for approval to transfer \$1,500.00 from line item 125-537-581800 [Furniture and Equipment] to line item 125-537-510101 [Part Time].
9. ~~Request by County Court at Law Judge for approval to transfer from the 2019 Budget to be effective January 1, 2019, \$6,000.00 from line item 125-412-510101 [Part Time] to the following line items: Item WITHDRAWN~~

~~\$3,230.00 to 125-412-510031 [Court Coordinator]~~

~~\$2,770.00 to 125-412-510025 [Court Reporter]~~

10. Request to approve payment on the following:
- (a) \$2,887.00 for invoice #AH018333 to Harris County Treasurer from line item 125-423-540702 [Autopsy].
 - (b) \$365.00 for invoice dated November 19, 2018 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
 - (c) \$118,004.00 for invoice #23870 to Texas Association of Counties Risk Management Pool from line item 125-411-560300 [Ins Equip/Build/Pub Liab] of the 2019 Budget.
 - (d) \$2,575.76 payable to Waller County Tax Office from line item 125-411-540400 [Taxes/Recycle Center].
11. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve** consent agenda by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Absent

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

PROCLAMATION

12. Discuss and take action to approve Proclamation honoring Harvey Laas.
(Judge Duhon read the Proclamation)

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Absent

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

WALLER COUNTY CHILD WELFARE BOARD

13. Discuss and take action to waive the Community Center rental and security deposit fees for a weekend event at the Waller County Community Center.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Absent

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

COUNTY JUDGE

14. Discuss and take action to approve the contract with HCDE Choice Partners Cooperative.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Absent

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

COUNTY ENGINEER

15. **Open bids** for: Hegar Road Intersection Realignment

The following bids were submitted and opened in court:

- 1. Carter Construction
- 2. Forde Construction Company

16. Discuss and take action to approve Load Zoned Road Analysis project and contract with Raba Kistner.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion to **amend** by Judge Duhon, seconded by Commissioner Beckendorff to approve contingent upon review by Liz Dorsey (Legal Counsel).

Amendment carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

Amended Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

17. Discuss and take action to approve a transfer in the 2019 Road and Bridge Budget of \$3,070.00 from line item 110-530-510012 [Staff Salary] to line item 110-524-510003 [Staff Salary].

Motion to **approve** by Commissioner Beckendorff, seconded by Judge Duhon.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

AUDITOR

18. Discuss and take action to approve official documents and all monthly reports.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

MISCELLANEOUS

19. Discuss and take action to award contract for IT services to XperNet Services.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

20. Discuss and take action to approve Interlocal Agreement with Harris County For Performance of Postmortem Examinations by Harris County Institute of Forensic Sciences.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

21. Discuss and take action to approve setting the Waller County Commissioners Court 2019 Regular Sessions to be held at the Waller County Courthouse, in Hempstead, Texas.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion to **amend** by Judge Duhon, seconded by Commissioner Amsler to leave regular court sessions as is on Wednesdays at 9:00 a.m.

Amendment carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

Amended Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

EXECUTIVE SESSION

Court convened to Executive Session at 9:55 a.m.

22. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

23. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

Court reconvened from Executive Session at 10:42 a.m.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Absent</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

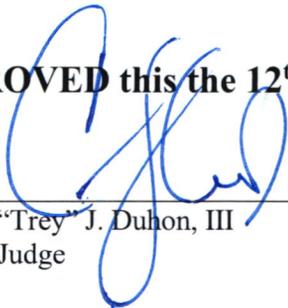
Meeting was **ADJOURNED** at 10:42 a.m.

I ATTEST TO THE ACCURACY OF THE FORGOING MINUTES:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

APPROVED this the 12th day of December 2018.



Carbett "Trey" J. Duhon, III
County Judge

