

**MINUTES**  
**WALLER COUNTY COMMISSIONER’S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – DECEMBER 1, 2021**

**BE IT REMEMBERED** that the Honorable Commissioner’s Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 1<sup>st</sup> day of December 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:06 a.m. with the following members of the Court present to-wit:

Carbett “Trey” J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. Approval of Agenda.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT**

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

The following Public Members made public commented:

Larry Parr  
Leshia Roberts

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – November 24, 2021 Regular Session
3. Request by County Treasurer for approval of Payroll.
4. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
5. Request by County Auditor for approval and/or ratification of Accounts Payable.



**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## SHERIFF

10. ~~Discuss and take action to approve eBonds contract with Waller County.~~  
**Item WITHDRAWN.**

11. ~~Discuss and take action to approve GTL contract with Waller County Sheriff's Office.~~  
**Item WITHDRAWN.**

12. Discuss and take action to approve and accept donation from Johnny Nimmons for pre-paid and pre-ordered K-9 equipment in the amount of \$625.87.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## ELECTIONS

13. Discuss and take action to amend redistricting plan to eliminate irregular election precincts resulting from the State's redistricting map.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

14. Discuss and take action to adopt new election precincts.

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Judge Duhon made motion to amend to adopt the election precincts as presented with the exception of the changes that we just went over with Gunner, seconded by Commissioner Jones.

**Amendment carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

**Amended Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## TAX ASSESSOR-COLLECTOR

15. **Spread** upon the minutes the Tax Assessor-Collector Association Professional County Collector Maintenance Transcripts for Ellen Shelburne and Elizabeth Matthews.

*No action required.*

## DISTRICT CLERK

16. ~~Discuss and take action to approve agreement with RCI (Record Consultant, Inc.) for Document Imaging Services of the District Clerk's case files. Cost of services estimated to be approximately \$340,000.00 with \$55,000.00 being paid from line item 113-000-451315 [Records Management-DC], \$35,000.00 from line item 128-000-451308 [Court Record Preservation], and \$250,000.00 to be paid from line item 241-595-561209 [ARP Miscellaneous].~~ **Item WITHDRAWN.**

## IT DEPT.

17. ~~Discuss and take action regarding Smarsh Proposal for 2021 Archival fees and future costs. Item WITHDRAWN.~~

## AUDITOR

18. Discuss and take action to approve Tax Assessor Collector, 2021 Budget line item transfer, WC 2021-54.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

19. ~~Discuss and take action to approve Justice of the Peace, Precinct 2, 2021 line item budget transfer, WC 2021-55. Item WITHDRAWN.~~

## MISCELLANEOUS

20. Discuss and take action to amend County policies in relation to COVID-19.

*(no backup submitted)*

*No action taken.*

21. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1 and Precinct 4 would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~

## EXECUTIVE SESSION

22. ~~Deliberate business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1 and Precinct 4 pursuant to Government Code Sections 551.072 and 551.0725. Item WITHDRAWN.~~
23. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
24. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

Meeting was **ADJOURNED** at 11:04 a.m.

I ATTEST that the above proceedings are the true and correct minutes taken in my capacity as  
Ex-Officio for the Commissioners' Court of Waller County.



*Debbie Hollan*  
\_\_\_\_\_  
Debbie Hollan  
Waller County Clerk

**APPROVED this the 8<sup>th</sup> day of December 2021.**

*Trey J. Duhon, III*  
\_\_\_\_\_  
Carbett "Trey" J. Duhon, III  
County Judge