

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – NOVEMBER 29, 2023

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 29th day of November 2023 at its meeting place at the Waller County Joe Kuciemba Annex, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Larry Parr 2. Dr. Denise Mattox

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – November 15, 2023 Regular Session
3. **Request by County Treasurer for approval of Payroll.**
4. **Request by County Treasurer for approval of Elections Payroll.**
5. **Request by County Treasurer for approval of payment of retiree insurance.**
6. **Request by County Treasurer for approval of Fixed Asset Transfer from Treasurer to IT.**
7. **Request to approve payment on the following:**
- (a) \$2,932.00 for invoice # 15089 and \$2,887.00 for invoice # 14142 for a total of \$5,819.00 to Harris County from line item 125-423-540702 [Autopsy].
- (b) \$995.00 for invoice # 23112411 to TAC Security & Video from line item 117-428-568425 [Courthouse Security/Misc. Security].
- (c) \$1,907.74 for invoice # 21 to King Architectural Consulting Services PLLC from line item 604-604-545405 [Professional Services].

8. Request by County Auditor for approval and/or ratification of Accounts Payable.
9. Request by Grant Manager to ratify executed Amendment No. 4 to the County's GLO Contract No. 20-066-011-C074 (CDBG-DR-Buyout Program).
10. Request by County Engineer to advertise for sealed bids in the Hotline Press, the Katy Times and the Waller County Express to sell one lot of Scrap Metal at the 775 Bus 290 E, Road and Bridge facility. Advertising to be paid from line item 125-401-544100 [Bid Notices and Printing].
11. Request by County Engineer to approve a Permit to Construct Utility in Waller County Right of Way by Consolidated Communication for CCI purposes of proposed placement of a fiber optic cable in the south right of way of Twinwood parkway, for approximately 9,866 feet from Woods Rd. going west to FM 359S.
12. Request by County Engineer to approve the Final Plat of Twinwood Distribution Center 3 in Precinct 4.
13. Request by County Engineer to allow Unit #125 to utilized as an On-Call Standby unit to aid in downed trees and mechanical breakdowns.

Motion to approve the Consent Agenda made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

ECONOMIC DEVELOPMENT

14. Discuss and take action to approve Waller County Tax Abatement and Incentive Policy Guidelines and Criteria.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

15. Discuss and take action to approve Tax Abatement Agreement with Urban Twinwood, LP, the tax abatement applicant and owner of the property leased to Q-Trade International Corp. and located in the Twinwood Business Park. The property is in the reinvestment zone known as Waller County Twinwood Business Park Reinvestment Zone 12, located south of Interstate 10 and west of Woods Road. Twinwood Urban, LP will construct an office, manufacturing, and warehouse facility of approximately 85,000 square feet at an estimated cost of approximately \$10,000,000. Q-Trade International Corp. will install manufacturing and additional personal equipment at an estimated value of \$2,000,000.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

16. **Presentation** and update by the WCEDP.
No action required.