

**MINUTES**  
**WALLER COUNTY COMMISSIONER’S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – NOVEMBER 23, 2022**

**BE IT REMEMBERED** that the Honorable Commissioner’s Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 23<sup>rd</sup> day of November 2022 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett “Trey” J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Stephanie Tompkins, Chief Deputy Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT**

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

1. Dr. Veda Brown

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – November 16, 2022 Regular Session

3. Request to approve payment on the following:

(a) \$3,022.00 for Invoice # 10760 to Harris County from line item 125-423-540702 [Autopsy].

(b) \$1,200.00 for Invoice dated October 17, 2022 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].

(c) \$3,331.45 for Invoice # 3192578, \$6,182.50 for Invoice # 3210339, \$5,053.50 for Invoice # 3221159, \$4,370.50 for Invoice # 3235033, and \$200.00 for Invoice # 3248308 for a total of \$19,137.95 to Husch Blackwell from line item 125-411-540300 [Legal].

4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. Request by County Treasurer for approval of accounts payable for retiree insurance.
6. Request by County Treasurer for approval of elections payroll.

Motion to approve Consent Agenda made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

## **DIRECTOR OF POLICY AND ADMINISTRATION**

7. Discuss and take action to approve proposed FY 2024 budget calendar.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

## **GRANT MANAGER**

8. Discuss and take action to select an Engineering and Surveying firm to handle planning-specific activities associated with the CDBG-MIT.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Beckendorff made motion to amend to select LJA, seconded by Commissioner Jones.

**Amendment carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

**Amended Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

9. Discuss and take action to select an Engineering and Surveying firm to handle infrastructure-specific activities associated with the CDBG-MIT.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Beckendorff made motion to amend to select Costello, seconded by Commissioner Jones.

**Amendment carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

**Amended Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

10. ~~Discuss and take action to approve the list of CDBG MIT projects recommended by the Grant Manager pursuant to the County's CDBG MIT Workshop, and authorize GrantWorks to commence applications associated with the CDBG MIT Regional Mitigation Program. Item WITHDRAWN.~~

**COMMISSIONER, PRECINCT 2**

- 11. Discuss and take action to approve an Amendment of the 2019 Major Thoroughfare Plan in Precinct 2.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Commissioner Beckendorff made motion to table, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Jones – Yes                      Commissioner Beckendorff – Yes

**JUSTICE OF THE PEACE, PRECINCT 4**

- ~~12. Discuss and take action to approve the acceptance of a framed U.S. flag detailing the names of the people killed on September 11, 2011, in the World Trade Center attack donated to Waller County by the Chris Walthal family to be displayed in the Waller County, Precinct 4 Courthouse Annex. Item WITHDRAWN.~~

**TREASURER**

- 13. Discuss and take action to approve 2022-23 CJD VOCA Grant Salary Order.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Jones – Yes                      Commissioner Beckendorff – Yes

- 14. Discuss and take action to approve continuation of policy and payment of invoice for Texas Association of Counties Workers’ Compensation coverage effective January 1, 2023.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Jones – Yes                      Commissioner Beckendorff – Yes

**AUDITOR**

- 15. **Spread** upon the minutes the Juvenile Detention department budget line-item transfer, WC 2022-49.

*No action required.*

- 16. Discuss and take action to certify the \$50,854.00 Victim’s of Crime grant award from the Office of the Governor (OOG) and approve to amend the budget, WC 2022-50.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Jones – Yes                      Commissioner Beckendorff – Yes

- 17. Discuss and take action to approve the Environmental Department budget line-item transfer, WC 2022-51.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Jones – Yes                      Commissioner Beckendorff – Yes

## CONSTRUCTION MANAGER

18. Discuss and take action to approve contract with third party cleaning service for the Community Center.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Jones – Yes*                      *Commissioner Beckendorff – Yes*

19. Discuss and take action to approve payment of Invoice # 0000001 for \$1,887.72 to King Architectural Consulting Services PLLC from line item 603-603-545405 [Professional Services].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Jones – Yes*                      *Commissioner Beckendorff – Yes*

## SHERIFF'S OFFICE

20. Discuss and take action to approve publication of new alarm system policy notices.

Judge Duhon made motion to discuss and take action to approve publication of new alarm system policy notices with publication to be in the Katy Times, Waller Times, Hotline Press, and Waller County Express for eight weeks. Payment for advertising to be funded from line item 125-401-544100 [Bid Notices & Printing], seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Jones – Yes*                      *Commissioner Beckendorff – Yes*

21. Discuss and take action to approve contract with Central Square for alarm system monitoring services.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Jones – Yes*                      *Commissioner Beckendorff – Yes*

## MISCELLANEOUS

22. Discuss and take action to approve Resolution calling for additional measures to secure the border, stop the invasion at the border, and protect our communities.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Jones – Yes*                      *Commissioner Beckendorff – Yes*

23. ~~Discuss and take action to update the Community Center Rules and Regulations and rental documents. Item WITHDRAWN.~~

24. Discuss and take action to approve the accepted recycling materials and fees.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Jones made motion to amend set at .25 cents with the ability to adjust depending on cost, seconded by Commissioner Beckendorff.

**Amendment carried by 5-0 vote.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

**Amended Motion carried by 5-0 vote.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

- 25. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~
- 26. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~

**EXECUTIVE SESSION**

- 27. ~~Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725. Item WITHDRAWN.~~
- 28. ~~Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725. Item WITHDRAWN.~~
- 29. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
- 30. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:16 a.m.

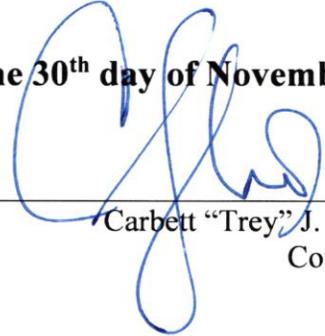
I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan, Waller County Clerk



By: Stephanie Tompkins  
Stephanie Tompkins, Chief Deputy Clerk

**APPROVED this the 30<sup>th</sup> day of November 2022.**



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Carbett "Trey" J. Duhon, III  
County Judge