

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – NOVEMBER 16, 2016

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 16th day of November 2016 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Presiding Judge Commissioner Barnett at 9:01 a.m. with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3 – *Presiding Judge*
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Absent: Carbett "Trey" J. Duhon III, County Judge

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. Approval of Agenda.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Pat Bruegger commented on agenda items #3b, 16, and 17.
2. Tracy Sebesta addressed the court with concerns pertaining to the Waller County Welfare Board.
3. Constable Hershel Smith addressed the court regarding deputy constables.

CONSENT AGENDA (2- 4 Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – November 9, 2016 Regular Session

3. Request to approve payment on the following:

(a) \$ 80.00 for Invoice # 16547411 [Courthouse, Hold-up Alarm],

\$50.00 for Invoice #16544911 [Courthouse Burglar Alarm],

\$990.00 for Invoice # 16112411 [Courthouse Camera Surveillance],

\$155.00 for Invoice # 16323611 [JP #1 Hold-up Alarm],

\$209.50 for Invoice # 16111611 [JP #2 Burglar Alarm / DVR System],

\$280.00 for Invoice # 16540911 [JP #3 DVR],

\$120.00 for Invoice # 16520110 [JP #4 Burglar, Hold-Up, Access Control, DVR Monitors]

for a total of \$1,884.50 to be paid from the following line items: \$1,754.50 from 117-428-568425 [Courthouse Security/Misc. Security] and \$130.00 from 123-431-568425 [Justice Court Building Security/Misc. Security].

(b) \$3,715.20 for Invoice # 0003503 payable to Johnston, LLC from line item 600-600-587520 [Community Center] for Professional Services
October 1 – October 31, 2016.

(c) \$ 2,887.00 for Invoice # AH013124, and \$2,887.00 for Invoice # AH013132, for a total of \$ 5,774.00 payable to Harris County Treasurer from line item 125-423-540702 [Autopsy].

(d) \$200.00 for Invoice # 239595/2370 payable to Texas Judicial Academy from line item 125-411-562300 [County Organizational Dues].

4. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve consent agenda items** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COUNTY JUDGE

5. ~~Discuss and take possible action on Burn Ban.~~ **Item WITHDRAWN.**

6. Discuss and take action to approve and adopt Resolution to designate authorized signators for the 2016 Texas CDBG program contract 7216479.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

7. Discuss and take action to approve a resolution adopting required CDBG Civil Rights policies.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

8. Discuss and take action to proclaim April as Fair Housing Month.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

9. ~~Discuss and take action to approve Official Canvass of the Election Results from the November 8, 2016 Election.~~ **Item WITHDRAWN.**

TAX ASSESSOR COLLECTOR

10. Discuss and take action to approve Quitclaim Deed conveying Lots 1-2, Block 34, Town of Brookshire, Waller County, Texas, as described in Volume No. 702, Page 863, Deed Records of Waller County, Texas, Account no. R14950 to Stella V. Bailey.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COUNTY CLERK

11. Discuss and take action to approve payment in the amount of \$2,700.00 payable to Tyler Technologies for Eagle QuickDocs eRecording Software. Funds to be paid from line item 115-426-545512 [County Clerk's Records Management and Preservation Fund].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

12. Discuss and take action to approve payment to Wakefield Bridge, Inc., in the amount of \$24,000.00 for temporary bridge crossing rental for 4 months on Clemons Switch Road at Irons Creek. Payment to be funded from line item ~~125-411-569600~~ [Contingency] **110-530-569000 [April 2016 Flood]**.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Klecka to be funded from line item 110-530-569000 [April 2016 Flood].

Amendment carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

13. Discuss and take action to approve the following line item transfer within the Road and Bridge Department Budget:

Transfer \$60,000.00 from line item 110-530-537501 [Fuel] to line item 110-524-536000 [Building Maintenance] for remodel of office front counter, repair roof over shop, and install new lighting in shop.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

ELECTIONS ADMINISTRATOR

14. Discuss and take action to approve rental of one (1) van from Enterprise Car Rental (Appel Ford) in Brenham, Texas for the purpose of returning rented election equipment to the HART Intercivic Company in Austin, Texas. Funds to be paid from line item 108-660-532000 [Election Expense].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Klecka to **allow payment up to \$200.00.**

Amendment carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

- 15. **Open and review proposal** of services and statement of qualifications received for the Selection of a qualified engineer/engineering firm for the Contract award from the Texas Department of Agriculture (TDA) for infrastructure improvements.

The following bids were submitted and opened in court:

- 1. EHRA 2. Jones Carter 3. Johnson & Pace Incorporated

- 16. ~~Discuss and take action to approve change orders to the Community Center.~~
Item WITHDRAWN.

- 17. ~~Discuss and take action to approve payment to Hill’s Construction from line item 600-600-587520 [Community Center].~~ **Item WITHDRAWN.**

AUDITOR

- 18. **Spread** upon the minutes the Certification of Funds for the Family Place Library Project Grant in the amount of \$6,000.00.
No action required.

- 19. Discuss and take action to amend the 2016 Grant Budget to accommodate the Family Place Library Project Grant in the amount of \$6,000.00.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

- 20. Discuss and take action to amend Tyler Technologies Contract No. 2010-0108. **To be paid from line item #125-411-545003 [Incode Software].**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Klecka to be paid from line item 125-411-545003 [Incode Software].

Amendment carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

- 21. Consultation with District Attorney and outside counsel about pending or contemplated litigation pursuant to Government Code Section 551.071.
- 22. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

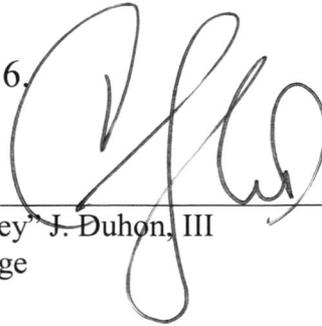
Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

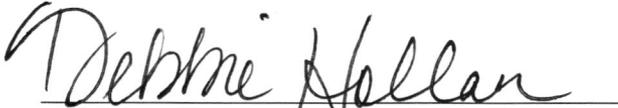
Meeting was **ADJOURNED** at 9:45 a.m.

APPROVED this the 23rd day of November 2016.



Carbett "Trey" J. Duhon, III
County Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

