

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – NOVEMBER 13, 2019

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 13th day of November 2019 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk
Absent: Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Barnett</i> – Absent	<i>Commissioner Beckendorff</i> – Yes

PUBLIC COMMENT – None

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – November 6, 2019 Regular Session
3. **Request by County Treasurer for approval Treasurer's Monthly Report.**
4. **Request to approve payment on the following:**
 - (a) \$1,015.00 for invoice dated 11/04/19 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
 - (b) \$80.00 for invoice #19547411 [Courthouse, Hold-Up Alarm], and \$995.00 for invoice # 19112411 [Courthouse Camera Surveillance], for a total of \$1,075.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].
 - (c) \$7,686.11 for invoice # 1019WCA1801 and \$70.18 for invoice E1019WCA1801 for a total of \$7,756.29 to Turner Duran Architects from line item 125-600-581610 [Precinct 4 Building].
 - (d) Discuss and take action to approve payment of \$12,695.50 for invoice # 114260 to Alpha Testing, Inc. from line item 125-600-581610 [Precinct 4 Building].

\$60,000.00 to 110-530-587513 [Pipe], \$100,000.00 to 110-530-587505 [Construction Materials] and \$170,000.00 to 110-530-581100 [Construction Equipment].

\$155,000.00 from 110-530-590000 [Bridge Replacement] to the following: \$47,000.00 to 110-530-581100 [Construction Equipment], \$8,000.00 to 110-530-554580 [Professional Consult/Flood Plain Mgmt.] and \$100,000.00 to 110-530-547509 [Outside Repairs].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

ELECTIONS ADMINISTRATOR

13. Discuss and take action to approve canvass for the 2019 General Election.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

COUNTY TREASURER

14. Discuss and take action to approve continuation of policies through Texas Association of Counties for Auto Liability, Auto Physical Damage, General Liability, and Workers' Compensation coverages effective 01/01/2020.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

CONSTABLE, PRECINCT 1

15. Discuss and take action to accept donation from the Waller County District Attorney's office in the amount of \$1,000.00.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

CONSTABLE, PRECINCT 2

16. Discuss and take action to accept donation from the Waller County District Attorney's office in the amount of \$1,000.00.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

JUSTICE OF THE PEACE, PRECINCT 2

17. Discuss and take action to approve Internet upgrade to 50MB fiber from ATRON/AT & T for the Precinct 2 Building.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

18. Discuss and take action to approve the following line item transfers from within the Justice of the Peace Precinct 2 Budget:

\$2,500.00 from 125-419-520000 [Longevity] to the following:

\$675.19 to 125-419-563000 [Training & Conference]

\$47.76 to 125-419-560100 [Bond Premiums]

\$200.00 to 125-419-531400 [Postage] and

\$1,577.05 to 125-419-581800 [Furniture & Equipment]

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

19. Discuss and take action to approve the following line item transfer:
\$354.00 from 123-431-568425 [Justice Court Security Fund] to 125-419-568426 [Office Security].

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 4

20. Discuss and take action to approve the purchase of six OptiPlex 7470 All-n-One desktops with Microsoft Office Professional and Adobe Acrobat Standard. Total cost of \$11,350.86 to be taken from line item 119-429-581817 [Technology Enhancements].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

EXTENSION OFFICE

21. Discuss and take action to approve transfer of \$500.00 from line item 125-540-581800 [~~Administrator Salary~~] [**Furniture and Equipment**] to 125-540-581813 [Copier/Printer].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Smith to change Administrator Salary to Furniture and Equipment.

Amendment carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

Amended Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

CONSTRUCTION MANAGER

22. **Update** on Jail Center Project. *No action required.*

23. Discuss and take action to approve payment of \$ 2,057,917.86 for invoice # 11096 to Sedalco, Inc. from line item 601-601-581000 [Bldg. Purch. Cons., or Improv].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

24. Discuss and take action to approve payment of \$4,000.00 for invoice # 519872 to PBK from line item 125-600-581901 [Buildings].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

MISCELLANEOUS

25. Discuss and take action to approve payment for the following invoices from line item 125-411-540300 [Legal].

\$ 29,127.77 for Invoice # 110762 to Bickerstaff Health Delgado Acosta and \$613.12 for Invoice # 14821.1 to Integrity Legal Support Solutions.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

26. Discuss and take action to rescind Resolution approved on October 16, 2019 for the Indigent Defense Grant Program.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Commissioner Beckendorff **WITHDREW Motion**.

Returned to Agenda Item #10

10. **Award Bid** for “Installation of Headwalls and Wingwalls at various locations in Precinct 1.”

Judge Duhon made motion to accept 3, 4, 5 for a total amount of \$84,000.00 and to reject 1 and 2, per recommendation by Yancy Scott, County Engineer, seconded by Commissioner Beckendorff.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

EXECUTIVE SESSION

27. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court convened to Executive Session at 10:19 a.m.

Court reconvened from Executive Session at 10:46 a.m.

28. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:47 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan
Debbie Hollan
Waller County Clerk

APPROVED this the 20th day of November 2019.

Jeron Barnett
Commissioner Jeron Barnett
Presiding Judge