

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – NOVEMBER 8, 2017

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 8th day of November 2017 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:03 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Mr. Kenard Tompkins discussed his upcoming CHURCH Project.
2. Dr. Sam advised he wants to work with Kenard Tompkins and the CHURCH Project.
3. Mr. Yancy Scott, Waller County Engineer announced their employee of the month is Charles Marshall. Mr. Scott further discussed the Local Safety Road Plan funded by FHA.
4. Commissioner Jeron Barnett reminded all of Veteran's Day coming up and to please remember our Veteran's.
5. Judge Duhon thanked our Veteran's and encouraged the public to attend local programs going on this week honoring our Veteran's. Judge also announced the Jail Bond passed 62.2% from yesterday's Election.
6. Lilly with the Times Tribune suggested naming the new jail facility – June Jackson Justice Center.

CONSENT AGENDA (2-8 Items)

Items identified within the consent agenda are a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes – November 1, 2017 Regular Session**
3. **Request by County Treasurer for approval of payroll.**
4. **Request to approve payment on the following:**
 - (a) \$2,230.00 for two invoices dated 10/29/17 for \$1,115.00 each to Schmidt Funeral Home from line item 125-423-540705 [Transport].

(b) \$2,887.00 for Invoice # AH015676 to Harris County Treasurer from line item 125-423-540702 [Autopsy].

(c) \$34,916.48 for Invoice # 3 to Brinkley Sargent Wiginton Architects from line item 125-600-581605 [Jail].

5. Request by County Auditor for approval and/or ratification of Accounts Payable.
6. Request by County Engineer for the approval of an access easement for drainage improvements from JR Vines on Van Wie Road.
7. Request by County Engineer for approval to transfer fixed assets to Building Maintenance Storage.
8. Request by County Engineer for approval of a Utility Permit to place an underground power line with the ROW of Snow Road from San Bernard Electric Coop.

Motion to **approve consent agenda items** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

9. Discuss and take action to approve a Letter of Agreement with Clear Span Engineering, Inc. to perform routine bridge inspection services for designated Tier 2 bridges in Waller County and authorize the County Judge to execute the Letter of Agreement.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Judge Duhon, seconded by Commissioner Barnett for funds to be paid from line item **110-530-590000 [Bridge Replacement]**.

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

10. Discuss and take action to approve advertising for Competitive Bids and payment for advertising to be funded from line item 125-401-544100 [Bid Notices and Printing] for:

All Season Pre-Coated Patching Mixture (ADPPM) Gradation IV
Cold Mix Asphaltic Pavement
Construction Equipment Rental
Crushed Concrete
Crushed Limestone
Debris, Removal Reduction & Disposal
Emulsified Asphalt & Hauling
Gasoline and Diesel Fuels
Hauling Services for Gravel & Aggregate Material
High Density Polyethylene (HDPE) Pipe
Hot Mix Asphaltic Concrete Pavement (HMAC) & Hauling,
for Pct. 1 and Pct. 2
Hot Mix Asphaltic Concrete Pavement (HMAC) & Hauling,
For Pct. 3 and Pct. 4
Hydrated Lime
Mowing Contract

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Barnett to advertise in the Times Tribune and the Waller County News Citizen.

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

11. ~~Discuss and take action to approve the contract with Enterprise Fleet Management for light duty fleet lease program. Item WITHDRAWN.~~

CONSTRUCTION MANAGER

12. Discuss and take action to approve the painting of the Justice of the Peace, Precinct 4 building. Project to be done on November 11, 2017 under the supervision of the Construction Manager as the BSA Eagle Project for Rolando Camilo Cabrera, Troop 1919 from Katy, Texas.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

13. Discuss and take action to approve the Schematic Design Drawings for the Hempstead Library renovation as presented to Commissioners Court on November 1, 2017.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

14. Discuss and take action to approve Construction Manager to proceed with creating contract drawings and documents by Dahvar Construction and Design for future review and approval by Commissioners Court.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

SHERIFF

15. Discuss and take action to approve agreement with Sprint for hotspots and data plans.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

16. Discuss and take action to approve Official Bond and Oath for County Judge.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

AUDITOR

17. **Spread** upon the minutes Certification of Funds for the donation to the Waller County Sheriff's Office. *No action required.*
18. Discuss and take action to approve request by County Auditor for approval to amend the 2017 Budget to accommodate the donation to the Waller County Sheriff's Office.
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.
Motion carried.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes
19. **Spread** upon the minutes Certification of Funds for FEMA Grant proceeds.
No action required.
20. Discuss and take action to approve request by County Auditor for approval to amend the 2017 Budget to accommodate the FEMA Grant proceeds.
Motion carried.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes

EXECUTIVE SESSION

Court convened to Executive Session at 10:05 a.m.

21. ~~Review applications and interview applicants for Recycle Center Manager position pursuant to 551.074 of the Government Code (personnel matters) and Waller County Personnel Policy 2.02. Item WITHDRAWN.~~
22. ~~Reconvene into open session and discuss and take action to hire Recycle Center Manager. Item WITHDRAWN.~~
23. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court reconvened from Executive Session at 10:47 a.m.

24. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.
No action taken from Executive Session.

ADJOURN MEETING

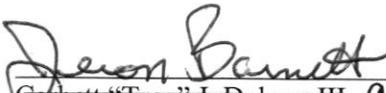
Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Beckendorff.

Motion carried.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:48 a.m.

APPROVED this the 15th day of November 2017.


Carbett "Trey" J. Duhon, III Comm. Jeron Barnett
County Judge Presiding Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners
Court of Waller County, Texas

