

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – OCTOBER 25, 2017

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 25th day of October 2017 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Presiding Judge Commissioner Jeron Barnett at 9:00 a.m. with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3 – *Presiding Judge*
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Absent: Carbett "Trey" J. Duhon III, County Judge

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Kenard Tompkins discussed a community program that will be held on December 2, 2017.

CONSENT AGENDA (2-7 Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – October 18, 2017 Regular Session

3. **Request by County Treasurer for approval of payroll.**

4. **Request to approve payment on the following:**

(a) \$2,500.00 for Invoice # 201711994 to LJA Engineering from line item 125-411-545001 [Maintenance Contracts] GIS Web Application.

(b) \$225.00 for Invoice # 110543 to Fritz, Byrne, Head & Gilstrap, PLLC from line item 125-411-540300 [Legal] Pintail Landfill.

(c) \$2,427.30 payable to Waller County Tax Office from line item 125-411-540400 [Taxes/Recycle Center].

5. **Request by Community Supervision Director for approval to transfer fixed assets to the Maintenance Department.**

6. **Request by County Librarian for approval to transfer fixed assets to the IT Department.**

7. Request by County Auditor for approval and/or ratification of Accounts Payable.
 Motion to **approve** consent agenda items by Commissioner Beckendorff, seconded by Commissioner Klecka.
Motion carried.
Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes

WALLER COUNTY CHILD WELFARE

8. **Presentation** by Ben Tibbs on the status of the Child Welfare Board.
No action required.

COUNTY TREASURER

9. **Presentation** of Safety Kits by Texas Association of Counties.
No action required.
10. Discuss and take action to approve 2018 Renewal Notice and Benefit Confirmation for Retiree United Healthcare Medicare Supplement effective 01/01/18 – 12/31/18.
 Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.
Motion carried.
Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 2

11. ~~Discuss and take action to negotiate the sale of unused right of way property at the corner of Hegar Rd and FM 1488 to Mr. Daniel Hablinski.~~
 Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.
 Motion to **withdraw** agenda item by Commissioner Beckendorff, seconded by Commissioner Duhon.
Motion carried – Item WITHDRAWN.
Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes

CONSTRUCTION MANAGER

12. Discuss and take action to approve the purchase of Haven Speakers/Intercom System for Tax Office bullet proof glass counter in the amount of ~~\$3,518.18.~~ **\$3,520.00.** Funds to be paid from line item ~~125-411-569600 [Contingency]~~ **125-442-581700 [Equipment].**
 Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.
 Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Klecka to move \$3,520.00 from Contingency to Equipment.
Amendment carried.
Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes
- Amended Motion carried.**
Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes

COUNTY ENGINEER

13. Discuss and take action to approve General Land Plan for Jordan Heights Subdivision.
- Request Approval of variance by developer to the Waller County Subdivision Regulations for the road alignment to be a horizontal curve radius less than the 650' that is required.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

14. Discuss and take action to approve the following budgetary transfer within the 911 Rural Addressing Budget:

- \$500.00 from line item 125-526-540900 [Prof. Consultant Services] to line item 125-526-530100 [Supplies].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

15. Discuss and take action to approve the following budgetary transfers within the Road and Bridge Department Budget:

- \$10,000.00 from line item 110-530-510012 [Staff Salary] to line item 110-530-510080 [Overtime].
- \$15,000 from line item 110-530-587513 [Pipe] to line item 110-524-581800 [Furniture and Equipment], to purchase tablets (approximately \$8,000), a drone (approximately \$2,000) and a mountable projector (approximately \$2,000) for the conference room.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

16. Discuss and take action to approve Resolution on the Indigent Defense Grant Program.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

17. Discuss and take action to approve Resolution Authorizing County Grant between Waller County and Fort Bend Seniors Meals on Wheels and Much Much More.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Beckendorff.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

18. Discuss and take action to approve publication of Public Service Announcements on Jail Bond Referendum. Funding to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Amsler to include in all 4 papers.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

AUDITOR

19. Discuss and take action to approve official documents and all monthly reports.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Beckendorff.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

20. **Spread** upon the minutes the Certification of Funds for the Computer Equipment Grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistant, Grant #3345301, October 1, 2017 to March 31, 2018.

No action required.

21. Discuss and take action to approve the amendment of the 2017-2018 Grant Budget to accommodate the Computer Equipment Grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistant, Grant #3345301, October 1, 2017 to March 31, 2018.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

22. **Spread** upon the minutes the Certification of Funds for the Robote X Avatar III Wireless Tactical Robot Grant by the U.S. Department of Homeland Security, Federal Emergency Management Agency, Grant #3346101, September 1, 2017 to August 31, 2018. *No action required.*

23. Discuss and take action to approve the amendment of the 2017-2018 Grant Budget to accommodate the RoboteX Avatar III Wireless Tactical Robot Grant by the U.S. Department of Homeland Security, Federal Emergency Management Agency, Grant #3346101, September 1, 2017 to August 31, 2018.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Beckendorff.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

- 24. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
- 25. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:28 a.m.

APPROVED this the 1st day of November 2017.

Carbett "Trey" J. Duhon, III
County Judge

ATTEST:

Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

