

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – OCTOBER 21, 2020**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 21<sup>st</sup> day of October 2020 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:03 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT** – *None*

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – October 12, 2020 Regular Session
3. **Request by County Treasurer for approval of Payroll.**
4. **Request by County Engineer to approve a Utility Permit for Atmos Energy, to install 30' steel pipeline within the right-of-way of Beckendorff Road.**
5. **Request by County Engineer for the approval of an Access Easement from John Krolczyk for the purpose of Kelley Road Bridge Replacement.**
6. **Request by County Engineer to approve documents as related to the FIF Program.**
7. **Request by County Clerk for approval of Fixed Asset Transfers.**

8. Request to approve payment on the following:
- (a) \$8,015.30 for invoice # W10593C and \$4,068.90 for invoice # W10593D for a total of \$12,084.20 to Telomack Cabling Solutions from line item 125-600-581610 [Precinct 4 Building].
  - (b) \$3,903.00 for invoice # W10638-1 to Telomack Cabling Solutions from line item 125-600-587526 [Library].
  - (c) \$1,015.39 for invoice # 2020-09-67 and \$3,000.00 for invoice # 2020-09-80 for a total of \$4,015.39 to WaterEngineers, Inc. from line item 125-600-581610 [Precinct 4 Building].
  - (d) \$300.00 for invoice # 27676 and \$75.00 for invoice # 27840 for a total of \$375.00 to Metro Container LLC from line item 125-600-587526 [Library].
  - (e) \$26,385.25 for invoice # 39 to Brinkley Sargent Wiginton Architects from line item 601-601-545405 [Professional Services Jail].
9. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Barnett</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

***Advanced to Agenda item #16***

16. Discuss and take action to amend County policies in relation to COVID-19.  
*No action taken.*

***Proceeded to Agenda Item #10***

**CONSTRUCTION MANAGER**

10. Discuss and take action to approve the following change orders and payment of invoices from Wilson Office Interiors for the Waller County Justice Center.
- (a) \$257,245.82 for Invoice # 75432
  - (b) \$84,166.65 for Invoice # 75444
  - (c) ~~\$152,710.74~~ **\$101,640.17** for Invoice # 75433

Total of \$494,123.21 to be paid from line item 601-601-581000 [Bldg. Purch. Const. or Improv.].

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Commissioner Smith made motion to amend 10(c) to read \$101,640.17, seconded by Commissioner Beckendorff.

**Amendment carried** by 5-0 vote

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Barnett</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

**Amended Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Barnett</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

11. Discuss and take action to approve the purchase of a Bucket Truck from San Bernard Electric for \$6,000.00. Funds to be paid from line item 125-442-581400 [Vehicle].

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

12. ~~Discuss and take action to approve the Water Well Maintenance Agreement with Precision Utility for the Precinct 4 Building. Monthly cost of \$267.75 to be paid from line item 125-411-545001 [Maintenance Contracts].~~ **Item WITHDRAWN.**

## MISCELLANEOUS

13. Discuss and take action to approve final costs and line item transfers for the Waller County Veteran's Memorial.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Commissioner Beckendorff made motion to amend we will put up to \$50,000.00 on paragraph 1 and to execute agreement, seconded by Commissioner Amsler.

**Amendment carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**Amended Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

14. Discuss and take action to approve Agreement with TISA Software for the Waller County Veterans Memorial Website.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Commissioner Beckendorff made motion to table, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote. **Agenda Item TABLED.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

15. Discuss and take action to approve the creation of a Bail Bond Board in Waller County.

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

16. Discuss and take action to amend County policies in relation to COVID-19.

*Additional discussion held, no action taken.*

## EXECUTIVE SESSION

17. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

**Court convened to Executive Session at 10:23 a.m.**

**Court reconvened from Executive Session at 11:30 a.m.**

18. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~ **Item WITHDRAWN.**

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

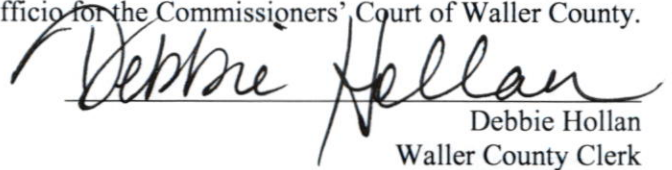
*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

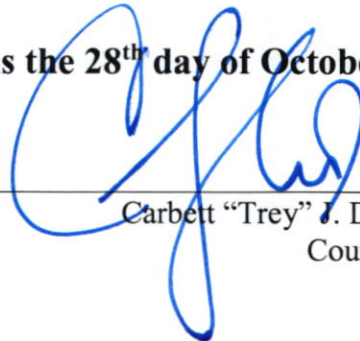
Meeting was **ADJOURNED** at 11:30 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as  
Ex-Officio for the Commissioners' Court of Waller County.

  
Debbie Hollan  
Waller County Clerk



**APPROVED** this the 28<sup>th</sup> day of October 2020.

  
Carbett "Trey" J. Duhon, III  
County Judge