

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – OCTOBER 20, 2021

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 20th day of October 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Kendric D. Jones, Commissioner Precinct 3 – *present via online*
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk
Absent: Walter Smith, Commissioner Precinct 2

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Absent</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

The following Public Members made public comment:

1. Dr. Denise Mattox – County Jail

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – October 13, 2021 Regular Session
3. Request by County Treasurer for approval of Payroll.
4. Request to approve payment on the following:
 - (a) \$37,500.00 for Invoice # 2088 to Waller County Economic Development for 4th quarterly payment as allocated in the 2021 Budget from line item 125-411-547200 [Economic Development].

(b) \$200.00 for Invoice # 239595 to Texas Association of Counties (TAC) for Texas Judicial Academy Membership from line item 125-411-562300 [County Organizational Dues].

5. Request by County Auditor for approval and/or ratification of Accounts Payable.
6. Request by County Clerk for approval of Fixed Asset Transfer to the Maintenance Department.
7. Request by County Treasurer for approval of Treasurer's Monthly Report.
8. Request by County Treasurer for approval of state quarterly fees.

Motion to approve Consent Agenda made by Commissioner Amsler, seconded by Commissioner Beckendorff.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Absent
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

COUNTY JUDGE

9. **Presentation** and overview by Liz Cassin with the American Flood Coalition.
No action required.
10. Discuss and take action to approve membership for Judge Duhon and Waller County to join the American Flood Coalition. *(no backup submitted)*

Judge Duhon made motion to approve membership for Waller County to join the American Flood Coalition, seconded by Commissioner Jones.

Motion carried by 3-1 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – No	<i>Commissioner Smith</i> – Absent
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

11. Discuss and take action to ratify Belfor Property Restoration Contract for the emergency repairs in the County Clerk's Office.

Motion made by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Absent
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

506th DISTRICT JUDGE

12. Discuss and take action to approve request for ARP funds.

Motion made by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Absent
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

13. Discuss and take action to approve the designation of a representative from Commissioners Court to serve on the Waller County Court Security Committee.

Judge Duhon made motion to approve and designate Commissioner Jones to serve on the Waller County Court Security Committee, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Absent
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

COUNTY COURT AT LAW

14. Discuss and take action to approve request for ARP funds.

Judge Duhon made motion to approve the request for ARP funds with the caveat that the Administrator Assistant will be \$1,000.00 less than the District Court Coordinator that we provided from ARP funds as well whatever that number might be, \$24.95, seconded by Commissioner Beckendorff.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Absent

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

LIBRARY

15. Discuss and take action to approve out of state training for Dawn Waters, Waller County Libraries Children’s Programmer, at the Naval Academy Centers of Influence Orientation Center in Annapolis, MD. Conference and training to be held November 7-10, 2021. Funding for air fare, lodging and some meals to be paid for by the US Naval Academy.

Motion made by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Absent

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

IT DEPT.

16. Discuss and take action regarding Smarsh Proposal for 2021 Archival fees and future COSTS. *(no backup submitted)*

Motion made by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Absent

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

17. Discuss and take action to amend County policies in relation to COVID-19.
(no backup submitted)
No action required.

Advanced to Agenda Item #21

EXECUTIVE SESSION

21. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court convened to Executive Session at 11:03 a.m.

Court reconvened from Executive Session at 11:52 a.m.

Proceeded to Agenda Item 18

18. Public hearing on redistricting proposals.

Public Hearing began at 11:58 a.m.

The following Public Members provided comments:

Frank Jackson, Mayor Brian Rowland, Larry Parr, Dr. Denise Mattox.

Public Hearing ended at 12:32 p.m.

19. Discussion of draft redistricting plan by the Commissioners Court and drawing session with consultants for any necessary revisions to the draft plan for future adoption.
(draft plans available for public view on the County website)
No action taken.

20. Discuss and take action to set the date for the adoption of a final plan redrawing commissioner precinct boundaries on November 3, 2021.

Judge Duhon made motion that we set the date for the adoption of a final plan redrawing commissioner precinct boundaries to November 3, 2021 and we add on the agenda for next week an additional public hearing, October 27, 2021, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Absent

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

21. *Court addressed Agenda Item #21 earlier in the meeting. (page 3)*

22. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Beckendorff.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Absent

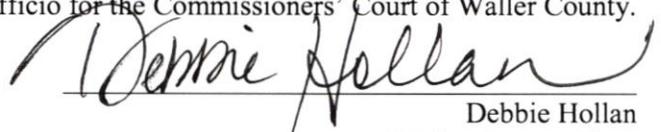
Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 12:39 p.m.

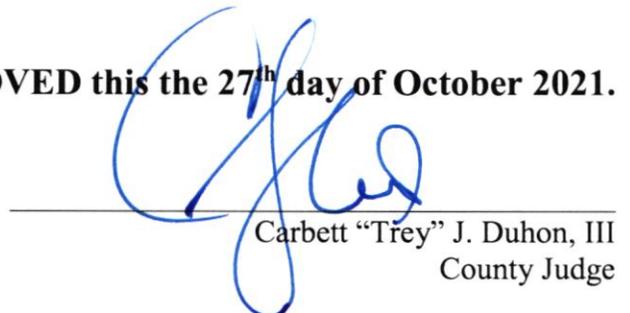
I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.





Debbie Hollan
Waller County Clerk

APPROVED this the 27th day of October 2021.



Carbett "Trey" J. Duhon, III
County Judge