

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – OCTOBER 4, 2017

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 4th day of October 2017 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Justin Beckendorff, Commissioner Precinct 4
Stephanie Tompkins, Deputy County Clerk

Absent: Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Janet Fisher addressed the court concerning the closing of an Early Voting Polling location.
2. Denise Mattox addressed the court concerning the closing of an Early Voting Polling location.
3. Yancy Scott -Waller County Engineer, acknowledged employee Brandee Tiemann as well as discussed some Road & Bridge matters.

CONSENT AGENDA (2-4 Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – September 27, 2017 Regular Session
3. **Request to approve payment on the following:**
 - (a) \$2,887.00 for Invoice # AH015245 to Harris County Treasurer from line item 125-423-540702 [Autopsy].
 - (b) \$1,135.00 for Invoice to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
4. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

Motion to **approve consent agenda items** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

COUNTY JUDGE

5. Discuss and take action to approve the transfer of \$500.00 from line item 125-440-563000 [Training & Conference] to line item 125-440-581816 [Air Card/Wireless].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **table** agenda item by Judge Duhon, seconded by Commissioner Beckendorff.

Motion carried – Item TABLED.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

CONSTRUCTION MANAGER

6. Discuss and take action to approve payment of \$8,325.00 for invoice # WC LD 612 to Dahvar Construction and Design. Funds to be paid from line item 600-600-587521 [Library] for the Waller County Library.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

7. Discuss and take action to approve payment of \$79,260.84 for invoice # 1 and \$63,801.22 for invoice # 2 for a total of \$143,062.06 to Brinkley Sargent Wiginton Architects. Funds to be paid from line item 125-600-581605 [Jail] for Professional Services for Jail Project.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

TREASURER

8. ~~Discuss and take action to approve CJD Sexual Assault Investigator Grant Salary Order.~~
Item WITHDRAWN.

COUNTY CLERK

9. Discuss and take action to approve the 2018 Sheriff’s and Constable’s Fees as recommended by the County Sheriff.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

RECYCLE CENTER

10. Discuss and take action to approve transfer of \$250.00 from line item 125-527-581700 [Equipment] to line item 125-527-543500 [Mileage].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

DISTRICT ATTORNEY

- 11. Discuss and take action to authorize the Waller County Auditor to conduct the annual audit of Chapter 59 Seizure and Forfeiture Funds and to provide the same to the Texas Attorney General as required by law.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

LIBRARY

- 12. Discuss and take action to approve the following line item transfers from within the Library’s budget:

\$3,848.00 from 125-537-581800 [Furniture & Equipment]

\$518.00 from 125-537-544810 [Software/updates]

\$400.00 from 125-537-568400 [Miscellaneous]

\$444.00 from 125-537-~~300~~ [Training & Conference] **125-537-563000**

\$317.00 from ~~125-537-54410~~ [Programming] **125-537-544100**

\$844.00 from 125-537-530200 [Supplies & Stationary]

for a total of \$ 6,371.00 to line item 125-537-510101 [Part-Time].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **correct line items** by Judge Duhon, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

EMERGENCY MANAGEMENT

- 13. Discuss and take action to approve the Grant Agreement between Department of Public Safety (DPS) / Texas Division of Emergency Management (TDEM) and Waller County.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

COUNTY ENGINEER

- 14. Discuss and take action to accept the proposal to repair the bridge at Douwn Street as Gladdish Creek.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Klecka to accept the proposal by Forde Construction.

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

Advanced to Agenda Item #16

MISCELLANEOUS

Returned to Agenda Item #15 after Executive Session held

15. ~~Discuss and take action to approve Resolution for the Nomination for Board of Directors of the Waller County Appraisal District. Item WITHDRAWN.~~
Proceeded to Adjournment

16. Discuss and take action to approve the Gulf Coast Regional 9-1-1 Emergency Communications District Interlocal Agreement.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

17. Discuss and take action to approve payment for Invoice # 3055 for \$2,839.51 to Gunter Printing & Computers. Funds to be paid from the following line items: \$2,400.00 from 125-512-568400 [Miscellaneous] and \$439.51 from 125-440-530200 [Supplies & Stationary].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

Court convened to Executive Session at 10:20 a.m.

18. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court reconvened from Executive Session at 10:57 a.m.

19. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

Returned to Agenda Item #15

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

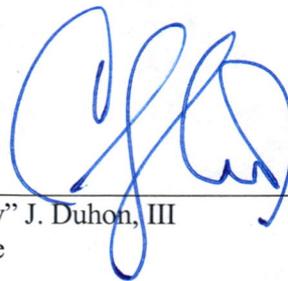
Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:58 a.m.

APPROVED this the 11th day of October 2017.



Carbett "Trey" J. Duhon, III
County Judge

ATTEST:

Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

By: 
Stephanie Tompkins, Deputy County Clerk

