

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – SEPTEMBER 25, 2019

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 25th day of September 2019 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** agenda by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT – None

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – September 18, 2019 Regular Session

3. **Request by County Treasurer for approval of Payroll.**

4. **Request to approve payment on the following:**

(a) \$2,887.00 for Invoice # AH020161 and \$2,887.00 for Invoice # AH020162 for a total of \$5,774.00 to Harris County Treasurer from line item 125-423-540702 [Autopsy].

(b) \$1,350.00 for Invoice # SOPO11270 to CIRA from line item 125-411-545001 [Maintenance Contracts].

5. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

6. **Request by County Engineer for the approval of an Access Easement from Diana Wolfe for tree removal on Bonnie Lake Drive South.**

7. **Request by County Engineer for the approval of an Access Easement from Diana Tatum for tree removal on Bonnie Lake Drive South.**

8. Request by County Engineer to approve the application for replat of Sky Lakes Club Addition Subdivision, to revise Lot 11, Block 6, Section 1, by Rex R. and Barbara Griffin, and authorize the Road and Bridge Department to issue a public notice in the Brenham Banner Press, for three consecutive weeks, establishing a public hearing during the regular session of Commissioner's Court on October 23, 2019.
9. Request by County Engineer for the approval of the plat and accept maintenance bond for Kingsland Heights Subdivision, Section 2.

Motion to **approve** consent agenda by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

EXTENSION SERVICES

10. **Presentation** by the Waller County 4-H Ambassadors of the Texas A & M AgriLife Extension 4-H and Youth Development Program. *No action required.*
11. Discuss and take action to approve the proclamation presented by the Waller County 4-H Ambassadors declaring October 6-12, 2019 as “4-H Week in Waller County”.

Motion to **approve** the proclamation by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

WALLER COUNTY CHILD WELFARE BOARD

12. **Presentation** by Katina Harris on the status of the Child Welfare Board. *No action required.*
13. Discuss and take action to approve the appointment of Waller County Child Welfare Board members.

Judge Duhon drew the following names submitted for vacant terms:

1. Candis Firchau 2 Year Term, expiring 12/31/21
2. Robert Young 2 Year Term, expiring 12/31/21
3. Patricia Mosley 1 Year Term, expiring 12/31/20

Judge Duhon made motion to **appoint** those individuals to the Child Welfare Board, seconded by Commissioner Smith.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

COUNTY ENGINEER

14. **Public Hearing:** On notice of application of the revision of Kickapoo Hills, Section 3, Block 1, Section 1 by Mr. and Mrs. Carl Collmorgen.

Public Hearing began at 9:46 a.m.

No public comments received.

Public Hearing ended at 9:46 a.m.

15. Discuss and take action to approve the final infrastructure Development Plan of Padron Mobile Home Park.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 2

16. **Discussion** of possible Agreement for use of parking spaces at the Precinct 1 facility by adjoining offices. *No action required.*

TREASURER

17. Discuss and take action to approve 2019-2020 Plan and premiums for medical, dental, and life insurance through the Texas Association of Counties.

Judge Duhon made motion to **approve** renewing the same plan that we have here and keeping the same cost share, seconded by Commissioner Smith.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

18. Discuss and take action to approve 2020 Renewal Notice and Benefit Confirmation for Retiree UnitedHealthcare Medicare Supplement effective 01/01/20 – 12/31/20.

Judge Duhon made motion to take action to **approve** the 2020 Renewal Notice and Benefit Confirmation for Retiree UnitedHealthcare Medical Supplement effective January 1, 2020 to December 31st, 2020 and this will be the UnitedHealthcare renewal package as outlined earlier, seconded by Commissioner Smith.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

19. Discuss and take action to approve copier lease with Xerox at the monthly rate of \$184.33 for 48 months. Funds to be paid from line item 125-436-581813 [Copier/Printer].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

LIBRARY

20. Discuss and take action to approve donation of \$100.00 from Marilyn G. Yankee to be deposited in line item ~~125-537-536600~~ [Donations/Library] 125-000-470100 [Donations/Library].

Judge Duhon made motion to **approve** donation of \$100.00 from Marilyn G. Yankee to be deposited in line item 125-000-470100 [Donations/Library], seconded by Commissioner Beckendorff.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

21. Discuss and take action to approve the following line item transfers from within the Library's Budget:

- ~~\$100.00 from 125-537-536600 [Donations/Library] to 125-537-535500 [Book & Mem/Hempstead].~~ **Item WITHDRAWN.**
- \$850.00 from 125-537-581800 [Furniture & Equipment] to 125-537-568426 [Office Security].

Judge Duhon made motion to **approve** the following line item transfers from within the Library's Budget, \$850.00 from 125-537-581800 [Furniture & Equipment] to 125-537-568426 [Office Security], seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TAX ASSESSOR COLLECTOR

22. Discuss and take action to approve the 2019 Tax Roll.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

DISTRICT CLERK

23. ~~Discuss and take action to approve lease agreement with Ubeo for a Ricoh MP5055 SP Copier/Facsimile/Scanner at the monthly rate of \$450.00 for 60 months. Funds to be paid from line item 125-417-545510 [Equip Rent/Lease].~~ **Item WITHDRAWN.**

SHERIFF

24. Discuss and take action to approve the following line item transfers from within the Sheriff's Budget:

~~\$10,000.00 from 125-505-544920 [Jail – Building Maintenance/Jail],~~

\$50,000.00 from 125-505-510019 [Staff Salary – Jail]

\$15,000.00 from 125-505-563800 [Jail -Groceries], and \$5,000.00 from 125-505-564300 [Jail - Disinfectant and Soap] for a total of ~~\$30,000.00~~ \$70,000.00 to the following line items:

- \$4,000.00 to 125-516-545515 [Admin - Equipment Rental/Repairs]
- \$7,500.00 to 125-516-563000 [Admin - Training & Conference Expense]
- \$2,000.00 to 125-516-563350 [Admin - CID]
- \$3,000.00 to 125-516-563900 [Admin - Uniforms]
- \$2,500.00 to 125-516-581800 [Admin - Furniture & Equipment]
- \$1,000.00 to 125-505-530200 [Jail - Supplies & Stationary]
- \$2,000.00 to 125-505-563000 [Jail - Training & Conference Expense]
- \$1,500.00 to 125-505-563900 [Jail - Uniforms]
- \$2,500.00 to 125-505-581800 [Jail - Furniture & Equipment]
- \$4,000.00 to 125-515-545910 [Animal Control - Animal Housing/Care]
- **\$40,000.00 to 125-518-536406 [Law Enforcement – Parts & Repairs]**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Judge Duhon made a motion to **amend** the previous motion to strike \$10,000.00 from the [Jail – Building Maintenance] to replace that with \$50,000.00 from [Staff Salary – Jail] 125-505-510019 and to add on the transfer line to receive \$40,000.00 to [Law Enforcement – Parts & Repairs] 125-518-536406 the rest of previous motion will stand, seconded by Commissioner Smith.

Amendment carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

Amended Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

25. Discuss and take action to authorize the Sheriff’s Office to submit a grant proposal to the Bureau of Justice Assistance to seek funding from the federal Gulf Coast Regional Law Enforcement Technology Initiative to fund communications systems to enhance information and intelligence sharing with fusion centers and technology to reduce violent crime.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

FIRE MARSHAL

26. ~~Discuss and take action on Burn Ban.~~ **Item WITHDRAWN.**

IT DEPARTMENT

27. Discuss and take action on Senate Bill 944 regarding public information archiving.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion to **table** agenda item by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried - Item TABLED.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

28. Discuss and take action to approve creation of accounts with Verizon Wireless and AT & T for wireless telephones.

Motion to **approve** as of January 1st, 2020 by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

29. Discuss and take action to approve using SMARSH for archiving services.

Motion to start using SMARSH on January 1st, 2020 by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

AUDITOR

30. Discuss and take action to approve official documents and all monthly reports.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

31. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.~~

32. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

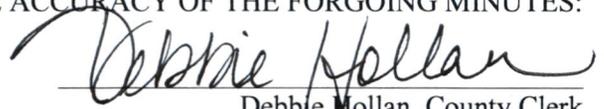
Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:49 a.m.

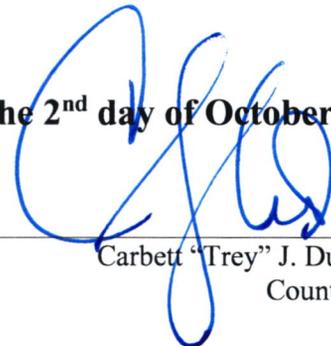
I ATTEST TO THE ACCURACY OF THE FORGOING MINUTES:



Debbie Mollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas



APPROVED this the 2nd day of October 2019.



Carbett "Trey" J. Duhon, III
County Judge