

MINUTES
WALLER COUNTY COMMISSIONER’S COURT
REGULAR SESSION
WEDNESDAY – AUGUST 31, 2022

BE IT REMEMBERED that the Honorable Commissioner’s Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 31st day of August 2022 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett “Trey” J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/swagit.com/live>.

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| 1. Danny Rothe | 3. Alan Younts | 5. Rhonda Jordan |
| 2. Lasha Roberts | 4. Larry Parr | |

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes – August 24, 2022 Regular Session**
3. **Request to approve payment on the following:**
- (a) 3,034.00 for Invoice #117429 Bickerstaff Health Delgado Acosta LLP from line item 125-411-540300 [Legal].
 - (b) \$152,201.75 for Invoice # 08152022GWA to Waller County Appraisal District from line item 125-437-540500 [Tax Appraisal District] for 4th Quarter payment as allocated in the 2022 Budget.

4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. Request by County Engineer to approve advertising for a Public Hearing on September 14, 2022 for the installation of “No Thru Trucks” signs on the following roads:
 - Clapp Road – Pct. 4
 - Sterling Road – Pct. 4

Advertising to be posted in the Katy Times Newspaper, payment to be funded from line item 125-401-544100 [Bid Notices and Printing]. *(no backup submitted)*

6. Request by County Engineer to purchase the following equipment, to be paid from line item 110-530-58100 [Construction Equipment]. One (1) 2022 JD650K Dozer in the amount of \$184,800.00 from Doggett.

7. Request by County Engineer to approve advertisement in the newspaper for a public hearing on the renaming of Pederson Road. Payment for advertising to be funded from line item 125-401- 544100 [Bid Notices and Printing] followed by a public hearing during the regular session of Commissioners Court on September 14, 2022.
(no backup submitted)

Motion to approve consent agenda made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Advanced to Agenda Item #15

FIRE MARSHAL

15. Discuss and take action on Burn Ban.

Commissioner Jones made motion to remove the Burn Ban in the Northwest corner, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Proceeded to Agenda Item #8

ENVIRONMENTAL DEPARTMENT

8. Discuss and take action to approve a variance request to the Subdivision Development Regulations, Engineering Design Standards, Section 2 – Lot size, regarding minimum lot size per dwelling, by Mr. Karina Yanez de Escobar.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Jones made motion to table, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

TREASURER

9. **Spread** upon the minutes the TJJD Grant Salary Order for FY23.
No action required.

10. Discuss and take action to approve the 2022-2023 Renewal Notice and Benefit Confirmation for medical, dental, and life insurance coverages through Texas Association of Counties.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

11. Discuss and take action to approve the 2023 Post-65 Group Retiree Healthcare Program.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

12. Discuss and take action to approve the 2023 Plan Year Agreement with Texas County and District Retirement System.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

ELECTIONS

13. Discuss and take action to appoint County Election Judges and Alternate Election Judges for the 2022-2023 Term. *(no backup submitted)*

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

(Dr. Denise Mattox made public comment)

Commissioner Beckendorff made motion to table, seconded by Commissioner Jones.

Motion carried by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

14. Discuss and take action to approve Election Worker pay rate and employment policy for the 2022 General Election.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

FIRE MARSHAL

15. *Court addressed Agenda Item #15 earlier in meeting. (page 2)*

CONSTRUCTION MANAGER

16. Discussion of the leveling and repairs of the Precinct 3 Constable and JP buildings.
No action required.

17. Discuss and take action to approve the Dedication Plaques at a cost of \$5,750.00.
 Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.
 Judge Duhon made motion to amend 17 to be paid from line item 125-442-544400, seconded by Commissioner Beckendorff.
Amendment carried by 5-0 vote.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes
- Amended Motion carried by 5-0 vote.**
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes

MISCELLANEOUS

18. ~~Discuss and take action to amend County policies in relation to COVID-19.~~
Item WITHDRAWN.
19. **Spread** upon the minutes the resignation of Melissa Hudspeth from the Sexual Assault Response Team.
No action required.
20. Discuss and take action to appoint Tiffany Bradshaw to the Sexual Assault Response Team. *(no backup submitted)*
 Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.
Motion carried by 5-0 vote.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes

AUDITOR

21. Discuss and take action to approve official documents and all monthly reports.
 Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.
Motion carried by 5-0 vote.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes

EXECUTIVE SESSION

22. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
Court convened to Executive Session at 10:20 a.m.
Court reconvened from Executive Session at 11:25 a.m.
23. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 11:26 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan

Debbie Hollan
Waller County Clerk

APPROVED this the 7th day of September 2022.

Justin Beckendorff

Commissioner Justin Beckendorff
Presiding Judge