

MINUTES
WALLER COUNTY COMMISSIONER’S COURT
REGULAR SESSION
WEDNESDAY – AUGUST 30, 2023

BE IT REMEMBERED that the Honorable Commissioner’s Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 30th day of August 2023 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett “Trey” J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT

1. Larry Parr

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes – August 23, 2023 Regular Session**

3. **Request to approve payment on the following:**

- (a) \$3,750.00 for Invoice # 13540 to Harris County from line item 125-422-541600 [Pro Rata Share Court Expense].
- (b) \$8,706.00 for Invoice # 13549 to Harris County from line item 125-423-540702 [Autopsy].
- (c) \$625.00 for Invoice # 479858 to W.L. Mortuary Transport from line item 125-423-540705 [Transport to Morgue].
- (d) \$1,295.00 for Invoice dated 08/15/23 to Magnolia Funeral Home from line item 125-423-540705 [Transport to Morgue].
- (e) \$165,895.25 for Invoice # 8152023GWA to Waller County Appraisal District from line item 125-437-540500 [Tax Appraisal District] for 4th Quarterly payment as allocated in the 2023 Budget.

4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. Request by County Auditor for approval of official documents and all monthly reports.
6. Request by County Engineer to approve the Final Plat of Howell Road Farms in Precinct 2.

Motion to approve Consent Agenda made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

WALLER COUNTY CHILD WELFARE BOARD

7. Discuss and take action to approve the appointment of Waller County Child Welfare Board member(s).

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

(Judge Duhon swore new member in – Anthony Pulci)

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

8. Discussion on Parks Advisory Board.

No action required.

SHERIFF

9. ~~Discuss and take action to approve sole source discretionary exemption pursuant to Local Government Code Section 262.024(a)(7), authorize County Judge to sign Implementation and Service Agreement with PowerPhone for Total Response Call Handling System, and enter sole source statement into the minutes.~~

Item WITHDRAWN.

10. *Court addresses Agenda Item #10 later in the meeting. (page 4)*

TREASURER

11. Discuss and take action to approve the 2023 Salary Order amendment effective 09/01/23.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

12. Discuss and take action to approve the 2023-2024 Renewal Notice and Benefit Confirmation for medical, dental, and life insurance coverages through the Texas Association of Counties.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

DISTRICT ATTORNEY

- 13. **Spread** upon the minutes the 2023-2024 Chapter 59 Forfeiture Budget for the Waller County Criminal District Attorney’s Office.

No action required.

- 14. **Spread** upon the minutes the Notice of Texas Government Code Section 44.337 Donation to the Waller County Criminal District Attorney’s Office.

No action required.

DIRECTOR OF POLICY AND ADMINISTRATION

- 15. Discuss and take action to approve payment of \$87,890.00 for Invoice # 10099592, \$35,988.00 for Invoice # 10097680, and \$47,763.00 for Invoice # 10102399 for a total of \$171,641.00 payable to Halff from line item 125-401-540900 [Prof. Consultant Services].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

FIRE MARSHAL

- 16. ~~Discuss and take action on Burn Ban.~~
Item WITHDRAWN.

AUDITOR

- 17. Discuss and take action to approve 2023 budget amendments and departmental line-item transfers.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

- 18. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.~~

Item WITHDRAWN.

- 19. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney’s Office that deliberation in an open meeting regarding business and financial issues related to

contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

20. ~~Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.~~

Item WITHDRAWN.

21. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.

22. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court convened to Executive Session at 9:51 a.m.

Court reconvened from Executive Session at 10:23 a.m.

Court returned to Agenda Item #10

10. ~~Discuss and take action to approve Interlocal Agreement for Law Enforcement Services with Waller ISD.~~ **Item WITHDRAWN.**

23. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~ **Item WITHDRAWN.**

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:24 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan
Debbie Hollan
Waller County Clerk

APPROVED this the 6th day of September 2023.

Trey Duhon
Carbett "Trey" J. Duhon, III
County Judge