

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – AUGUST 16, 2017

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 16th day of August 2017 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Boy Scouts (2) attending court

1. **Approval of Agenda.**

Motion made by Judge Duhon to **approve** with correction to agenda item #4(d) by striking out \$1,500.00 and inserting \$225.00, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Donald Rockmore, Sr. addressed the court with his concerns on flood insurance and flood plain issues to his property.

CONSENT AGENDA (2-6 Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – August 9, 2017 Regular Session
3. Request by County Treasurer for approval of payroll.
4. Request to approve payment on the following:
 - (a) \$100.00 for Invoice # NRDD-0002743 to Texas Association of Counties from line item 125-411-560300 [Ins Equip/Build/Pub Liab].
 - (b) \$2065.00 for Invoice to Schmidt Funeral Home, 365.00 from line item 125-423-540705 [Transport to Morgue] and \$1,700.00 from line item 125-411-561502 [Pauper Burial Expense].
 - (c) \$1,065.00 for Invoice to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
 - (d) ~~\$1,500.00~~ **\$225.00** for Invoice # 110118 to Fritz, Byrne, Head & Gilstrap, PLLC from

line item 125-411-540300 [Legal] Pintail Landfill

- (e) \$80.00 for Invoice #17547408 {Courthouse, Hold-Up Alarm}, \$50.00 for Invoice # 17544908 [Courthouse Burglar Alarm], and \$990.00 for Invoice # 17112408 [Courthouse Camera Surveillance], for a total of \$1,120.000 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].
 - (f) \$2,887.00 for Invoice # AH014969 and \$2,887.00 for Invoice # AH014970 for a total of \$5,774.00 to Harris County Treasurer from line item 125-423-540702 [Autopsy].
5. Request by County Auditor for approval and/or ratification of Accounts Payable.
6. Discuss and take action to approve a Utility Permit to add one pole on Kildare Street.

Motion to **approve consent agenda items** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COUNTY JUDGE

7. Discussion of 2018 Budget.

No action required.

8. Discuss and take action to accept the Certification of the 2017 Waller County Appraisal Roll as required under Property Tax Code 26.04(b).

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

9. Discuss and take appropriate action regarding the 2017 tax rate.

Judge Duhon moved that the Waller County Commissioners Court propose to adopt a total tax rate of **\$.617330** cents per \$100 valuation, the same rate being a combination of rates for the Waller County General Fund rate of **\$.584828** per \$100 valuation and the Farm to Market Flood control rate of **\$.032502** and to schedule the Public Hearings for the 2017 tax rate on September 6, 2017 at 9:00 a.m. at the Waller County Courthouse in Hempstead, Texas and on September 13, 2017 at 9:00 a.m. at the Waller County Courthouse in Hempstead, Texas, seconded by Commissioner Beckendorff.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Judge Duhon announced: The meeting to adopt the tax rate will be held on September 20, 2017 at 9:00 a.m. at the Waller County Courthouse in Hempstead, Texas.

10. Discuss and take action to authorize the County Judge to publish the Notice of Public Hearing on Tax Increase and the notice of Tax Revenue Increase in the Times Tribune, News Citizen, Waller Times, Hot Line Press and on the County website to be paid from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

11. Discuss and take action to authorize the County Judge to publish the Notice of Budget Hearing in the Times Tribune, News Citizen, Waller Times, Hot Line Press and on the County website. Funds to be paid from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

12. Discuss and take action to set salaries, expenses and other allowances of all elected county and precinct officers.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

DISTRICT JUDGE

13. Discuss and take action to release Ms. Rebecca Froman from her indigent defense contract effective August 31, 2017; and to approve Contract Indigent Defense attorney Mr. Zachary Coufal for the remainder of Calendar Year, beginning September 1, 2017, and authorize the County Judge to sign the contract on behalf of the County.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TREASURER

14. Discuss and take action to approve Treasurer's Monthly Report.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COUNTY CLERK

15. Discuss and take action to approve payment in the amount of \$5,440.84 payable to Tyler Technologies for Annual Maintenance and Disaster Recovery for Eagle Recorder Software. Funds to be paid from line item 115-426-545512 [County Clerk's Records Preservation Fund].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

ELECTIONS

16. Discuss and take action to approve early voting locations and Election Day polling locations to be used in the November 7, 2017 General Election.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

- 17. Discuss and take action to approve Election Judges and Alternate Election Judges for the November 7, 2017 General Election as authorized by Sections 32.000 and 127.005 of the Texas Election Code.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

- 18. Discuss and take action to approve rate of pay for Election Judges and Alternate Judges at \$10/hour and Election Clerks at \$9/hour for the November 7, 2017 General Election.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

AUDITOR

- 19. Discuss and take action to approve transfer of \$2,400.00 from line item 125-411-569600 [Contingency] to line item 125-512-568400 [Miscellaneous].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

EXECUTIVE SESSION

- 20. Consultation with District Attorney and outside counsel about pending or contemplated litigation pursuant to Government Code Section 551.071.

- 21. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Beckendorff.

Motion carried.

Meeting was **ADJOURNED** at 10:35 a.m.

APPROVED this the 23rd day of August 2017.



Carbett "Trey" J. Duhon, III
County Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

