

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – AUGUST 15, 2018**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 15<sup>th</sup> day of August 2018 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Russell Klecka, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** agenda with a correction to agenda item #17 by striking out "and the notice of Tax Revenue Increase" by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

**PUBLIC COMMENT**

Denise Mattox addressed agenda item #12 and commented on the county budget and requested a working copy.

Commissioner Beckendorff reminded the public that schools have and/or will be starting soon, to please drive safely and watch for the children and school buses.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – August 8, 2018 Regular Session

3. **Request by County Treasurer for approval of payroll.**

4. **Request to approve payment on the following:**

(a) \$80.00 for Invoice #18547408 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice #18112408 [Courthouse Camera Surveillance], for a total of \$1075.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc.

(b) \$132.48 for Invoice No. E0718WCA1801 and \$8,152.86 for Invoice NO. 0718WCA1801 for a total of \$8,285.34 to Turner Duran Architects from line item 125-600-581610 [Precinct 4 Building].

(c) \$1,245.00 for invoice to Magnolia Funeral Home, Inc. from line item 125-423-540705 (Transport to Morgue).

5. Request by Director of 155<sup>th</sup>/506<sup>th</sup> Judicial District CSCD to transfer \$500.00 from line item 125-519-581800 [Furniture and Equipment] to line item 125-519-581813 [Copier/Printer].
6. Request by County Auditor for approval and/or ratification of Accounts Payable.
7. Request by County Engineer to approve the final plat of Kingsland Boulevard and Igloo Road Street Dedication, Amending Plat No. 1.
8. Request by County Engineer to approve the final plat of Kingsland Heights, Section 1.
9. Request by County Engineer to approve payment of \$6,889.50 to Arborleaf Engineering & Surveying, Inc. for work design completed on the Hegar Road realignment project. Payment to be funded by line item 125-600-581615 [Capital Outlay].
10. Request by Maintenance Supervisor to approve Inventory Transfers.

Motion to **approve** consent agenda items by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## **COUNTY ENGINEER**

11. **Open** Competitive Bids for “Bridge Replacement at Lewisville Creek Draw”.

The following bid was submitted and opened by the Court:

1. Forde Construction

12. **Public Hearing:** The installation of Stop signs on the following roads:

Elberta Ln. at Peach Ridge Rd.

Sadler Rd. at Buller Rd.

Davis Rd. at Cochran Rd.

Arborland Farms Dr. at Morrison Rd.

Mound Creek Rd. at Mathis Rd.

Wade Rd. at Riley Rd.

Bradbury Dr. at Rice Rd.

Deer Trl. At Brushy Creek Dr.

Glass Rd. at Hegar Rd.

Kyle Dr. at N. Reids Prairie Rd.

Oakbourne Dr. at Clark Rd.

Forest Hills Ln at Pinetree Ln.

Willow Bend Ln. at Forest Hills Ln.

Day Ln. at Laneview Rd.

Sunset Dr. at Rice Rd.

Wigwam Trl. At Rice Rd.

Hard Rd. at Kickapoo Rd.

Wiggins Rd at Muckelroy Rd.

Covey Trl. At Riley Rd.

**Public Hearing began at 9:07 a.m.**

County Engineer Yancy Scott explained the need for the placement of the signs.

A few public members addressed their concerns for the number of signs requested.

**Public Hearing ended at 9:17 a.m.**

13. Discuss and take action to approve the installation of Stop signs on the following roads:

Elberta Ln. at Peach Ridge Rd.

Sadler Rd. at Buller Rd.

Davis Rd. at Cochran Rd.

Arborland Farms Dr. at Morrison Rd.

Mound Creek Rd. at Mathis Rd.

Wade Rd. at Riley Rd.

Bradbury Dr. at Rice Rd.

Deer Trl. At Brushy Creek Dr.

Glass Rd. at Hegar Rd.

Kyle Dr. at N. Reids Prairie Rd.

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Sunset Dr. at Rice Rd.

Wigwam Trl. At Rice Rd.

Hard Rd. at Kickapoo Rd.

Wiggins Rd at Muckelroy Rd.

Covey Trl. At Riley Rd.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## **COUNTY JUDGE**

14. Discussion of 2019 Budget. *No action required.*

15. Discuss and take action to accept the Certification of the 2018 Waller County Appraisal Roll as required under Property Tax Code 26.04(b).

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

16. Discuss and take appropriate action regarding the 2018 tax rate.

Commissioner Barnett, moved that the Waller County Commissioners Court propose to adopt a total tax rate of **\$.686856** cents per \$100 valuation, the same rate being a combination of rates for the Waller County General Fund rate of **\$.577765** per \$100 valuation and the Farm to Market Flood control rate of **\$.032878** and to the Debt Service Fund rate of **\$.076213** and to schedule the Public Hearings for the 2018 tax rate on September 5, 2018 at 9:00 a.m. at the Waller County Courthouse in Hempstead, Texas and on September 12, 2018 at 9:00 a.m. at the Waller County Courthouse in Hempstead, Texas, seconded by Commissioner Beckendorff.

**Motion carried.**

**Judge Duhon announced the meeting to adopt the tax rate will be held on September 19, 2018 at 9:00 a.m. at the Waller County Courthouse in Hempstead, Texas at our regularly scheduled meeting.**

- 17. Discuss and take action to authorize the County Judge to publish the Notice of Public Hearing on Tax Increase and the notice of Tax Revenue Increase in the Times Tribune, Waller Times, Hot Line Press and on the County website to be paid from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

- 18. Discuss and take action to authorize the County Judge to publish the Notice of Budget Hearing in the Times Tribune, Waller Times, and Hot Line Press and on the County website. Funds to be paid from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

- 19. Discuss and take action to set salaries, expenses and other allowances of all elected county and precinct officers.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**JUVENILE PROBATION**

- 20. Discuss and take action to approve the contract between Gulf Coast Trades Center and TrueCore Behavioral Solutions, LLC for long term placement.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

- 21. Discuss and take action to authorize the County Judge and Fiscal Officer (Treasurer) to sign the Amendment One and Amendment Three to the State Aid and Targeted Grant Contract 2018-2019 Biennium.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**SHERIFF**

- 22. Discuss and take action to approve to begin the application process for the Edward Byrne Memorial Justice Assistance Grant.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

**FIRE MARSHAL**

23. **Open** responses to requests for proposals for debris removal services and consulting services.

The following bids were submitted and opened in Commissioners Court:

- |                                 |                                     |
|---------------------------------|-------------------------------------|
| 1. Witt O’Brien’s               | 4. DRC                              |
| 2. Ceres Environmental Services | 5. Bergeron Debris Removal Services |
| 3. Thompson Consulting Services |                                     |

24. Discuss and take action to issue requests for proposals and qualifications for services related to CDBG-Disaster Recovery funds as administered by the General Land Office.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Beckendorff.

**Motion carried.**

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Klecka – Yes
	Commissioner Barnett – Yes	Commissioner Beckendorff – Yes

25. Discuss and take action to issue requests for proposals and qualifications for services related to Hazard Mitigation Assistance funds as administered by the Texas Department of Emergency Management.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Klecka – Yes
	Commissioner Barnett – Yes	Commissioner Beckendorff – Yes

26. Discuss and take action to issue requests for proposals and qualifications for services related to CDBG Community Development Fund as administered by the Texas Department of Agriculture.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Klecka – Yes
	Commissioner Barnett – Yes	Commissioner Beckendorff – Yes

*Advanced to Agenda Item #30*

**EXTENSION OFFICE**

27. Discuss and take action to approve the MOU between Texas A&M AgriLife Extension Service and Waller County pertaining to Information Technology Services.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Klecka – Yes
	Commissioner Barnett – Yes	Commissioner Beckendorff – Yes

**MISCELLANEOUS**

28. Discuss and take action to authorize the County Judge to sign the OAG FY18 SAVNS Maintenance Grant Contract Amendment.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

29. Discuss and take action to approve the United States Top Level Domain (usTLD) Locality Registrant Agreement with Neustar for the CIRA provided websites and email for Waller County.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

30. Discuss and take action to rescind Burn Ban.

Motion to **rescind** Burn Ban by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

*Returned to Agenda Item #27*

**EXECUTIVE SESSION**

31. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

32. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

*No Executive Session needed.*

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Beckendorff.

**Motion carried.**

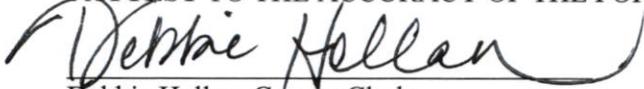
Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 11:02 a.m.

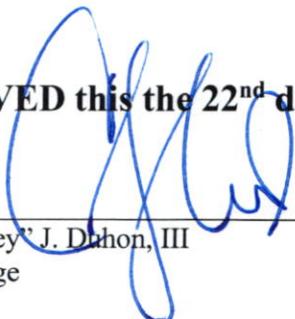
**LATTEST TO THE ACCURACY OF THE FORGOING MINUTES:**



Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas



**APPROVED this the 22<sup>nd</sup> day of August 2018.**



Carbett "Trey" J. Duhon, III  
County Judge