

**MINUTES**  
**WALLER COUNTY COMMISSIONER’S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – AUGUST 11, 2021**

**BE IT REMEMBERED** that the Honorable Commissioner’s Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 11<sup>th</sup> day of August 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:03 a.m. with the following members of the Court present to-wit:

Carbett “Trey” J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. Approval of Agenda.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT**

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/live>.

Judge JR Woolley - Justice of the Peace, Pct 2 thanked each of the Commissioners for taking time last week to visit with him individually.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – August 4, 2021 Regular Session
3. Request by County Treasurer for approval of Payroll.
4. Request to approve payment on the following:
  - (a) \$1,000.00 for Invoice dated July 3, 2021 to W.L. Simon Mortuary Transport from line item 125-423-540705 [Transport to Morgue].

- (b) \$1,195.00 for Invoice dated August 2, 2021 to Magnolia Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].
- (c) \$85.00 for Invoice # 21547408 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 21112408 [Courthouse Camera Surveillance], for a total of \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

- 5. Request by County Auditor for approval and/or ratification of Accounts Payable.
- 6. Request for approval of Treasurer’s monthly report.
- 7. Request by County Engineer to accept Right-of-Way and/or Exclusive Easement dedications along Woods Road, from IH-10 southward, necessary to expand the roadway. *(no backup submitted)*

Motion to **approve** consent agenda by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PROCLAMATION**

- 8. Discuss and take action to approve Proclamation Declaring August 16, 2021 as Union Pacific Big Boy No. 4014 Day in Waller County.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.  
*(Judge Duhon read Proclamation)*

**Motion carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

***Advanced to Agenda Item #13***

**TREASURER**

- 13. Discuss and take action to approve Prosperity Depository Services Contract renegotiated rate.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

***Proceeded with Agenda Item #9***

**TAX ASSESSOR COLLECTOR**

- 9. Discuss and take action to authorize the County Judge to sign one resale deed for the private resale of property currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**COUNTY JUDGE**

- 10. **Update** by General Land Office (GLO) Representative on the Waller County Harvey Infrastructure Project regarding Diemer Road. *(no backup submitted)*  
*No action required.*
- 11. Discussion of preliminary 2022 Budget. *(no backup submitted)*  
*No action required.*
- 12. Discuss and take action to authorize the County Judge to publish the Notice of Salary Increases for Elected Officials in the Katy Times, Waller Times, Hot Line Press, and The Waller County Express and on the County website. Funds to be paid from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.  
 Commissioner Jones made motion to amend the Justice of the Peace salary from \$65,000 to \$68,000.00, seconded by Commissioner Beckendorff.

**Amendment carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**Amended Motion carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**TREASURER**

- 13. *Agenda Item 13 addressed earlier in the meeting. (page 2).*

**AUDITOR**

- 14. Discuss and take action to approve Adult Probation Department 2021 budget line item transfer, WC 2021-30.

Motion to **approve** by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**CONSTRUCTION MANAGER**

- 15. Discuss and take action to approve purchase and payment of six (6) Automated External Defibrillators (AED’s) for a total of \$8,047.50 to Sterlington Medical.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.

Judge Duhon made motion to amend to be paid out of line item 125-442-544000, seconded by Commissioner Beckendorff.

**Amendment carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**Amended Motion carried by 5 to 0 vote.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

- 16. **Update** on Waller County Courthouse Renovation and Annex Project. *(no backup submitted)*  
*No action required.*
- 17. Discuss and take action to approve payment of \$34,125.47 to SEDALCO, Inc. for the Waller County Courthouse Renovation and Annex Project. Funds to be paid from line item 125-600-581618 [Waller County Courthouse Renovation and Annex].  
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.  
**Motion carried by 5 to 0 vote.**  

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**MISCELLANEOUS**

- 18. Discuss and take action to publish notice in the Waller County Express for a public hearing on Tax Abatement and Incentives Policy Guidelines and Criteria. Funds to be paid from line item 125-401-544100 [Bid Notices & Printing]. *(no backup submitted)*  
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.  
**Motion carried by 5 to 0 vote.**  

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>
- 19. Discuss and take action to amend County policies in relation to COVID-19.  
*(no backup submitted)*  
*No action taken.*
- 20. Discuss and take action to approve Real Estate Contract of Sale with the City of Pattison.  
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Jones.  
**Motion carried by 5 to 0 vote.**  

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>
- 21. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney’s Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 4 would have a detrimental effect on the position of the County in negotiations with third persons.~~  
Item WITHDRAWN.

**EXECUTIVE SESSION**

- 22. ~~Deliberate business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 4 pursuant to Government Code Sections 551.072 and 551.0725.~~ Item WITHDRAWN.
- 23. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.~~ Item WITHDRAWN.
- 24. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~ Item WITHDRAWN.

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Jones, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

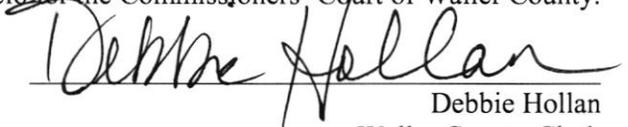
*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

Meeting was **ADJOURNED** at 11:57 a.m.

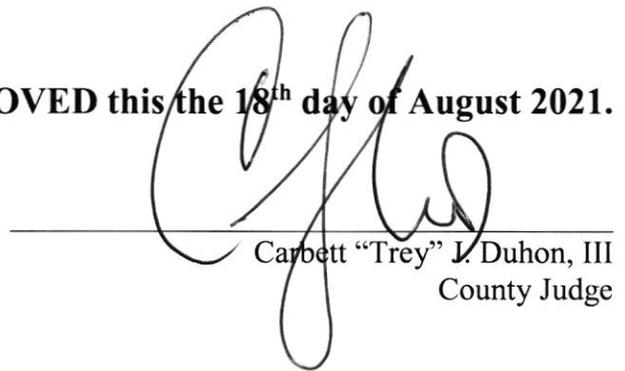
I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as  
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan  
Waller County Clerk



**APPROVED this the 18<sup>th</sup> day of August 2021.**



Carbett "Trey" J. Duhon, III  
County Judge