

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – AUGUST 10, 2022

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 10th day of August 2022 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Stephanie Tompkins, Chief Deputy Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Avalynn Davitz % Troop 127162

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

1. Art Hernandez
2. Scott Duncan

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – August 3, 2022 Regular Session
3. Request by County Treasurer for approval of Payroll.
4. Request to approve payment on the following:
 - (a) \$1,295.00 for Invoice dated July 29, 2020 to Magnolia Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].

(b) \$7,500.00 for Invoice # 07634 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG] for quarterly payment as allocated in the 2022 Budget.

(c) \$85.00 for Invoice # 22547408 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 22112408 [Courthouse Camera Surveillance], for a total \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

5. Request by County Auditor for approval and/or ratification of Accounts Payable.
6. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
7. Request by County Engineer to approve a Utility Permit for EZEE Fiber to place one (1) ¼” HDPE conduit to encase Fiber Optic Cable within the right-of-way of Magnolia Road in Precinct 3.
8. Request by County Engineer to approve the Final Plat of Sunterra Section 25 and accept the Construction Bond (Pct. 3).

Motion to approve Consent Agenda made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COUNTY JUDGE

9. **Presentation** of Distinguished Service Award to the Waller County Historical Commission for 2021 accomplishments.

No action required.

COUNTY ENGINEER

10. Discuss and take action to approve the Final Infrastructure Development Plan of Kickapoo Asset LLC in Precinct 2.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

SHERIFF

11. Discuss and take action to add \$47,391.00 to line item 192-489-581814 [Fed Forfeiture Equipment] and amend the 2022 Federal Forfeiture Fund budget. *(no backup submitted)*

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

12. Discuss and take action to accept \$100.00 donation from MHC Remodeling and post the donation to revenue budget line 125-000-470200 [Donations/Animal Control]. The proceeds will be expended from budget line 125-515-536700 [Donation/Animal Control]. *(no backup submitted)*

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

GRANT MANAGER

13. Discuss and take action to approve August as “Watch Your Car” month.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COUNTY CLERK

14. Discuss and ~~take action to~~ draw three (3) public members and three (3) alternate members to serve on the 2022 Salary Grievance Committee.

1. Mary Cessac 2. Demetric Stewart 3. Chad Childress

Alternates: 1. Michael Wishon 2. Karissa Ulloa 3. Wynetta McMullin

FIRE MARSHAL

15. ~~Discuss and take action on Burn Ban.~~

Item WITHDRAWN.

MISCELLANEOUS

16. Discuss and take action to approve payment of \$20,000.00 to Waller County Historical Museum from line item 125-539-547236 [County Museum] as allocated in the 2022 Budget.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

17. Discuss and take action to approve payment of \$15,000.00 to Waller County Historical Society from line item 125-538-568400 [Miscellaneous] as allocated in the 2022 Budget.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

18. Discuss and take action to instruct County staff and consultants on which financing option to prepare for the courthouse project. *(no backup submitted)*

Commissioner Beckendorff made motion to instruct the county staff and consultants to prepare options for CO's on the courthouse project, seconded by Commissioner Jones.

Motion and Second WITHDRAWN - No action taken.

EXECUTIVE SESSION

19. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.~~ **Item WITHDRAWN.**

20. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:55 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan, Waller County Clerk



By: *Stephanie Tompkins*
Stephanie Tompkins, Chief Deputy Clerk

APPROVED this the 17th day of August 2022.

Trey Duhon
Carbett "Trey" J. Duhon, III
County Judge