

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – JULY 25, 2018

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 25th day of July 2018 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** agenda by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Pat Bruegger commented on the county budget.
2. Mr. Yancy Scott provided a few updates on the Road & Bridge Department and announced Tonya Mewis is the July Employee of the Month.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – July 18, 2018 Regular Session
3. **Request by County Auditor for approval and/or ratification of Accounts Payable.**
4. **Request by County Engineer to approve the final plat of Willowmoor Lane Street Dedication, in the Willow Creek Farms Subdivision.**
5. **Request by County Engineer to approve the final plat of Freeman Ranch Subdivision, Section 1.**
6. **Request by County Engineer to approve the final of Freeman Ranch Street Dedication, in the Freeman Ranch Subdivision, Section 1.**

Motion to **approve** consent agenda by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Advanced to Agenda Items #9 & #10

COUNTY JUDGE

7. **Presentation** of the 2019 Waller County Thoroughfare Plan Alternatives by Carlene Mullins, Senior Planner, H-GAC Transportation Department. *No action required.*

8. Discuss and take action to authorize the County Judge to publish the Notice of Salary Increases for Longevity Pay only for Elected Officials in the Times Tribune, News Citizen, Waller Times, Hot Line Press, and on the County website. Funds to be paid from line item 125-401-544100 [Bid Notices & Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Proceeded to Agenda Item #11

AUDITOR

9. **Presentation** of the 2017 Financial Audit for Waller County, by outside Auditor, Lewis Crain of Rutledge Crain and Company. *No action required.*

10. Discuss and take action to approve the 2017 Financial Audit for Waller County.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Returned to Agenda Item #7

11. Discuss and take action to approve official documents and all monthly reports.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TREASURER

12. Discuss and take action to approve engagement with CapRisk Consulting Group for actuarial services FY2018-FY-2023.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

CONSTABLE, PRECINCT 3

13. Discuss and take action to accept and approve the donation of 2 Kustom Signals Prolaser III lidar devices to Waller County from Ann Glasgow and George Glasgow Jr.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

14. Discuss and take action to accept and approve the donation of three (3) radios to Waller County from the University of Houston Police Department.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

15. Discuss and take action to advertise for Competitive Bids for “Bridge Replacement at Lewisville Creek Draw”. Advertising to be posted in the following newspaper of general circulation: Waller County News Citizen and The Times Tribune. Payment for advertising to be funded from 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

(Commissioner Klecka dismissed from court at 10:26 a.m.)

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Absent

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

16. **Public Hearing:** On the establishment and the installation of school-zoned speed limit signs on the following road: Four (4) School Zone Speed Limit Signs-Kingsland Blvd. near Bryant Elementary.

Public Hearing began at 10:28 a.m.

No public comments received.

Public Hearing ended at 10:29 a.m.

(Commissioner Klecka returned to court at 10:28 a.m.)

17. Discuss and take action to approve the establishment and the installation of school-zoned speed limit signs on the following road: Four (4) School Zone Speed Limit Signs-Kingsland Blvd. near Bryant Elementary.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

18. **Public Hearing:** On the application for replat of Frontier Farms, Section II, Block 1, Lots 5 through 27, by Mr. Rick Romero.

Public Hearing began at 10:30 a.m.

No public comments received. – Discussion was held between County Engineer Mr. Yancy Scott and the Commissioners Court.

Public Hearing ended at 10:43 a.m.

19. Discuss and take action to approve advertising of the installation of Stop signs on the following roads:

ELBERTA LN AT PEACH RIDGE RD

SADLER RD AT BULLER RD

DAVIS RD AT COCHRAN RD

ARBORLAND FARMS DR AT MORRISON RD
MOUND CREEK RD AT MATHIS RD
WADE RD AT RILEY RD
BRADBURY DR AT RICE RD
BRUSHY CREEK DR AT RICE RD
DEER TRL AT BRUSHY CREEK DR
GLASS RD AT HEGAR RD
KYLE DR AT N REIDS PRAIRIE RD
OAKBOURNE DR AT CLARK RD
FOREST HILLS LN AT PINETREE LN
WILLOW BEND LN AT FOREST HILLS LN
DAY LN AT LANEVIEW RD
SUNSET DR AT RICE RD
WIGWAM TRL AT RICE RD
HARD RD AT KICKAPOO RD
WIGGINS RD AT MUCKELROY RD
COVEY TRL AT RILEY RD

Advertising to be posted in the following newspaper of general circulation: Waller County News Citizen and The Times Tribune, payment for advertising to be funded from line item 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of Commissioners' Court on August 15, 2018.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

20. Discuss and take action to approve the purchase of One (1) 2018 Gradall XL4100V 6 x 4 Highway Wheeled, with a trade in of One (1) 2013 Gradall XL4100, W Unit #86 from Associated Supply Company through BuyBoard. The total purchase price including trade in will be \$260,138.17 to be funded by line item 110-530-581100 [Construction Equipment].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – No

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

21. Discuss and take action to approve the following line item transfers within the Road and Bridge Department Budget:

\$152,250.00 from line item 110-530-587510 [Ditch Crew] and \$107,888.00 from line item 110-530-587508 [Diemer Road Realign] for a total transfer of \$260,138.00 to line item 110-530-581100 [Construction Equipment].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

22. Discuss and take action to approve Burn Ban.

Motion to **approve** Burn Ban and give authority to Fire Marshall Brian Cantrell to lift when needed by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

23. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

24. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 11:00 a.m.

ATTEST TO THE ACCURACY OF THE FORGOING MINUTES:

Debbie Hollan

Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners’
Court of Waller County, Texas



APPROVED this the 1st day of August 2018.

Trey Duhon, III

Carbett “Trey” J. Duhon, III
County Judge