

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – JULY 15, 2020

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 15th day of July 2020 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Debbie Hollan, County Clerk
Absent: Justin Beckendorff, Commissioner Precinct 4

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to approve by Commissioner Smith, seconded by Commissioner Barnett.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Barnett – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Absent

PUBLIC COMMENT – None

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/live>.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – July 8, 2020 Regular Session
3. **Request by County Treasurer for approval of Payroll.**
4. **Request by County Treasurer for approval of Treasurer's Monthly Report.**
5. **Request by Designated Representative, Environmental Dept. for approval of Fixed Asset Transfers.**
6. **Request by County Tax Assessor Collector for approval of Fixed Asset Transfers.**

7. Request to approve payment on the following:
 - (a) \$2,609.00 for invoice # 121735 to Alpha Testing, Inc. from line item 125-600-581610 [Precinct 4 Building].
 - (b) \$450.00 for invoice # 27091 to Metro Container LLC from line item 125-600-587526 [Library].
 - (c) \$25,163.70 for invoice # W10593A to Telomack Cabling Solutions from line item 125-600-581610 [Precinct 4 Building].
 - (d) \$4,042.00 for invoice # W10592, \$1,750.00 for invoice # W10572B, and \$131.25 for invoice # W10564C for a total of \$ 5,923.25 to Telomack Cabling Solutions from line item 601-601-581000 [Building. Purch. Const. or Improv.].
 - (e) \$940.00 for invoice dated June 9, 2020 and \$1,115.00 for invoice dated July 7, 2020 for a total of \$2,055.00 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
 - (f) \$85.00 for invoice # 20547407 [Courthouse, Hold-Up Alarm], and \$995.00 for invoice #20112407 [Courthouse Camera Surveillance], for a total \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security /Misc. Security]

8. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to approve consent agenda by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Absent

ECONOMIC DEVELOPMENT

9. **Public Hearing:** Designating the following property as a reinvestment zone under Chapter 312 of the Texas Tax Code. Interested persons may speak or present evidence for or against the designation.

1019 Bains Street, Brookshire, TX. 77423

Public Hearing began at 9:06 a.m.

Vince Yokom with Waller County Economic Development commented on the reinvestment zone.

Public Hearing ended at 9:08 a.m.

10. Discuss and take action to approve the Reinvestment Zone and authorize the County Judge to sign Order Designating Reinvestment Zone WALLER COUNTY BROOKSHIRE RICE DRYER REINVESTMENT ZONE 7.

Motion made by Commissioner Smith, seconded by Commissioner Barnett.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Absent

RURAL ADDRESSING

11. Discuss addressing change from 1811 Peach Ridge Rd to 1811 PR Ranch per Addressing standards.

No action required.

ENVIRONMENTAL

12. Discuss and take action to approve a variance request to the Subdivision Development Regulations, Section 2 – Lot size, regarding the minimum lot size per dwelling, by Peridah Cain and Andres Carrillo.

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion FAILED by 0-4 vote. **Variance DENIED.**

<i>Judge Trey Duhon – No</i>	<i>Commissioner Amsler – No</i>	<i>Commissioner Smith – No</i>
	<i>Commissioner Barnett – No</i>	<i>Commissioner Beckendorff – Absent</i>

13. Discuss and take action to approve Interlocal Agreement between Waller County and the Cities in regards to On-Site Sewage Facilities Inspections and other sanitation services.

Motion made by Commissioner Smith, seconded by Commissioner Barnett.

Motion carried by 4-0 vote

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Absent</i>

TREASURER

14. Discuss and take action to approve to distribute balance of Available School Funds to the four school districts within Waller County in accordance with Texas Education Code.

Motion made by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Absent</i>

FIRE MARSHAL

15. Discuss and take action to approve vendor selection for debris removal services.

Motion made by Commissioner Smith, seconded by Commissioner Barnett.

Motion to table agenda item by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote. **Item TABLED.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Absent</i>

16. Discuss and take action to authorize the County to apply for CDBG Mitigation funding as part of the Hazard Mitigation Grant Program for supplemental funding for home buyouts.

Motion made by Commissioner Smith, seconded by Commissioner Barnett.

Motion carried by 4-0 vote

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Absent</i>

CONSTRUCTION MANAGER

17. **Update** on Precinct 4 Building Project. *No action required.*

18. Discuss and take action to approve payment of \$295,216.16 to Collier Construction, LLC from line item 125-600-581610 (Precinct 4 Building).

Motion made by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Absent

19. **Update** on Justice Center Project. *No action required.*

20. Discuss and take action to approve payment of \$1,009,851.17 to Sedalco, Inc from line item 601-601-581000 [Bldg. Purch. Const. or Improv.]

Motion made by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Absent

21. Discuss and take action to approve Agreement with ICS for installation of the Mitel Phone system and SIP Calling box in the lobby at the Precinct 4 Building. Cost of \$17,753.20 to be paid from line item 125-600-581610 [Precinct 4 Building].

Motion made by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Absent

22. Discuss and take action to approve Agreement with Xpernet Services for the installation of the custom Virtual Service for the phone system. Cost of \$1,550.00 to be paid from line item 125-600-581610 [Precinct 4 Building].

Motion made by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Absent

23. Discuss and take action to approve Agreement with Intelepeer for the installation and monthly service for the telephone lines at the Precinct 4 Building. Installation fee of \$250.00 and monthly recurring fee of \$252.00 to be paid from line item 125-600-581610 [Precinct 4 Building].

Motion made by Commissioner Smith, seconded by Commissioner Barnett.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Absent

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24. Discuss and take action to approve Agreement with Newbart for two (2) ID Card printers, Software, conversion, training, and support for the Access Control Systems at the Justice Center. Fee of \$8,448.00 to be paid from line item 601-601-581000 [Bldg. Purch. Const. or Improv.]

Motion made by Commissioner Smith, seconded by Commissioner Barnett.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Absent

MISCELLANEOUS

25. Discuss and take action to approve the appointment of Austin Kelley as the Public Information Coordinator.

Motion made by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Absent

26. Discuss and take action to approve payment of 15,002.50 for Invoice # 112482 to Bickerstaff Heath Delgado Acosta LLP from line item 125-411-540300 [Legal].

Motion made by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Absent

27. Discuss and take action to approve payment of \$20,000.00 to Waller County Historical Museum from line item 125-539-547326 [County Museum] as allocated in the 2020 Budget.

Motion made by Commissioner Barnett, seconded by Commissioner Smith.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Absent

28. Discuss and take action to approve payment of \$15,000.00 to Waller County Historical Society from line item 125-538-568400 [Miscellaneous] as allocated in the 2020 Budget.

Motion made by Commissioner Smith, seconded by Commissioner Barnett.

Motion carried by 4-0 vote

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Absent

29. Discuss and take action to amend County policies in relation to COVID-19.
No action taken.

EXECUTIVE SESSION

30. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~

31. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

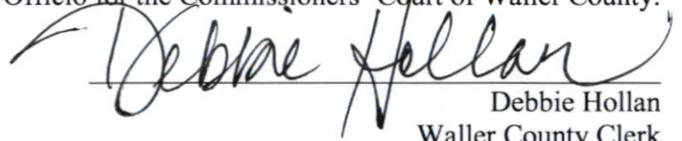
Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Absent

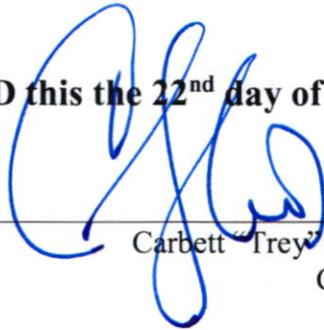
Meeting was **ADJOURNED** at 10:54 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.


Debbie Hollan
Waller County Clerk



APPROVED this the 22nd day of July 2020.


Carbett Trey J. Duhon, III
County Judge