

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – JULY 7, 2021

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 7th day of July 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/swagit.com/live>.

The following public member(s) provided comments to the Court:

1. Art Hernandez, President of the Waller County Republican Club.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – June 30, 2021 Regular Session

3. **Request to approve payment on the following:**

(a) \$1,215.00 for Invoice dated June 24, 2021 and \$1,065.00 for Invoice dated June 28, 2021 for a total of \$2,280.00 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].

(b) ~~\$600.00 for Invoice # 1, \$550.00 for Invoice #2 and \$600.00 for Invoice #3 for a total of \$1,750.00 to Stephens & Flowers Funerals and Cremations from line item 125-423-540705 [Transport to Morgue].~~ **Item REMOVED.**

4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. Request by IT Department for approval of Fixed Asset Transfers.
6. Request by County Engineer to accept Right-of-Way and/or Exclusive Easement dedications along Woods Rd., form IH-10 southward, necessary to expand the roadway.
(no backup submitted)
7. Request by County Engineer to release the Maintenance Bond from Tri Pointe Homes, Inc., for Lake House, Section 3.

Motion made to approve Consent Agenda with 3(b) removed by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

EXTENSION OFFICE

8. **Presentation** by 4-H Ambassador on the upcoming 4-H Banquet on August 15th.
(No backup submitted)
No action required.

COUNTY ENGINEER

9. ~~Discuss and take action to approve multiple variance requests to the Waller County Subdivision and Development Regulations for Woodhaven Estates LLC Development.~~
Item WITHDRAWN.

COUNTY JUDGE

10. **Discussion** regarding County Budget Process. *(no backup submitted)*
No action required.

SHERIFF

11. Discuss and take action to approve donation in the amount of \$3,060.49 from “Standing in the Gap” citizens group. Donation made in the memory of former Sheriff R. Glenn Smith for the Waller County Sheriff’s Office Mounted Patrol Division, **will be paid to line item 125-000-470300 [Donations/Sheriff].** *(no backup submitted)*

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

506th DISTRICT JUDGE

12. Discuss and take action to approve Lease Agreement with Xerox for a Xerox C8155H2 Copier Multifunction Printer in the 506th District Court office located in the Waller County Justice Center Courthouse Annex. Monthly rate of \$181.69 for 48 months to be paid from line item 125-408-581813 [Copier/Printer].

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COUNTY TREASURER

13. ~~Discuss and take action to approve Services Agreement with Catapult Health.~~
Item **WITHDRAWN**.

AUDITOR

14. Discuss and take action to certify revenue (unused donated and grant funds) and Library Department budget amendment, WC 2021-27.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

CONSTRUCTION MANAGER

15. Discuss and take action to approve the installation of aluminum awning at the Waller County Tax Office by Dahvar Construction and Design. Total cost of \$15,400.00 to be paid from line item ~~125-442-544400 [Facility Renovations]~~ **241-595-561209 [American Rescue Funds]**.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Commissioner Beckendorff made motion to amend to be paid from line item 241-595-561209 [American Rescue Funds], seconded by Commissioner Jones.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

16. Discuss and take action to approve the following private tax resale bids:
1. Lot 6, Block 212, Town of Hempstead, Waller County, Texas, tax account R20278, in the amount of \$10,759.72 by MHT Homes, LLC;
 2. Lot 19, Block 2, of Deerwood East, Section 1, Waller County, Texas, tax account R16481, in the amount of \$1,000.00 by Mr. Robinson Garces-Granja;
 3. Lot 17, Block 2, of Deerwood East, Section 1, Waller County, Texas, tax account R16479, in the amount of \$1,150.00 by Mr. Robinson Garces-Granja;

4. Lot 18, Block 2 of Deerwood East, Section 1, Waller County, Texas, tax account R16480, in the amount of \$1,000.00 by Mr. Robinson Garces-Granja;
5. Lot 7, Block 5, of Deerwood East, Section 2, Waller County, Texas, tax account R16736 in the amount of \$3,241.00 by Mr. Robinson Garces-Granja;
6. Whole Block 594, Town of Hempstead, Waller County, Texas, tax account numbers R104046/R21551 (together representing a 100% interest in Block 594), in the amount of \$11,312.43 by Mr. Robinson Garces-Granja;
7. Lot 23, Block 2, of Deerwood East, Section 4, Waller County, Texas, tax account R16974, in the amount of \$1,377.09 by Mr. Robinson Garces-Granja;
8. Lot 19, Block 3, of Deerwood East, Section 4, Waller County, Texas, tax account R17001, in the amount of \$1,284.00 by Mr. Robinson Garces-Granja.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

17. Discuss and take action to approve payment of \$20,000.00 to Waller County Historical Museum from line item 125-539-547236 [County Museum] as allocated in the 2021 Budget.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

18. Discuss and take action to approve payment of \$15,000.00 to Waller County Historical Society from line item 125-538-568400 [Miscellaneous] as allocated in the 2021 Budget.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

19. Discuss and take action to amend County policies in relation to COVID-19.

(no backup submitted)

No action taken.

20. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties in Precincts 1 and 4 would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

EXECUTIVE SESSION

21. Deliberate business and financial issues related to the purchase, exchange, lease, or value of real properties in Precincts 1 and 4 pursuant to Government Code Sections 551.072 and 551.0725.

22. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court convened to Executive Session at 10:35 a.m.

Court reconvened from Executive Session at 11:36 a.m.

23. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No action taken from Executive Session.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 11:37 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan

Debbie Hollan
Waller County Clerk

APPROVED this the 14th day of July 2021.

Trey Duhon

Carbett "Trey" J. Duhon, III
County Judge

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