

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – JUNE 21, 2023

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 21st day of June 2023 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

PUBLIC COMMENT

1. Alan Younts
2. Chris with GLO makes public comment later in meeting (page 2)

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – June 14, 2023 Regular Session
3. **Request to approve payment on the following:**
 - (a) \$4,500.00 to be paid from [*Capital Outlay*] 125-600-58191 and \$5,750.00 for a total of \$10,250.00 for invoices dated January 27, 2023 to Southwest Realty Consultants from line item ~~125-401-540900~~ [~~Prof Consultant Services~~] 125-600-571500 [*Land Acquisition*].
 - (b) \$2,932.00 for Invoice # 11999 to Harris County from line item 125-423-540702 [Transport to Morgue].
4. **Request by County Auditor for approval and/or ratification of Accounts Payable.**
5. **Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 of the Texas Tax Code.**

6. Request by County Engineer to add unit #96, a 2023 Chevrolet Silverado, VIN # 3GCPDAEK2PG249215 as a take home vehicle.
7. Request by County Engineer to remove Unit #92, a 2022 Chevrolet Silverado, VIN # 3GCPYDEK4NG1415182 from the take home list, and add Unit #99, a 2023 Chevrolet, VIN # 1 GCPDBEK3PZ163935 as an available take home vehicle.
8. Request by County Engineer to approve the Final Plat of Welcome Group Twinwood Subdivision in Pct. 4.

Motion to approve Consent Agenda with revisions to item 3(a) made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COUNTY JUDGE

9. **Presentation** of Distinguished Service Award to the Waller County Historical Commission for 2022 accomplishments.

No action required.

Advanced to Agenda #17

17. Discuss and take action to approve Interlocal Agreement Between Waller-Harris Emergency Services District No. 200 and Waller County for Dispatch Services.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Returned to Public Comment for Chris with GLO to speak

Proceeded with Agenda Item #10

COUNTY ENGINEER

10. Discuss and take action to approve variance requests to the Waller County Subdivision and Development Regulations from Jennifer Curtis regarding
 - (1) Appendix A – Engineering Design Standards 4.3.1 minimum 70’ ROW on open ditch local streets to minimum ~~69~~⁶⁰’ PAE/PUE on private open ditch local streets, and
 - (2) Appendix A – Engineering Design Standards 4.3.2 paving cross section 22’ on open ditch and 28’ on curb and gutter to 25’ open ditch and curb and gutter.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

11. Discuss and take action to approve the designation of a take – home vehicle for the General Foreman, within the Road & Bridge Department for emergency purposes.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

506TH DISTRICT JUDGE

- 12. Discuss and take action to approve Subscription Agreement with Westlaw for Legal Research for all Judge’s in Waller County through the Law Library. Funds to be paid from line item 111-425-53500 [Books, Etc.].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Beckendorff made motion to amend to approve five (5) year plan, seconded by Commissioner Smith.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

- 13. Discuss and take action to update the equipment and supplies in the current Law Library.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Beckendorff, made motion to table, seconded by Commissioner Smith.

Motion carried by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

DIRECTOR OF POLICY AND ADMINISTRATION

- 14. Discussion of 2023 Legislative Session.

No action required.

FIRE MARSHAL

- 15. Publicly **open** statement(s) of qualifications received to the County’s All Hazards Preparedness, Planning, Consulting, and Recovery Services solicitation (RFQ# 230531-20).

The following statements were submitted to and opened by the Court:

- 1. Received June 20, 2023 at 1:43 p.m. from Stuart Consulting Group.
- 2. Received June 20, 2023 at 10:17 a.m. from Integrated Solutions Consultants.
- 3. Received June 20, 2023 at 1:13 p.m. from Tetra Tech.

AUDITOR

- 16. Discuss and take action to approve 2023 budget amendments and departmental line-item transfers.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

SHERIFF

- 17. *Court addressed agenda item #17 earlier in meeting. (Page 2)*

18. Discuss and take action to terminate agreements with Global Tel*Link Corporation for inmate phone services.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

19. Discuss and take action to approve Inmate Telephone Services Agreement with Inmate Calling Solutions, LLC, d/b/a ICSolutions.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

MISCELLANEOUS

20. ~~Discussion of a possible 2023 Mobility Bond.~~

Item WITHDRAWN.

21. Discuss and take action to approve publication of bid notice for Body Transport Services. Funds to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

22. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

23. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

EXECUTIVE SESSION

24. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.

- 25. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
- 26. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court convened to Executive Session at 10:21 a.m.
Court reconvened from Executive Session at 10:39 a.m.

- 27. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~ **Item WITHDRAWN.**

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

Meeting was **ADJOURNED** at 10:39 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
 Ex-Officio for the Commissioners’ Court of Waller County.



Debbie Hollan

Debbie Hollan
 Waller County Clerk

APPROVED this the 28th day of June 2023.

Justin Beckendorff

Commissioner Justin Beckendorff
 Presiding Judge