

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – JUNE 16, 2021**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 16<sup>th</sup> day of June 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Presiding Judge Commissioner Justin Beckendorff at 9:09 a.m. with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4 – *Presiding Judge*  
Debbie Hollan, County Clerk  
Absent: Carbett "Trey" J. Duhon III, County Judge

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Smith

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Smith.

**Motion carried** by 4-0 vote.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT** – *None*

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/live>.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – June 9, 2021 Regular Session
3. Request by County Treasurer for approval of Payroll.
4. Request to approve payment on the following:
  - (a) \$100.00 for Invoice dated 05/28/2021 to Texas Comptroller of Public Accounts from line item 125-411-562300 [County Organizational Dues].

(b) \$36,966.00 for Invoice # 30713-WC3 to Texas Association of Counties (TAC) for 3<sup>rd</sup> Quarter Worker's Compensation Coverage from line item 125-411-560300 [Ins Equip/Build/Pub Liab].

5. Request by County Auditor for approval and/or ratification of Accounts Payable.
6. Request by Sheriff to approve Fixed Asset Transfers.
7. Request by County Engineer to accept Right-of-Way and/or Exclusive Easement dedications along Woods Rd., from IH-10 southward, necessary to expand the roadway.  
*(no backup submitted)*
8. Request by County Engineer to approve a Utility Permit for American Communications Construction, Inc. (Comcast) to place a fiber cable within the right-of-way of multiple roads in Precinct 2.
9. Request by County Engineer to advertise for Request for Proposals for Appraisal Services for the CDBG-DR program. Advertising to be posted in a newspaper of general circulation, payment for advertising to be funded from 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of Commissioners' Court on July 14, 2021.

Motion made to approve Consent Agenda by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 4-0 vote.

*Judge Trey Duhon – Absent*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## **COUNTY ENGINEER**

10. **Open** Request for Proposals for CDBG-MIT (including Harvey Round 2) and COG-MOD Programs – Grant Administrator.

**The following Proposals were submitted and opened by the Court:**

1. Langford Community Management Services. (received May 21, 2021)
2. GrantWorks, received May 27, 2021
3. APSI Construction Management, received June 11, 2021

## **AUDITOR**

11. Discuss and take action to certify the \$100.00 donation for Animal Control and amend the 2021 budget, WC 2021-25.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 4-0 vote.

*Judge Trey Duhon – Absent*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## **CONSTRUCTION MANAGER**

12. Discuss and take action to approve Belfor Restoration Invoices for freeze damage repairs for the following departments:

- \$247,733.72 for Brookshire Library
- \$110,804.76 for Precinct 1

Funds to be paid from Texas Association of Counties (TAC) Insurance Claim.

Commissioner Beckendorff made motion to discuss and take action to approve Belfor Restoration Invoice for the freeze damage repairs for the following departments: \$247,733.72 for the Brookshire Library; \$110,804.76 for Precinct 1; funds to be paid from the Texas Association of Counties (TAC) Insurance Claim subject to tax review, seconded by Commissioner Smith.

**Motion carried** by 4-0 vote.

*Judge Trey Duhon – Absent*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## MISCELLANEOUS

13. Discuss and take action to approve payment of \$529,759.75 payable to Amazon for Reporting Period January 1, 2020 to December 31, 2020 from line item 125-411-561315 [Amazon 381 Agreement].

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 4-0 vote.

*Judge Trey Duhon – Absent*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

14. Discuss and take action to approve proposal from Deal Sikes for appraisals for the Woods Road expansion project.

Commissioner Beckendorff moved to discuss and take action for approval of the proposal from Deal Sikes for appraisals for Woods Road expansion project subject to the request being made from the County, seconded by Commissioner Jones.

**Motion carried** by 4-0 vote.

*Judge Trey Duhon – Absent*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

15. Discuss and take action to amend County policies in relation to COVID-19.

*(no backup submitted)*

*No action taken.*

16. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1 would have a detrimental effect on the position of the County in negotiations with third persons.~~

**Item WITHDRAWN.**

## EXECUTIVE SESSION

17. Deliberate business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1 pursuant to Government Code Sections 551.072 and 551.0725.
18. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
19. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

*No Executive Session needed.*

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Smith.

**Motion carried** by 4-0 vote.

*Judge Trey Duhon – Absent*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

Meeting was **ADJOURNED** at 9:27 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as  
Ex-Officio for the Commissioners' Court of Waller County.



*Debbie Hollan*  
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Debbie Hollan  
Waller County Clerk

**APPROVED** this the **23<sup>rd</sup>** day of **June 2021**.

*Trey Duhon*  
\_\_\_\_\_  
Carbett "Trey" J. Duhon, III  
County Judge