



MINUTES

WALLER COUNTY COMMISSIONERS COURT REGULAR SESSION WEDNESDAY – JUNE 12, 2024

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 12th day of June 2024 at its meeting place at the Waller County Joe Kuciemba Annex, Hempstead, Texas.

CALL TO ORDER

The meeting was called to order by Presiding Judge Justin Beckendorff at 9:04 a.m. with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4 – *Presiding Judge*
Debbie Hollan, County Clerk
Absent: Carbett "Trey" J. Duhon III, County Judge

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Smith

Commissioner Jones made motion to approve agenda, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT

1. Larry Parr
2. Jay Lewis-Brooks

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes – May 29, 2024 Regular Session
3. Request by County Treasurer for approval of Payroll disbursements.
4. Request by County Treasurer for approval of Election Payroll disbursements.

5. Ratify Grant Agreement between the County and the Texas General Land Office relative to the Community Development Block Grant Local Hazard Mitigation Planning Program Non-Research & Development Mitigation Funding (GLO Contract No. 22-130-043-E436) in the amount of \$100,000.00.
6. Request by County Engineer to approve the Final Plat of Williams Landing in Precinct 2.
7. Request by County Engineer to approve Sunterra Section 48 placement into one year maintenance period to begin on May 16, 2024.
8. Request by County Engineer to approve a Permit to Construct Utility within Waller County Right of Way by American Communications Construction Inc. for an underground conduit/cable along Anserra Trail.
9. Request by County Engineer to approve a Permit to Construct Utility within Waller County Right of Way by Centerpoint Energy for installation of 175' of 4" IP Pla gas along Beckendorff Rd, in Sunterra Section 65.
10. Request by County Engineer to approve acceptance of roads in Sunterra Section 16 in Precinct 3. It is recommended by the County Engineer that Waller County accept the roads for maintenance.
11. Request by County Engineer to approve acceptance of roads in Sunterra Section 14 in Precinct 3. It is recommended by the County Engineer that Waller County accept the roads for maintenance.

Requests to approve payments

12. Request to approve payment on the following:
\$183,309.50 for Invoice # 05152024GWA to Waller County Appraisal District from line item 125-437-540500 [Tax Appraisal District].
13. \$3,500.00 for Invoice dated May 15, 2024 to Singleton & Sons Funeral Home, Inc. from line item # 125-411-561502 [Pauper Burial Expense].
14. Request by County Auditor to Approve and/or Ratify Accounts Payable.

Commissioner Smith made motion to approve Consent Agenda, seconded by Commissioner Jones.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff – Yes

ECONOMIC DEVELOPMENT

15. **Presentation** by Vince Yokom on Waller County Economic Development.
No action required.

FIRE MARSHAL

16. Severe Storms update by Waller County Fire Marshal Brian Cantrell.
No action required.
17. Approve letter of approval for Premier EMS to provide emergency medical services in Waller County pursuant to Health and Safety Code 773.0573.

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff – Yes

Commissioner Jones made motion to reconsider Item #17, seconded by Commissioner Beckendorff.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Returned to Agenda Item #17

Commissioner Jones made motion to amend striking Premier and inserting Red and Blue EMS, seconded by Commissioner Smith.

Amendment carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Amended Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

18. **Presentation** of General Land Plan of Jasek Farms in Precinct 3 by Ross McCall.

No action required.

19. Approve the General Land Plan of Jasek Farms in Precinct 3.

Commissioner Beckendorff made motion to approve the General Land Plan of Jasek Farms in Precinct 3 with contingent on approval of the thoroughfare map on Longenbaugh Road, seconded by Commissioner Jones.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

20. Approve a variance request to the Waller County Subdivision and Development Regulations regarding the Flood Plain regulations for a home building site by James McCarty.

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote. Variance GRANTED.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

21. Approve request for Material/Service Contracts for the following RFP's:

240320-73 County Wide Tree Removal to Arbor True, LLC,

240320-74 County Wide Roadside Vegetation Management Service to IVM Solutions,

240320-76 Road Base and Construction Materials to Texas Star Transport LLC,

~~240320-76 (Alternate) Road Base and Construction Materials to Heise Trucking, LLC,~~

240320-77 ASPPM (Cold Mix Asphalt), Dense Graded HMA (Hot Mix Asphalt) to Waller County Asphalt, Inc.,

240320-77 SS-1 Emulsion, CRS-2, & Pugmill Services to Cleveland Asphalt Products, Inc.,

~~and 240320-77 (Alternate) Dense Graded HMA (Hot Mix Asphalt), & Topping Rock to Vulcan Construction Materials, LLC.~~

Motion made by Commissioner Smith to approve minus the two alternates, seconded by Commissioner Jones.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

22. Approve CBU (Cluster Mail Box Unit) Agreement between Waller County and Sports Flyer Estates.

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

SHERIFF

23. Approve Amended Agreement between Waller County and Julie Jones for Temporary Animal Housing Services.

Motion made by Commissioner Jones, seconded by Commissioner Amsler.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

24. **Discussion** of Building Plan for Maintenance Vehicle Department.

No action required

TREASURER

25. Approve amendment #7 to the 2024 Salary Order for the creation of personnel in the Sheriff Vehicle Maintenance Department.

Motion made by Commissioner Jones to approve Amendment #7 to the 2024 Salary Order for the creation of personnel in the Sheriff Vehicle Maintenance Department with the salary of the Shop Foreman at \$30.83, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 4

26. Publicly open sealed bids submitted for the purchase of a vehicle for Commissioner, Precinct 4 (RFP# 240515-32).

The following Bids were submitted and opened by the Court:

1. Received June 6, 2024 at 11:47 am from Platinum Ford North

2. Received 11:45 a.m. on June 11, 2024 from Pegasus Chevrolet LLC

DIRECTOR OF POLICY & ADMINISTRATION

27. **Discussion** on 2025 Legislative Session.

No action required.

28. Approve agreement with Revenue Management Services Inc. for County Assistance District revenue projection services. Fee of \$3,000.00 to be paid from line item 125-401-540900 [Prof. Consultant Services].

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

DIRECTOR OF FACILITIES

29. Approve annual contract with KHR Environmental for Precinct 4 Annex septic inspection as required by TCEQ. Total fee of \$840.00 to paid from line item 125-442-545400 [Contract Labor].

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Commissioner Jones stepped away from the meeting. (11:06 a.m.)

Motion carried by 3-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Absent

Commissioner Beckendorff – Yes

AUDITOR

30. Approve 2024 Budget Adjustments and line-item transfers.

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Absent

Commissioner Beckendorff – Yes

Commissioner Jones returned to meeting. (11:08 a.m.)

MISCELLANEOUS

31. **Discuss** amount of bonds to issue for the first issuance of the mobility bonds.

No action required.

32. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Jones, seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

33. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

34. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
35. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.

36. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.

Court convened to Executive Session at 11:30 a.m.

Court reconvened from Executive Session at 12:08 p.m.

37. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~ Item **WITHDRAWN**.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 4-0 vote.

Judge Trey Duhon – Absent

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 12:08 p.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan
Waller County Clerk



APPROVED this the 26th day of June 2024.



Commissioner Justin Beckendorff
Presiding Judge