

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – JUNE 9, 2021

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 9th day of June 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Stephanie Tompkins, Chief Deputy Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i>	<i>– Yes</i>	<i>Commissioner Amsler</i>	<i>– Yes</i>	<i>Commissioner Smith</i>	<i>– Yes</i>
		<i>Commissioner Jones</i>	<i>– Yes</i>	<i>Commissioner Beckendorff</i>	<i>– Yes</i>

PUBLIC COMMENT – *None*

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/live>.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – June 2, 2021 Regular Session

3. **Request to approve payment on the following:**

(a) \$865.00 for invoice dated May 27, 2021 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].

(b) \$12,844.00 for Invoice # 4840 to Harris County from line item 125-423-540702 [Autopsy].

(c) \$85.00 for Invoice # 21547406 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 21112406 [Courthouse Camera Surveillance], for a total of \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. Request by County Auditor for approval and/or ratification of Accounts Payable for Construction Projects.
 - (a) ~~\$16,380.00 from line item 602-602-581000 [Bldg Purch, Const, or Improv/Jail-Judicial].~~ **Item WITHDRAWN.**
 - (b) \$7,239.00 from line item 125-600-581610 [Pct. 4 Building].
 - (c) \$60,371.50 from line item 125-600-587526 [Library].
6. Request by County Engineer to accept Right-of-Way and/or Exclusive Easement dedications along Woods Rd., from IH-10 southward, necessary to expand the roadway. *(no backup submitted)*
7. ~~Request by County Engineer for approval of advertising of a bid for Scrap Metal.~~ **Item WITHDRAWN – Court to vote on separately. (page 2)**

Motion to approve Consent Agenda with item 5.(a) WITHDRAWN made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

Motion to reconsider the Consent Agenda made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

Motion to approve Consent Agenda with 5.(a) and 7 WITHDRAWN made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

7. Request by County Engineer for approval of advertising of a bid for Scrap Metal.

Judge Duhon made motion that we declare the items to be salvaged and approve the request by County Engineer for approval of advertising of bids for the scrap metal, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

COUNTY ENGINEER

8. Discuss and take action for approval of advertising for the establishment of Speed Limits and the installation of Speed Limit signs throughout the following subdivision:
Rolling Hills Colony – All County Maintained Roads, Entire Lengths – 30 mph.

Advertising to be posted in a newspaper of general circulation, payment for advertising to be funded from 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of Commissioners Court on July 14, 2021.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes

9. Discuss and take action for approval of advertising for the establishment of Controlled Intersections and the installation of Stop Signs throughout the following subdivision:
Rolling Hills Colony

Advertising to be posted in a newspaper of general circulation, payment for advertising to be funded from 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of Commissioners’ Court on July 14, 2021.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes

10. Discuss and take action to approve the designation of take-home vehicles within the Road & Bridge Department.

Judge Duhon read the designated list of vehicles: WC Unit #99 - 2017 Chevrolet Colorado; WC Unit #119 - 2014 Ford F150; and WC Unit #112 - 2020 Ford F150.

Judge Duhon made motion to approve these vehicles as take home vehicles for the referenced employees according to the handout that Yancy has provided, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes

IT DEPARTMENT

11. Discuss and take action to authorize County Judge to submit Certification Form for Employee Cyber Security Training. (no backup submitted)

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes

SHERIFF

12. Discuss and take action to approve inmate housing interlocal agreement with Washington County.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Yes Commissioner Beckendorff – Yes

TAX ASSESSOR COLLECTOR

13. Discuss and take action to approve the purchase of one SENDPRO +2000 Digital Mailing System for \$9,908.11 to be paid from VIT Funds. Monthly meter fee of \$ 47.00 billed quarterly of \$141.00 and annual maintenance fee of \$943.58 which is included in the first 12 months. Payment to be funded from line item 125-438-531400 [Postage].

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

14. Discuss and take action to approve Purchase Agreement/Equipment and Software Maintenance Agreement with Pitney Bowes for Mailing System.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

CONSTRUCTION MANAGER

15. Discuss and take action to approve nine (9) separation partitions at the computer stations at the Hempstead Library for \$4,300.00. Funds to be paid from the ~~CARES Act~~ **ARP** Grant.

Judge Duhon made motion to approve, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

16. **Presentation** of completed Precinct 1 JP and Brookshire Library restoration projects.

(no backup submitted)

No action required.

MISCELLANEOUS

17. Discuss and take action to approve Agreement between Waller County and Focusing Families and payment of \$15,000.00 from line item 125-411-547310 [Focusing Families] as allocated in the 2021 Budget.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

18. ~~Discuss and take action to approve Order prohibiting or restricting certain fireworks in unincorporated areas of Waller County. Item WITHDRAWN.~~

19. Discuss and take action to amend County policies in relation to COVID-19.

(no backup submitted)

No action taken.

20. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1 would have a detrimental effect on the position of the County in negotiations with third persons.~~
Item WITHDRAWN.

EXECUTIVE SESSION

21. ~~Deliberate business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1 pursuant to Government Code Sections 551.072 and 551.0725.~~ Item WITHDRAWN.
22. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.~~ Item WITHDRAWN.
23. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~ Item WITHDRAWN.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 9:53 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan, Waller County Clerk



By: *Stephanie Tompkins*
Stephanie Tompkins, Chief Deputy Clerk

APPROVED this the 16th day of June 2021.

Justin Beckendorff
Commissioner Justin Beckendorff
Presiding Judge