

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – JUNE 7, 2023**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 7<sup>th</sup> day of June 2023 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3 – *Arrived at 9:16 a.m.*  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT**

1. Tracy Tidwell Philp    2. Bill Parks

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – May 31, 2023 Regular Session
3. **Request to approve payment on the following:**  
(a) \$1,120.00 for Invoice dated April 17, 2023 and \$1,125.00 for Invoice dated May 26, 2023 for a total of \$2,245.00 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].  
(b) \$395.00 for Invoice payable to ARCIT from line item 125-411-562300 [County Organizational Dues].
4. **Request by County Auditor for approval and/or ratification of Accounts Payable.**
5. **Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 of the Texas Tax Code.**
6. **Request by County Engineer for approval of Fixed Asset Transfer.**

7. Request by County Engineer to add unit #116, a 2023 Chevrolet 1500 4x4, as a take home vehicle and remove unit #51, a 2021 Chevrolet Silverado 4x4, from the available take home vehicle list.
8. Request by County Engineer to approve the Final Plat of Oak Grove Section 1 in Pct. 2.
9. Request by County Engineer to approve the Final Plat of Oak Grove Section 2 in Pct. 2.

Motion to approve Consent Agenda made by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 4-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Absent	<i>Commissioner Beckendorff</i> – Yes

***Advanced to Agenda Items #11 –19***

**COUNTY ENGINEER**

11. Discuss and take action to approve the purchase of one (1) 2023 Chevy 1500 truck in the amount of \$48,546.45 from Mac Haik Chevy through HGACBuy. Funds to be paid from line item 110-530-581100 [Construction Equipment].

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 4-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Absent	<i>Commissioner Beckendorff</i> – Yes

**COUNTY TREASURER**

12. Discuss and take action to approve amendments to the 2023 Salary Order effective June 11, 2023.

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 4-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Absent	<i>Commissioner Beckendorff</i> – Yes

**ENVIRONMENTAL**

13. Discuss and take action to approve a policy and assistance application relative to the Waller County Septic Assistance Program.

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

***Commissioner Jones arrived to meeting at 9:16 a.m.***

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

Judge Duhon made motion to amend the policy to waive the fee for an applicant who qualifies the County portion of the fee, seconded by Commissioner Beckendorff.

**Amendment carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

**Amended Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes