

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – MAY 27, 2020**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 27<sup>th</sup> day of May 2020 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk  
Absent: Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, by Commissioner Smith.

**Motion carried** by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT** – None

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – May 20, 2020 Regular Session
3. **Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.**
4. **Request to approve payment on the following:**
  - (a) \$250.00 for invoice # 1669 and \$75.00 for invoice # 1670 for a total of \$325.00 to West I-10 Chamber of Commerce from line item 125-411-562300 [County Organizational Dues].

(b) \$72.73 for invoice # 4772 and \$4,192.43 for invoice # 0420WCA1801 for a total of \$4,265.16 to Blueline from line item 125-600-581610 [Precinct 4 Building].

5. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve** the consent agenda by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

## **COUNTY ENGINEER**

6. Discuss and take action to approve a variance request to the Waller County Subdivision and Development Regulations regarding platting from Ms. Karen Shannon Becerra.

Motion to **approve** by Commissioner Beckendorff, by Commissioner Smith.

Motion to **table** agenda item by Commissioner Amsler, seconded by Commissioner Smith.

**Motion carried** by 4-0 vote. **Item TABLED.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

7. Discuss and take action to approve a variance request to have driveways that do not meet the minimum spacing requirements according to Waller County Subdivision and Development Regulations, Paragraph 1.1 by Clay Development.

Motion to **approve** by Commissioner Beckendorff, by Commissioner Smith.

Commissioner Smith made motion to amend the variance to read that the entrance D is moved to accommodate to be 136 feet from the future back up curb of the boulevard section, seconded by Commissioner Beckendorff.

**Amendment carried** by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

**Amended Motion carried** by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

8. Discuss and take action to increase the pay rate for Entry Level Mechanic from \$17.05/hr. to \$18.00/hr. Changes to be effective beginning June 1, 2020.

Motion to **approve** by Commissioner Beckendorff, by Commissioner Smith.

Motion to **amend** by Commissioner Beckendorff to decrease the Superintendent position that is currently vacant by .95 cents, seconded by Commissioner Smith.

**Amendment carried** by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

**Amended Motion carried** by 4-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

9. **Open Bids** for the Request for Proposal (RFP) for Administration/Professional Services for the 2020 County Transportation Infrastructure Fund (TIF) Grant Program.

The following bids were submitted and opened by the Court:

1. Langford Community Management Services received May 14, 2020 at 9:36 a.m.
2. GrantWorks received May 14, 2020 at 10:29 a.m.

## SHERIFF

10. Discuss and take action to accept the donation of \$100.00 from Jim Hayes. Funds to be deposited to line item 125-515-545910 [Animal Housing/Care].

Motion to **approve** by Commissioner Beckendorff, by Commissioner Smith.

**Motion carried** by 4-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

## AUDITOR

11. Discuss and take action to certify the BJA FY 19 Gulf States Regional Law Enforcement Technology Assistance Initiative grant award from the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) in the amount of \$101,831.00 and amend the 2020 budget.

Motion to **approve** by Commissioner Beckendorff, by Commissioner Smith.

**Motion carried** by 4-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

12. Discuss and take action to approve official documents and all monthly reports.

Motion to **approve** by Commissioner Smith, by Commissioner Beckendorff.

**Motion carried** by 4-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

## CONSTRUCTION MANAGER

13. **Update** on Library Project. *No action required.*

14. Discuss and take action to approve payment of \$97,466.78 from line item 600-600-587521 [Library] and \$4,684.82 from line item 125-600-587526 [Library] for application # 3 for a total of \$102,151.60 to Dahvar Construction and Design.

Motion to **approve** by Commissioner Beckendorff, by Commissioner Smith.

**Motion carried** by 4-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

15. **Update** on Precinct 4 Building Project. *No action required.*

16. Discuss and take action to approve payment of \$410,300.16 for application # 8 to Collier Construction, LLC from line item 125-600-581610 [Precinct 4 Building].

Motion to **approve** by Commissioner Beckendorff, by Commissioner Smith.

**Motion carried** by 4-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

17. Discuss and take action to approve furniture costs for the Waller County Justice Center.

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 4-0 vote.

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

**MISCELLANEOUS**

- 18. Discuss and take action to approve Agreement between Waller County and Fort Bend Children’s Advocacy Center and payment of \$12,500.00 from line item 125-411-542249 [Fort Bend Children’s Advocacy] as allocated in the 2020 Budget.

Motion to **approve** by Commissioner Smith, by Commissioner Beckendorff.

**Motion carried** by 4-0 vote.

*Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes*  
*Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes*

- 19. Discuss and take action to amend County policies in relation to COVID-19.  
*No action taken.*

**EXECUTIVE SESSION**

- 20. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
- 21. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

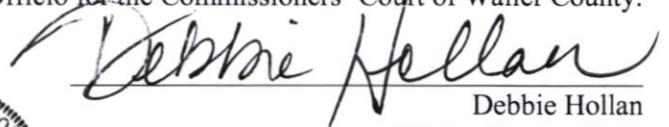
**ADJOURN MEETING**

Motion to adjourn meeting by Commissioner Smith, seconded by Commissioner Amsler.  
Motion carried by 4-0 vote.

*Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Smith – Yes*  
*Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes*

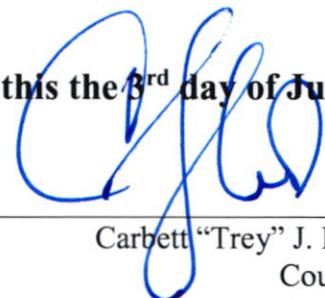
Meeting was **ADJOURNED** at 11:09 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as  
Ex-Officio for the Commissioners’ Court of Waller County.

  
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Debbie Hollan  
Waller County Clerk



**APPROVED** this the 3<sup>rd</sup> day of June 2020.

  
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Carbett “Trey” J. Duhon, III  
County Judge