

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – MAY 9, 2018

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 9th day of May 2018 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Presiding Judge, Commissioner Justin Beckendorff at 9:02 a.m. with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Justin Beckendorff, Commissioner Precinct 4 – *Presiding Judge*
Debbie Hollan, County Clerk

Absent: Carbett "Trey" J. Duhon III, County Judge
Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Klecka

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT

1. Members of the Waller County 4-H invited everyone to attend the Annual 4-H BBQ to be held Sunday, May 20, 2018 at the Waller County Fairgrounds.
2. Mr. TJ Johnson gave update on the proposed high speed rail.
3. Mr. Yancy Scott, Waller County Engineer reminded everyone the County is in the process of building and repairing roads, asked the public to be careful and patient. May Employees of the Month are Lee Lang and Leonard Wilson.
4. Shawn Geiman addressed his concerns with Schlipf Road.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – May 2, 2018 Regular Session
3. Request by County Treasurer for approval of payroll.
4. Request by County Treasurer for approval of Election Payroll.
5. Request to approve payment on the following:
 - (a) \$252,428.98 for Invoice to Brinkley Sargent Wiginton Architects from line 601-601-545405 [Professional Services].

(b) \$7,193.38 for Invoice to Sedalco Construction Services from line item 601-601-545405 [Professional Services].

(c) \$80.00 for Invoice #18547405 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice #18112405 [Courthouse Camera Surveillance], for a total of \$1075.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

6. Request by County Auditor for approval and/or ratification of Accounts Payable.
7. Request by County Engineer to approve a Utility Permit with San Bernard Electric to install a 4 inch sleeve under Snow Road.
8. Request by County Engineer to approve a Utility Permit with San Bernard Electric to install one (1) pole on Cavan Street.
9. Request by County Engineer to approve a Utility Permit with G & W Water Supply Corp. to install 6" water line on Hegar Road.
10. Request by County Engineer to accept Schlipf Road in Weatherford Business Park into the Waller County Maintained Road Log.
11. Request by County Engineer to accept proposal from Terracon to perform soil analysis for proposed Hegar Road realignment. Payment to be funded from line item 125-600-586165 [Capital Outlay].
12. Request by County Engineer to accept bid for construction of storm sewer piping and catch basins at the corner of Stockdick Road and Schlipf Road in Pct. 4. Funding to be paid form line item 110-530-587510 [Ditch Crew].

Motion to **approve consent agenda items** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

PROCLAMATIONS

13. Discuss and take action to approve the Proclamation recognizing May as Older American's Month in Waller County.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

PRESENTATION

14. **Presentation** by Seleena D. Smith, Ph.D. of the Prairie View A&M University Psychology Clinic on services provided by the clinic. *No action required.*

COUNTY JUDGE

15. ~~Discuss and take action to approve payment of \$ 400,000.00 to the Willow Creek Farms Municipal Utility District pursuant to the Transportation Development Agreement. Funds to be paid from line item 125-411-561301 [Willow Creek Farms].~~
Item WITHDRAWN.

COUNTY COURT AT LAW JUDGE

16. Discuss and take action to approve Waller County entering into a Co-op Agreement with National IPA to receive discounts on purchase of HON office furniture.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

COUNTY TREASURER

17. Discuss and take action to approve Property, Law Enforcement Liability, and Public Officials Liability policies and payment of processing invoices for coverage with Texas Association of Counties effective 07/01/2018.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

IT DEPT.

18. Discuss and take action to approve the Agreements between Waller County and New Wave Business for Internet Services for the following Departments:

Justice of the Peace Precinct 1 and Agrilife building at \$270.00 monthly plus installation charge of \$199.99, Maintenance building at \$190.00 monthly plus installation charge of \$199.99 and, District Attorney building at \$368.47 monthly. Funds to be paid from line item 125-411-542501 [Telephone/Equip. & Svc.].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

TAX-ASSESSOR COLLECTOR

19. Discuss and take action to authorize the County Judge to sign one resale deed for the private tax resale of one property currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

CONSTRUCTION MANAGER

20. Discuss and take action to accept proposal for \$4,361.00 from Goodwin-Lasiter-Strong for Topographic Survey of Hempstead Library as required for completion of construction drawing and city permitting. **Funds to be paid from line item 600-600-587521.**

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion to **amend** agenda item by Commissioner Klecka, seconded by Commissioner Amsler for funds to be paid from line item 600-600-587521.

Amendment carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

Amended Motion carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

COUNTY ENGINEER

21. Discuss and take action to approve and execute an Advance Funding Agreement for Bridge Replacement with TxDot for bridge project CSJ # 0912-56-056 on Wilpitz Road at Bessie Creek.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

22. Discuss and take action to rescind the previous Commissioners' Court action on January 3, 2018 in reference to awarding bids for the Road and Bridge Department concerning all items except for All Season Pre-Coated Patching Mixture and Crushed Limestone and award bids for all other items based on the recommendations by the County Engineer.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

23. Discuss and take action to approve advertising for a public hearing on May 23, 2018 on the installation of signs that prohibit or restrict the stopping, standing, or parking of vehicles along Old Houston Highway. Advertising to be posted in the Waller County News Citizen with payment to be funded from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

24. Discuss and take action to establish a part-time hourly rate of \$19.50 per hour for the part-time position in Department 524, Road and Bridge Administration.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

MISCELLANEOUS

25. Discuss and take action to approve the payment of \$20,000.00 to the Waller County Historical Museum from line item 125-539-547326 [County Museum] as allocated in the 2018 Budget.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – No
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

26. Discuss and take action to approve the request by the Waller County Historical Museum for a one time additional payment of \$6,000.00 to cover the cost of storing the museum contents for one year while repairs are being done to the museum. Funds to be paid from line item 125-539-547326 [County Museum].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion FAILED.

Judge Trey Duhon – Absent Commissioner Amsler – No Commissioner Klecka – No
Commissioner Barnett – Absent Commissioner Beckendorff – No

27. Discuss and take action to approve the designation of an agent for voting at the Annual Membership Meeting of the San Bernard Electric Cooperative, Inc. on May 19, 2018.

Motion to **table** by Commissioner Amsler, seconded by Commissioner Klecka.

Motion carried – Item TABLED.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

28. Discuss and take action to approve the appointment of a delegate for the responsibility of updating the County Road Inventory to TxDot.

Motion to **appoint Yancy Scott** by Commissioner Amsler, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

29. Discuss and take action to approve Order Authorizing Memorial Day Fireworks Sales.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

30. Discuss and take action to approve the appointment of Trey Duhon as the representative for Waller County on the H-GAC Regional Review Committee.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion to **table** agenda item by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried – Item TABLED.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

31. Discuss and take action to designate line item for payment of \$5,040.00 to SHI for social media archiving services through ArchiveSocial, as approved on May 2, 2018. Funds to be paid from line item 125-401-540900 [Professional Consultant Services]

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion to **amend** agenda item by Commissioner Klecka, seconded by Commissioner Amsler to transfer funds from line item 125-411-569600 [Contingency]

Amendment carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

32. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

33. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes

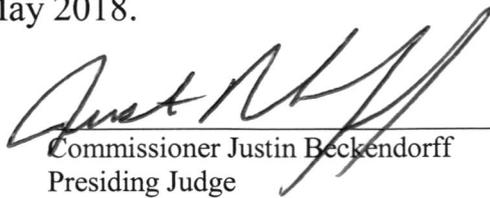
Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

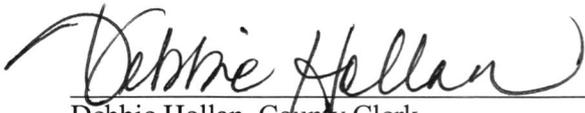
Meeting was **ADJOURNED** at 9:56 a.m.

APPROVED this the 16th day of May 2018.



Commissioner Justin Beckendorff
Presiding Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners
Court of Waller County, Texas

