



MINUTES

WALLER COUNTY COMMISSIONERS COURT REGULAR SESSION WEDNESDAY – APRIL 30, 2025

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 30th day of April 2025 at its meeting place at the Waller County Joe Kuciamba Annex, Hempstead, Texas.

CALL TO ORDER

The meeting was called to order by Waller County Judge Trey Duhon at 9:04 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. Approval of Agenda.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

PUBLIC COMMENT

1. Athena Osborn
2. Danny Rothe - Director of Facilities
3. Top Ladies of Distinction - Presented Judge Duhon and Commissioner Jones a Plaque for appreciation of their support.
4. Athena Osborn (used last remaining 1 minute)
5. Commissioner Kendric Jones

CONSENT AGENDA

Items identified within the Consent Agenda are of a routine nature and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of Minutes – April 16, 2025 Regular Session
3. Request by County Treasurer for Approval of Payroll Disbursements.

4. Request by County Auditor to Approve and/or Ratify 2025 Budget Adjustments and Departmental Line-Item Transfers.
5. Request by County Auditor to approve official documents and all Monthly Reports.
6. Spread upon the minutes the Annual Financial Report for Fiscal Year 2024.
7. Request by County Engineer to approve the Final Plat of Mourning Dove Blvd Street Dedication Section 1 and accept the Construction Bond in Precinct 3.
8. Request by County Engineer to approve the Final Plat of Sunterra Lakes Section 1 and accept the Construction Bond in Precinct 3.
9. Request by County Engineer to approve the Final Plat of Sunterra Lakes Section 2 and accept the Construction Bond in Precinct 3.
10. Request by County Engineer to approve the Final Plat of TMEIC Twinwood in Precinct 4.

Requests to approve payments on the following:

11. Request by County Tax Assessor-Collector to approve refunds in excess of \$500.00 in accordance with Article 31.11 State Property Tax Code.
12. \$5,950.00 for Invoice #25040801 to CapRisk Consulting Group from line item 125-411-540901 [Actuarial Valuation/Prof Srv].
13. \$7,500.00 for Invoice #09368 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG].
14. \$2000.69 for Invoice #53 to King Architectural Consulting Services to be paid from line item 604-604-545405 [Professional Services].
15. Request by County Auditor to Approve and/or Ratify Accounts Payable.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

PROCLAMATION

16. Approve Proclamation recognizing April as Sexual Assault Awareness and Prevention Month in Waller County, presented by Hilda Martinez with Focusing Families.

Motion made by Commissioner Beckendorff, Seconded by Commissioner Jones.

(Hilda Martinez read the Proclamation)

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

SHERIFF

17. Approve contract renewal for investigation cell mapping used for criminal prosecution. Annual payment of \$23,150.00 to be paid from line item 125-516-581700[Equip].

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones

– Yes

Commissioner Beckendorff

– Yes

18. Approve contract renewal with GotToResolve.com for online ticket/incident submission, communication and database system for IT Helpdesk support software. Annual payment of \$1,440.00 to be paid from line item 125-516-581700[Equip].

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

19. Approve twenty-one (21) separate Southern Software Component Support Agreements. Total payment of \$49,241.00 to be paid from line item 125-516-545006 [Southern Public Safety Software] when invoiced in August of 2025.

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

20. Approve contract renewal with Southwest Solutions Group for managing the Waller County Sheriff's Office evidence lockers. Annual payment of \$650.00 to be paid from line item 125-516-581700[Equip].

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

21. **Presentation** of 2025 1st Quarterly Report.

No action required.

22. Approve one-time payment of \$9,500.00 to Safe Software for a perpetual license, annual maintenance, and software updates. Annual maintenance fee of \$2,375.00 will begin in 2026. Funds to be paid from line item 110-524-587525 [911 Address Signs].

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

23. Approve agreement for professional engineering services with TEDSI Infrastructure Group, Inc., for a total contract amount not to exceed \$1,563,052.31 for the Stockdick Road Mobility Bond Project in Precinct 3. Funds to be paid from line item 605-605-545405 [Mobility-Professional Services].

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

24. Approve Sunset Grove Development Agreement.

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Smith

– Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

25. Approve Riley Road Tract Development Agreement.

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Commissioner Smith made motion to amend 25 so to approve the Development Agreement and the Variances...the Development Agreement, the General Plan and the Variances, seconded by Commissioner Jones.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

PROCUREMENT

26. Approve Agreement with Armstrong, Vaughan & Associates P.C. for RFQ 250205-31, Financial Audit Services through April 24, 2027, in an amount not to exceed \$77,840.00 for FY2024 audit and to include Consumer Price Index (CPI) each subsequent year. Funds to be paid from line item 125-411-540700 [Audit].

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

27. Approve HWY 36A to be part of the Waller County Major Thoroughfare Plan.

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Commissioner Beckendorff made motion to amend to allow the County to engage with TXDOT and third parties on the public engagement and impact study and route alignment for the proposed 36A alignment, seconded by Commissioner Jones.

Amendment carried by 4-1 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – No	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

Amended Motion carried by 4-1 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – No	Commissioner Smith – Yes
	Commissioner Jones – Yes	Commissioner Beckendorff – Yes

28. ~~Presentation by The Prairie View Chapter Top Teens of America/Top Ladies of Distinction, Incorporated. Item WITHDRAWN.~~ (Presentation given during Public Comments)

GRANT MANAGER

29. Approve payment to Club Lakeview in the amount of \$675.00. Funds to be paid from line item 125-411-568400 [Miscellaneous].

Motion made by Commissioner Beckendorff, Seconded by Commissioner Jones.

Commissioner Jones stepped away from meeting at 11:03 a.m.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Absent	Commissioner Beckendorff – Yes

30. Approve Agreement with Flock Safety and payment of \$102,100.00 for license plate readers associated with the FY25 SB224 Catalytic Converter Grant Program. Funding to be paid from line item 327-516-581700 [Equipment].

Motion made by Commissioner Beckendorff, Seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes	Commissioner Amsler – Yes	Commissioner Smith – Yes
	Commissioner Jones – Absent	Commissioner Beckendorff – Yes

31. Approve to authorize the County Judge to execute Contract Amendment No. 4 relative to GLO Contract No. 20-065-062-C180 (CDBG-DR Infrastructure Grant).

Motion made by Commissioner Beckendorff, Seconded by Commissioner Smith.

Motion carried by 4-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones – Absent

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

Commissioner Jones returned to meeting at 11:10 a.m.

32. Approve ratification of contract with C D Services, LLC dba General Site Services/GSS Dumpsters relative to services rendered for the April 26, 2025 HHW Collection Event. Payment of \$745.00 to be paid from line item 326-527-540800 [Professional & Contracts].

Motion made by Commissioner Beckendorff, Seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones – Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

TREASURER

33. Approve new take home vehicle for Constable Pct 4 .

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones – Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

DIRECTOR OF FACILITIES

34. Approve purchase of a Utility Cab Tractor from Ewald Kubota-Hockley utilizing Sourcewell contract #082923-KBA in the amount of \$52,763.40. Funds to be paid from line item 125-442-581700 [Equipment].

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones – Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

35. Approve purchase of Rough Terrain Vehicle (RTV) from Ewald Kubota-Hockley utilizing Sourcewell contract #112624-KBA in the amount of \$22,540.80. Funds to be paid from line Item 125-442-581700 [Equipment].

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Commissioner Beckendorff made motion to table, seconded by Commissioner Jones.

Motion carried by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones – Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

(Court returns to agenda item 35 after Executive Session to take action, page 7)

MISCELLANEOUS

Commissioner Smith stepped away from meeting at 11:10 a.m.

36. Discussion on FY2026 Budget.

Robert Pechukas update Court on 2026 Budget Process.

No action required.

37. Approve 2026 Commissioners Court meeting schedule.

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Commissioner Smith returned to meeting at 11:17 a.m.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

38. Approve the submission of the Unclaimed Property Capital Credits for Counties form to the Texas Comptroller.

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

39. Approve an Access Easement Agreement concerning property that abuts Sheriff R. Glenn Smith Drive in Precinct 1.

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Commissioner Beckendorff made motion to table, seconded by Commissioner Jones.

Motion carried by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

(Court returns to agenda item 39 after Executive Session to take action, page 7)

40. ~~Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~

41. Approve deliberation of business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Jones, Seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler

– Yes

Commissioner Jones

– Yes

Commissioner Smith

– Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

42. Consultation with District Attorney related to advice about pending or contemplated litigation or a settlement offer.

43. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.

44. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.

Court convened to Executive Session at 11:20 a.m.

Court reconvened from Executive Session 12:47 p.m.

Commissioner Beckendorff made motion to reconsider #35, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

35. Approve purchase of Rough Terrain Vehicle (RTV) from Ewald Kubota-Hockley utilizing Sourcewell contract #112624-KBA in the amount of \$22,540.80. Funds to be paid from line Item 125-442-581700 [Equipment].

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

Court returns to Agenda Item #39

39. Approve an Access Easement Agreement concerning property that abuts Sheriff R. Glenn Smith Drive in Precinct 1.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

Proceeded with Agenda

45. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.~~ Item **WITHDRAWN**.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 12:49 p.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan

Debbie Hollan
Waller County Clerk

APPROVED this the 14th day of May 2025.

Carbett "Trey" J. Duhon, III

Carbett "Trey" J. Duhon, III
County Judge