

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – APRIL 21, 2021**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 21<sup>st</sup> day of April 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Stephanie Tompkins, Chief Deputy Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT** – *None*

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/live>.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – April 14, 2021 Regular Session

3. **Request by County Treasurer for approval of Payroll.**

4. **Request to approve payment on the following:**

(a) \$37,500.00 for Invoice # 2047 to Waller County Economic Development from line item 125-411-547200 [Economic Development] for 2<sup>nd</sup> quarterly payment as allocated in the 2021 Budget.

- (b) \$85.00 for Invoice # 21547404 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 21112404 [Courthouse Camera Surveillance], for a total of \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].
- (c) \$1,015.00 for Invoice dated April 12, 2021 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
- 5. Request by County Auditor for approval and/or ratification of Accounts Payable.
- 6. Request by County Auditor for approval and/or ratification of Accounts Payable for Construction Projects.
  - a) \$46,015.31 from line item 602-602-581000 [Bldg Purch. Const. or Improv. Jail-Judicial].
  - b) \$38,921.50 from line item 125-600-587526 [Library].
  - c) \$18,225.55 from line item 125-600-581610 [Pct. 4 Building].
- 7. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.

Motion to approve Consent Agenda made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

***Advanced to Agenda Item #20***

- 20. Discuss and take action to approve Interlocal Agreement for Animal Control Services with the City of Brookshire.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Commissioner Beckendorff made motion to table, seconded by Commissioner Amsler.

**Motion carried** by 5-0 vote. **Item TABLED.**

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

***Proceeded with Agenda Item #8***

**COUNTY ENGINEER**

- 8. ~~Discuss and take action to approve the acceptance of Twinwood Parkway from Woods Rd to FM 359 into the County Maintained Road Log.~~  
**Item WITHDRAWN.**

**SHERIFF**

- 9. Discuss and take action to accept donation in the amount of \$50.00 from Hoyt Woodle and post to revenue budget line 125-000-470200 [Donations/Animal Control]. The proceeds will be expended from budget line 125-515-536700 [Donation/Animal Control]. *(no backup submitted)*

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

10. Discuss and take action to approve payment of \$4,125.00 for Invoice # 34767 and \$18,682.25 for Invoice # 34768 for a total of \$22,807.25 to Texas Communications for services provided during move to the new Justice Center.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

11. Discuss and take action to approve payment of \$1,500.00 for Invoice # AR99280 to Voice Products for services provided during move to the new Justice Center.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

12. Discuss and take action to approve request to exchange 5 Enterprise lease vehicles under current lease agreement.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

13. Discuss and take action to approve amendment to Salary Order titles to reflect title changes.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

14. Discuss and take action to approve payment of \$49,138.00 for Invoice # 21054704 to XperNet Services for hardware required for Southern Software RMS and Sheriff Office Servers. Funds to be paid from line item 125-516-545006 [Southern Public Safety Software].

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Commissioner Beckendorff made motion to amend to make #14 contingent on the approval of #19, seconded by Commissioner Smith.

**Amendment carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

**Amended Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

***Advanced to Agenda Item #21***

21. Discuss and take action to approve the following private tax resale bids by Mr. Robinson Garces-Granja:

- (a) Lot 7, Block 3, Deerwood East, Section 4, Waller County, Texas, tax account R16989, in the amount of \$2,541.32;
- (b) Lot 6, Block 4, Deerwood East, Section 4, Waller County, Texas, tax account R17015, in the amount of \$2,606.65;

- (c) Lot 10, Block 4, Deerwood East, Section 4, Waller County, Texas, tax account R17019, in the amount of \$750.00;
- (d) Lot 17, Block 4, Deerwood East, Section 4, Waller County, Texas, tax account R17027, in the amount of \$900.00;
- (e) Lot 3, Block 5, Deerwood Lakes, Section 6, Waller County, Texas, tax account R18379, in the amount of \$2,644.72;

And authorize the County Judge to sign deeds for said properties to Mr. Garces-Granja.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

***Proceeded with Agenda Item #15***

**DISTRICT CLERK**

- 15. Discuss and take action to approve Lease Agreement with Xerox for a Xerox C8155H2 Copier Multifunction Printer at the District Clerk’s Office located in the Waller County Courthouse. Monthly rate of \$181.69 for 48 months to be paid from line item 125-417-581813 [Copier/Printer].

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

**506<sup>TH</sup> DISTRICT JUDGE**

- 16. Discuss and take action to approve security items needed at the Justice Center.  
*Discussion only*
- 17. Discuss and take action to approve items needed to conduct Jury Trials at the Justice Center.

Motion made by Commissioner Beckendorff, seconded by Commissioner Amsler.

Commissioner Beckendorff made motion to approve items #2-12 on list to be paid from line item 602-602-581000, seconded by Commissioner Amsler.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

**TREASURER**

- 18. Discuss and take action to approve stale dated checks list.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

## AUDITOR

19. Discuss and take action to approve several 2021 Sheriff Department budgetary line item transfers, WC 2021-15.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

## MISCELLANEOUS

20. Court addressed Agenda Item #21 earlier in meeting (page 2).
21. Court addressed Agenda Item #22 earlier in meeting (page 3).
22. ~~Discuss and take action to approve the following private resale bid by Mr. Charles O. La Grone:~~  
(a) ~~A tract of land being 1.17 acres, more or less, also known as Tract 4, John C. White survey, abstract number 275, Waller County, Texas, tax account R12966, in the amount of \$17,100.00;~~  
~~And authorize the County Judge to sign a deed for said property to Mr. La Grone.~~  
**Item WITHDRAWN.**
23. Discuss and take action to amend County policies in relation to COVID-19.  
(no backup submitted) No action required.

## EXECUTIVE SESSION

24. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
25. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 11:17 a.m.

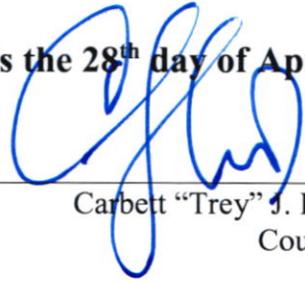
I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as  
Ex-Officio for the Commissioners' Court of Waller County.

Debbie Hollan, Waller County Clerk

By: *Stephanie Tompkins*  
Stephanie Tompkins, Chief Deputy Clerk



**APPROVED this the 28<sup>th</sup> day of April 2021.**



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Carbett "Trey" J. Duhon, III  
County Judge