

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – APRIL 18, 2018

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 18th day of April 2018 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Absent: Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Rosa Harris addressed her concerns to the court regarding the upcoming run-off election and asked the court to table agenda item #17.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – April 11, 2018 Regular Session
3. Request by County Treasurer for approval of Elections payroll.
4. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
5. Request by County Clerk to transfer \$500.00 from line item 125-403-530200 [Supplies and Stationary] to line item 125-403-568400 [Miscellaneous].
6. Request by County Clerk to transfer fixed assets to the Maintenance Department.
7. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve consent agenda items** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

COUNTY JUDGE

8. **Presentation** of collection report by Otilia Gonzales of Perdue Brandon Fielder Collins & Mott LLP on delinquent taxes and fine and fee collection. *No action required.*

9. Discuss and take action to renew contract for the collection of delinquent taxes.

Motion to **renew the contract for 2 years** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – No
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

Advanced to Agenda Item #20

10. Discussion with County Financial Advisor about timetable of events for upcoming bond issuance for the jail project.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

11. Discuss and take action to approve lease agreement with Kyle Office Products for a Xerox Multi-Function Printer in the County Judge’s office. Lease payment of \$155.83 per month for 60 months. Payment to be taken from line item 125-401-545510 [Equipment Rent/Lease].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – No
Commissioner Beckendorff – Yes

COUNTY ENGINEER

12. Discuss and take action to accept the bid for construction of storm sewer piping and catch basins at the corner of Stockdick Road and Schlipf Road in Pct. 4. Funding to be paid from line item 110-530-587510 [Ditch Crew].

Motion to **table** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion carried - Item TABLED.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

13. Discuss and take action to approve the contract with Halff Associates, Inc. to provide on-call drainage reviews for Waller County.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **table** agenda item by Commissioner Amsler, seconded by Commissioner Beckendorff.

Motion carried – Item TABLED.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

14. ~~Discuss and take action to approve review and administrative fees for On-Call Drainage Reviews performed by Halff Associates, Inc. Item WITHDRAWN.~~

15. Discuss and take action to approve the acceptance from TxDot of approximately 395 Cubic Yards of RAP (with a value of \$20/CY) and \$22,249.00 worth of Hot Mix, Hot Laid Type D, or Asphalt Treated Base.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

SHERIFF

16. Open all Bids submitted for the 2018 Waller County Sheriff's Office Jail Food Service Contract.

The followings bids were submitted and opened by Commissioners Court:

1. Lone Star Commissary
2. Five Star Correctional Services

(Bids were handed over to the Sheriff's Department for review)

ELECTIONS

17. Discuss and take action to approve early voting locations for the 2018 runoff election.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 1

18. Discuss and take action to transfer \$1,167.17 **\$1,168.00** from line item 125-418-568400 [Miscellaneous] to line item ~~125-418-5831400~~ **125-418-531400** [Postage].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **amend** agenda item by Commissioner Beckendorff, seconded by Commissioner Klecka by correcting the line item [Postage] and rounding up the transfer amount to \$1,168.00.

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

19. ~~Discuss and take action to approve an increase in hourly pay for part-time employee, Stephanie Jimenez, from \$9.50 to \$10.00 per hour, to be paid from line item 125-418-510101 [Part Time].~~ **Item WITHDRAWN.**

Proceeded to Agenda Item #21

MISCELLANEOUS

20. Discuss and take action to approve request by Dean Allred to use the Community Center on a continued basis for one evening a month for the Waller County 4H Horse Club.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

Returned to Agenda Item #10

21. Discuss and take action to approve the payment of \$2,500.00 to Fort Bend Children's Advocacy from line item 125-411-542249 [Fort Bend Co Children's Assessment] as allocated in the 2017 Budget.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **table** agenda item by Commissioner Klecka, seconded by Commissioner Beckendorff.

Motion carried – Item TABLED.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

22. Discuss and take action on the following three private tax resale bids from Hillsboro Inlet, LLC:

- a. Lot 307, Deerwood Lakes, Section 2, Waller County, Texas, tax account R17513, in the amount of \$900.00;
- b. Lot 20, Block 3, Deerwood Lakes, Section 4, Waller County, Texas, tax account R17667, in the amount of \$900.00;
- c. Lot 19, Block 3, Deerwood Lakes, Section 4, Waller County, Texas, tax account R17665, in the amount of \$900.00;

And authorize the County Judge to sign tax resale deeds for said properties to Hillsboro Inlet, LLC.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **table** agenda item by Commissioner Klecka, seconded by Commissioner Beckendorff.

Motion carried – Item TABLED.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

EXECUTIVE SESSION

Court convened into Executive Session at 10:26 a.m.

23. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court reconvened from Executive Session at 10:43 a.m.

24. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No action taken from Executive Session

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

Meeting was **ADJOURNED** at 10:44 a.m.

APPROVED this the 25th day of April 2018.

By: Dean Bennett, Comm. Pct 3
Carbett "Trey" J. Duhon, III, Presiding Judge
County Judge

ATTEST:

Debbie Hollan

Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners
Court of Waller County, Texas

