

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – APRIL 12, 2023**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 12<sup>th</sup> day of April 2023 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:04 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

**PUBLIC COMMENT**

1. Larry Parr

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – April 5, 2023 Regular Session

3. **Request to approve payment on the following:**

(a) \$2,887.00 for Invoice # 12112 and \$2,887.00 for Invoice # 12113 for a total of \$5,774.00 to Harris County from line item 125-423-540702 [Autopsy].

(b) \$37,500.00 for Invoice # 2297 to Waller County Economic Development for 2nd quarterly payment as allocated in the 2023 Budget from line item 125-411-547200 [Economic Development].

(c) \$85.00 for Invoice # 23547404 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 23112404 [Courthouse Camera Surveillance], for a total \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

4. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

5. Request by County Engineer to approve the designation of a take-home vehicle for Robert Goodspeed, Construction Inspector, within the Road & Bridge Department for inspections and emergency purposes.

Motion to approve Consent Agenda made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Jones – Yes*

*Commissioner Smith – Yes*

*Commissioner Beckendorff – Yes*

## **COUNTY JUDGE**

6. **Presentation** of report on delinquent tax and fine and fee collection by Otilia Gonzales of Perdue Brandon Fielder Collins & Mott LLP.

*No action required.*

## **TAX ASSESSOR COLLECTOR**

7. Discuss and take action to authorize the County Judge to sign a resale deed for the private tax resale of properties currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Jones – Yes*

*Commissioner Smith – Yes*

*Commissioner Beckendorff – Yes*

## **COUNTY ENGINEER**

8. **Award** bid for Emulsified Asphalt & Hauling Services.

Commissioner Beckendorff made motion to award bid to Cleveland Asphalt Products, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Jones – Yes*

*Commissioner Smith – Yes*

*Commissioner Beckendorff – Yes*

9. **Public Hearing:** Proposed Major Thoroughfare Plan/Map Amendment, by Eugene Mattern.

**Public Hearing began at 9:32 a.m.**

No public comments received.

**Public Hearing ended at 9:34 a.m.**

10. Discuss and take action to approve the Major Thoroughfare Plan/Map Amendment, by Eugene Mattern.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Jones – Yes*

*Commissioner Smith – Yes*

*Commissioner Beckendorff – Yes*

## SHERIFF

11. Discuss and take action to approve proposals for contract wrecker services for County owned vehicles.

Motion made by Commissioner Jones, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## GRANT MANAGER

12. **Open** sealed proposals for Debris Removal Services (RFP 23-03-14).

The following bids were submitted to and opened by the Court:

1. Received April 11, 2023 at 12:49 p.m. from Ceres Environmental Services, Inc.
2. Received April 10, 2023 at 10:19 a.m. from TFR Enterprises, Inc.
3. Received April 10, 2023 at 10:29 a.m. from Greg Gathers/CTC Disaster Response
4. Received April 6, 2023 at 1:27 p.m. from DRC Emergency Services

13. **Open** sealed proposals for All Hazards Preparedness, Planning, Consulting, and Recovery Services (RFP 23-03-13).

The following bids were submitted to and opened by the Court:

1. Received April 11, 2023 at 12:47 p.m. from Stewart Consulting Group
2. Received April 10, 2023 at 10:29 a.m. from iParametrics

## TREASURER

14. Discuss and take action to amend the 2023 Salary Order.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## AUDITOR

15. Discuss and take action to approve 2023 budget amendments and departmental line-item transfers.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## MISCELLANEOUS

16. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

17. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

## **EXECUTIVE SESSION**

18. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
19. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
20. Deliberate the appointment of a County Engineer pursuant to Government Code Section 551.074.
21. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

**Court convened to Executive Session at 9:46 a.m.**

**Court reconvened from Executive Session at 11:00 a.m.**

22. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

## **ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Yes*

Meeting was **ADJOURNED** at 11:01 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as Ex-Officio for the Commissioners' Court of Waller County.



*Debbie Hollan*  
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Debbie Hollan

Waller County Clerk

**APPROVED this the 19<sup>th</sup> day of April 2023.**

*Carbett "Trey" J. Duhon, III*  
\_\_\_\_\_  
Carbett "Trey" J. Duhon, III

County Judge