

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – MARCH 27, 2019**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 27<sup>th</sup> day of March 2019 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** agenda by Commissioner Smith, seconded by Commissioner Amsler.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

**PUBLIC COMMENT**

Janet Lemelle provided information regarding the Pregnancy Center and the upcoming Medical Mobile Unit.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes – March 20, 2019 Regular Session**

3. **Request by County Treasurer for approval of Payroll.**

4. **Request to approve payment on the following:**

(a) \$3,022.00 for invoice #AH018994

\$2,887.00 for invoice #AH019107

\$2,887.00 for invoice #AH019144

For a total of \$ 8,796.00 to Harris County Treasurer from line item 125-423-540702 [Autopsy].

(b) \$395.00 for invoice # 2019-399 to ARCIT from line item 125-411-562300 [County Organizational Dues].

5. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

6. **Request to approve Order Authorizing San Jacinto Day Fireworks Sales.**

7. Request by County Engineer to approve the final Re Plat of Pederson Road Business Park.

Motion to **approve** consent agenda by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## **COUNTY ENGINEER**

8. Discuss and take action to amend the 2019 Salary Order for the Road and Bridge Department to reflect the following changes, to be effective ~~April 1, 2019~~ **April 7, 2019**:

- Culvert Inspector – from \$17.51 per hour to \$20.85 per hour.
- Truck Driver – from \$20.35 per hour to \$17.01 per hour.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Amsler.

Motion to **amend** agenda item by Commissioner Beckendorff, seconded by Commissioner Smith to change the effective date to April 7, 2019.

**Amendment carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

**Amended Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

9. Discuss and take action to approve Security Agreement for Emissions Reductions Incentive Grant with HGAC.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

10. Discuss and take action to approve lease agreement with Neopost USA Inc., for One (1) IN-600 AF Mailing System with e-certify software. The total lease payment will be \$210.27 per month for 60 months. The Road and Bridge Department and the Environmental Department will each share 50% of the monthly payment.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## **CONSTRUCTION MANAGER**

11. Discuss and take action to approve request from San Bernard Electric Co-op for right-of-way easement for the Waller County Criminal Justice Center.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## MISCELLANEOUS

12. Discuss and take action to advertise for Competitive Bids for “City of Hempstead Street Paving around the Waller County Courthouse”. Advertising to be posted in the following paper of general circulation: Brookshire Times Tribune. Payment for advertising to be funded from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

13. Discuss and take action to approve Agreement between Waller County and Navasota Soil and Water Conservation District No. 440 and payment of \$2,500.00 as allocated in the 2019 Budget. Funds to be paid from line item 125-411-547330 [Soil & Water Conservation].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

14. Discuss and take action to approve publication of Notice of Intent to Sell the Waller County School Lands twice in both the Times Tribune and the Brownwood Bulletin. Funding to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **table** agenda item by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried – Item TABLED.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

***Returned to Agenda Item after Executive Session***

Motion made by Judge Duhon to approve with a minimum bid requirement of \$2,300.00 per acre or a total amount of \$736,000.00 and also a requirement that any potential bidders submit a pre-approval letter or similar documents to be awarded by Liz, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

***Proceeded to Adjournment***

15. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney’s Office that deliberation in an open meeting regarding business and financial issues related to the value of real property in Precinct 2 would have a detrimental effect on the position of the County in negotiations with third persons.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## AUDITOR

16. Discuss and take action to approve official documents and all monthly reports.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## EXECUTIVE SESSION

**Court convened to Executive Session at 9:28 a.m.**

17. Deliberate business and financial issues related to the value of real property in Precinct 2 pursuant to Government Code Sections 551.072 and 551.0725.
18. Deliberate the value of real property in Brown County pursuant to Government Code Section 551.072.
19. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
20. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**Court reconvened from Executive Session at 10:17 a.m.**

**No action taken from Executive Session.**

*Returned to Agenda Item #14*

## ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Beckendorff.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

Meeting was **ADJOURNED** at 10:18 a.m.

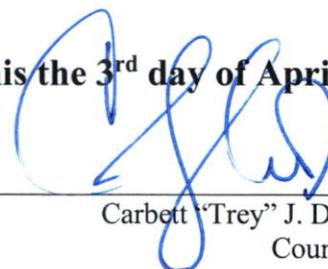
I ATTEST TO THE ACCURACY OF THE FORGOING MINUTES:



Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas



**APPROVED this the 3<sup>rd</sup> day of April 2019.**



Carbett "Trey" J. Duhon, III  
County Judge