

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – MARCH 18, 2020**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 18<sup>th</sup> day of March 2020 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:14 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Barnett – Yes*

*Commissioner Smith – Yes*

*Commissioner Beckendorff – Yes*

**PUBLIC COMMENT** – None

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – March 11, 2020 Regular Session

3. Request by County Treasurer for approval of Treasurer's monthly report.

4. Request by County Treasurer for approval of Election Payroll.

5. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.

6. Request to approve payment on the following:

(a) \$1,095.00 for invoice dated March 6, 2020 and \$1,095.00 for invoice dated March 9, 2020 for a total of \$2,190.00 to Magnolia Funeral Home from line item 125-423-540705 [Transport to Morgue].

7. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve** consent agenda by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

## COUNTY JUDGE

### 8. Discuss and take action to modify personnel policies in relation to COVID-19.

Judge Duhon made motion that during a County disaster declaration, an employee who has a doctor's order to quarantine due to the employee having a confirmed case of COVID-19 or being exposed to a person with a confirmed case must exhaust the employee's accrued paid time off, and then the employee is eligible for up to 14 consecutive days of paid leave, subject to department head approval, seconded by Commissioner Barnett.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Commissioner Beckendorff made motion that during a County disaster declaration, an employee who has a doctor's order to quarantine due to the employee having a confirmed case of COVID-19 or being exposed to a person with a confirmed case may elect to take unpaid leave for up to 14 consecutive days, subject to department head approval, seconded by Commissioner Amsler.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

## COMMISSIONER, PRECINCT 3

### 9. **Update** on project "ERASE RACE" by Retired US Marine Corps (USMC) Lieutenant Colonel (LTC) Carlen Charleston. *No action required.*

## ECONOMIC DEVELOPMENT

### 10. Discuss and take action for the County Judge to approve support letter for Port of Houston Application to Reorganize/Expand an Existing Zone under the Alternative Site Framework (ASF).

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

## TREASURER

### 11. Discuss and take action to approve ACA Reporting and Tracking Service (ARTS) 2020 Renewal Confirmation Program Agreement with Texas Association of Counties.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

### *Advanced to Agenda Item #18*

### 18. Discuss and take action to approve an amendment to the agreement with Global Tel\*Link Corporation.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

***Returned to Agenda Item #12***

**CONSTRUCTION MANAGER**

12. Discuss and take action to approve Owner Furnished Midmark Casework vendor cost for the Waller County Justice Center.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

13. Discuss and take action to approve easements for a water meter and water lines at the Waller County Justice Center.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

14. Discuss and take action authorizing County Judge to sign agreement for fiber Internet Services to the Waller County Justice Center.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

**MISCELLANEOUS**

15. Discuss and take action to adopt resolution to designate authorized signators for the Hurricane Harvey – Infrastructure CDBG Disaster Recovery program contract 20-065-062-C180.

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

16. Discuss and take action to approve a resolution adopting required CDBG-DR Civil Rights policies.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

17. Discuss and take action to approve Resolution proclaiming April as Fair Housing Month. This Proclamation will help to fulfill Fair Housing activity obligations as required by the grant.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

**EXECUTIVE SESSION**

- 19. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
- 20. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Barnett.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Yes

Commissioner Smith – Yes  
Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 11:36 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as Ex-Officio for the Commissioners' Court of Waller County.



*Debbie Hollan*  
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Debbie Hollan  
Waller County Clerk

**APPROVED** this the 25<sup>th</sup> day of March 2020.

*Trey Duhon*  
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Trey "Trey" J. Duhon, III  
County Judge