

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – MARCH 11, 2020**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 11<sup>th</sup> day of March 2020 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

**PUBLIC COMMENT** – None

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – March 4, 2020 Regular Session

3. **Request by County Treasurer for approval of Payroll.**

4. **Request to approve payment on the following:**

(a) \$1,500.00 for invoice dated February 20, 2020 to County Judges and Commissioners Association of Texas from line item 125-411-562300 [County Organizational Dues].

(b) \$160.00 for invoice #20547403 [Courthouse, Hold-Up Alarm], and \$995.00 for invoice # 20112403 [Courthouse Camera Surveillance], for a total of \$1,155.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

5. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

6. **Request by the County Engineer for the approval of an Access Easement from Brad Tucker for the purpose of cleaning an outfall ditch on Berry Road.**

Motion to **approve consent agenda with 7** removed by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Barnett – Yes*                      *Commissioner Beckendorff – Yes*

7. Request by County Engineer for the approval of the Final Plat of Freeman Ranch, Section 3, and accept the Maintenance Bond.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried** by 4-0 vote with 1 Abstained.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Abstained*  
*Commissioner Barnett – Yes*                      *Commissioner Beckendorff – Yes*

## **COUNTY ENGINEER**

8. **Recognition** of Lee Lang, former Truck Driver of the Road and Bridge Department, who retired December 31, 2019 with 10 years and 6 months of service to Waller County.

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

(Mr. Yancy Scott read Resolution)

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Barnett – Yes*                      *Commissioner Beckendorff – Yes*

9. **Recognition** of Greg Duncan, former Road Superintendent of the Road and Bridge Department, who retired December 31, 2019 with 28 years and 4 months of service to Waller County.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

(Mr. Yancy Scott read Resolution)

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Barnett – Yes*                      *Commissioner Beckendorff – Yes*

10. **Public Hearing:** on the installation of “No Parking Signs” on the following roads:
- Willowmoor Lane (south of Kingsland Blvd.) – No Parking between 7:30 – 8:30 am and 3:00 – 4:00 pm
  - Ashcreek Court – No Parking Resident Only

**Public Hearing began at 9:16 a.m.**

No public comments received.

**Public Hearing ended at 9:18 a.m.**

11. Discuss and take action to install “No Parking Signs” on the following roads:
- Willowmoor Lane (south of Kingsland Blvd) – No Parking between 7:30 – 8:30 am and 3:00 – 4:00 pm.
  - Ashcreek Court – No Parking Resident Only

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*                      *Commissioner Amsler – Yes*                      *Commissioner Smith – Yes*  
*Commissioner Barnett – Yes*                      *Commissioner Beckendorff – Yes*

12. Discuss and take action to approve the advertising for the installation of “No Thru Trucks” on the following roads:

- Lazy Ridge Road – No Thru Trucks
- Foxwood Drive – No Thru Trucks

Advertising to be posted in a newspaper of general circulation, payment for advertising to be funded from 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of Commissioners’ Court on April 8, 2020.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

13. Discuss and take action to approve the advertising on the establishment and the installation of speed limit signs on the following roads:

- Country Lane Estates Subdivision – All roads within subdivision – 30 mph.

Advertising to be posted in a newspaper of general circulation, payment for advertising to be funded from 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of Commissioners’ Court on April 8, 2020.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

***Advanced to Agenda Items #15 thru #19***

**MISCELLANEOUS**

15. Discuss and take action to approve Agreement between Waller County and Navasota Soil and Water Conservation District No. 440 and payment of \$2,500.00 as allocated in the 2020 Budget. Funds to be paid from line item 125-411-547330 [Soil & Water Conservation].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**AUDITOR**

16. Discuss and take action to approve budget amendments 2020-13 to 2020-20.

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

17. **Spread** upon the minutes certification of revenue received for LEOSE 2020-13 and grant funds 2020-20. *No action required.*

## CONSTRUCTION MANAGER

### 18. **Award Bid for Precinct 4 Water Well.**

Judge Duhon made motion to **award** bid to Precision Utility LLC in the total amount of \$162,903.00, seconded by Commissioner Amsler.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

### 19. Discuss and take action to approve Internet and phone line services for the New Precinct 4 County Annex Building and authorize County Judge to sign Agreement with Consolidated Communications.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

### ***Returned to Agenda Item #14***

## **IT**

### 14. Discuss and take action to approve cybersecurity training for Officials and Employees in reference to House Bill 3834.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

### ***Proceeded to Agenda Item #20***

### 20. **Update** on the Library Project. *No action required.*

### 21. Discuss and take action to approve quote #17789 dated 2-27-2020, from Tesco Learning Environments for shelving at the Library in the amount of \$68,760.00 to be paid from 125-600-587521 (CALH Library Donation).

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

### 22. Discuss and take action to approve quote dated 2-27-2020, from James Newcomb Furniture for furniture and furnishings at the Library in the amount of \$10,760.00 to be paid from 125-600-587521 (CALH Library Donation).

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

### 23. **Update** on Jail Center Project. *No action required.*

24. Discuss and take action to approve payment of \$1,941,992.26 for invoice #11161 to Sedalco, Inc. from line item 601-601-581000 [Bldg. Purch. Cons., or Improv].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

### EXECUTIVE SESSION

25. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

**Court convened to Executive Session at 10:05 a.m.**

**Court reconvened from Executive Session at 10:29 a.m.**

26. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

### ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

Meeting was **ADJOURNED** at 10:29 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as  
Ex-Officio for the Commissioners' Court of Waller County.



*Debbie Hollan*

Debbie Hollan  
Waller County Clerk

**APPROVED this the 18<sup>th</sup> day of March 2020.**

*Trey Duhon*

Carbett "Trey" J. Duhon, III  
County Judge