

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – MARCH 9, 2022

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 9th day of March 2022 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

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| <i>Judge Trey Duhon – Yes</i> | <i>Commissioner Amsler – Yes</i> | <i>Commissioner Smith – Yes</i> |
| | <i>Commissioner Jones – Yes</i> | <i>Commissioner Beckendorff – Yes</i> |

PUBLIC COMMENT

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/live>.

The following public members made public comment:

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| 1. David Luther | 4. Christy Eason |
| 2. Denise Mattox | 5. Lesha Robertson |
| 3. Larry Parr | 6. Commissioner Justin Beckendorff |

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – March 9, 2022 Regular Session
3. Request by County Treasurer for approval of Payroll.
4. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 of the Texas Tax Code.

5. Request to approve payment on the following:
 - (a) \$5,954.00 for Invoice # 7865 to Harris County from line item 125-423-540702 [Autopsy].
 - (b) \$85.00 for Invoice # 22547403 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 22112403 [Courthouse Camera Surveillance], for a total of \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].
 - (c) \$254.50 for Invoice # 116857 to Bickerstaff Heath Delgado Acosta LLP from line item 125-411-540300 [Legal].
 - (d) \$14,437.08 for Invoice # 100400689117 to Otis Signature Service from line item 125-411-545001 [Maintenance Contracts].
6. Request by County Auditor for approval and/or ratification of Accounts Payable.
7. Request by County Engineer to approve advertising for a Public Hearing on April 27, 2022 for the installation of Stop Signs & Speed Limit signs on the following roads:
 - Proposed speed limit sign on Baethe Road, 45 mph
 - Proposed speed limit sign on Lake Road, 30 mph
 - Proposed speed limit sign on Black Falcon Road, 30 mph
 - Proposed stop sign Lake Road at North Reids Prairie Road
 - Proposed stop sign Lake Road at Clark Road
 - Proposed stop sign Sumac Road at Buckeye Road
 - Proposed stop sign Lonestar Road at Buckeye Road
 - Proposed stop sign Pinyon Road at Lonestar Road
 - Proposed stop sign Pinyon Road at Sumac Road

Advertising to be posted in the Katy Times Newspaper, payment to be funded from line item 125-401-544100 [Bid Notices and Printing]. *No backup submitted.*
8. Request by County Engineer to approve the designation of take-home vehicle for the new General Foreman position.
9. Request by County Engineer to approve a Utility Permit for AnSCO & Associates LLC to place 217' fiber optic cable in the right-of-way of Bowler Road and Murphy Road.
10. Request by County Engineer to accept Right-of-Way and/or Exclusive Easement dedications along Woods Rd, from IH-10 southward, necessary to expand the roadway. *No backup submitted.*

Motion to approved consent agenda made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

SHERIFF

11. Discuss and take action to approve Waller County Towing Ordinance.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

12. Discuss and take action to accept donations from Cindy Pearce for \$250.00 and Waller Rotary Charity for \$1,000.00 and post to revenue budget line 125-000-470200 [Donations/Animal Control]. The proceeds will be expended from budget line 125-515-536700 [Donations/Animal Control]. *No backup submitted.*

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

IT DEPT.

13. Discuss and take action to approve conversion of phone lines from AT&T systems to the County existing Intelepeer accounts. *No backup submitted.*

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

14. Discuss and take action to approve additional licenses, software and labor required for the conversion of phone lines on existing Mitel phone systems.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Judge Duhon made motion to amend to be paid out of line item 125-411-542501, seconded by Commissioner Smith.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

TREASURER

15. Discuss and take action to approve Affordable Care Act Reporting and Tracking Service (ARTS) 2022 Renewal Confirmation Program Agreement.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

MISCELLANEOUS

16. Discuss and take action to approve Agreement between Waller County and Navasota Soil and Water Conservation District No. 440 and payment of \$2,500.00 as allocated in the 2022 Budget. Funds to be paid from line item 125-411-547330 [Soil & Water Conservation].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes
Commissioner Jones – Yes

Commissioner Smith – Yes
Commissioner Beckendorff – Yes

17. Discuss and take action to amend County policies in relation to COVID-19.
No action taken.
18. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1, Precinct 3, and Precinct 4 would have a detrimental effect on the position of the County in negotiations with third persons.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

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| <i>Judge Trey Duhon</i> – Yes | <i>Commissioner Amsler</i> – Yes | <i>Commissioner Smith</i> – Yes |
| | <i>Commissioner Jones</i> – Yes | <i>Commissioner Beckendorff</i> – Yes |

EXECUTIVE SESSION

19. Deliberate business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1, Precinct 3, and Precinct 4 pursuant to Government Code Sections 551.072 and 551.0725.
20. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court convened to Executive Session at 10:07 a.m.
Court reconvened from Executive Session at 10:26 a.m.

21. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

Judge Duhon made motion to approve a 100% appraised value offer to the owners of property ID 140297 for the Woods Road Expansion Project, seconded by Commissioner Beckendorff.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

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| <i>Judge Trey Duhon</i> – Yes | <i>Commissioner Amsler</i> – Yes | <i>Commissioner Smith</i> – Yes |
| | <i>Commissioner Jones</i> – Yes | <i>Commissioner Beckendorff</i> – Yes |

Meeting was **ADJOURNED** at 10:27 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan

Debbie Hollan
Waller County Clerk

APPROVED this the 16th day of March 2022.

Carbett "Trey" J. Duhon, III

Carbett "Trey" J. Duhon, III
County Judge