

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – FEBRUARY 21, 2023

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 21st day of February 2023 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Presiding Judge Commissioner Justin Beckendorff at 9:02 a.m. with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Justin Beckendorff, Commissioner Precinct 4 – *Presiding Judge*
Stephanie Tompkins, Chief Deputy Clerk

Absent: Carbett "Trey" J. Duhon III, County Judge
Kendric D. Jones, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Smith

1. **Approval of Agenda.**

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

1. Alan Younts

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – February 15, 2023 Regular Session
3. **Request by County Treasurer for approval of Payroll.**
4. **Request to approve payment on the following:**
 - (a) \$2,887.00 for Invoice # 11719 and \$4,318.00 for Invoice # 11679 for a total of \$7,205.00 to Harris County from line item 125-423-540702 [Autopsy].
5. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

6. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
7. Request by County Treasurer for approval of payment for retiree insurance.
8. Request by County Treasurer for approval of Treasurer's Monthly Report.
9. Request by County Engineer to approve advertising for Request for Qualifications for On-Call Engineering Review and Inspection Services in the Katy Times, Hot Line Press, and Waller County Express. Payment for advertising to be funded from line item 125-401-544100 [Bid Notices and Printing].
10. Request by County Engineer to approve a Utility Permit for CenterPoint Energy, to install a 4" and 8" IP PLA gas, within the right-of-way to serve Trails at Cochran Ph. 1-6 (Pct. 3).
11. Request by County Engineer to approve the Final Plat of Twinwood Commerce Center (Pct. 4).

Motion to approve Consent Agenda made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

COUNTY ENGINEER

12. Discuss and take action to approve the Preliminary Infrastructure Development Plan of Lantana Ranch (South) Mobile Home Park (pct. 3).

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

13. Discuss and take action to approve the Preliminary Infrastructure Development Plan of Padron Mobile Home Park Phase 2 (Pct. 1).

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

14. **Award** bids for:

EMULSIFIED ASPHALT & HAULING
HIGH DENSITY POLYETHYLENE (HDPE) PIPE
PAVEMENT MARKINGS AND REFLECTIVE PAVEMENT MARKERS

Commissioner Beckendorff made motion that the recommendation of the County Engineer to award Coburn Supply Company the HDPE bid and then the award the Stripes & Stops Company the Pavement Markers and Reflective Markers bid, seconded by Commissioner Smith.

Motion carried by 3-0 vote.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

15. **Open Proposals for Road and Bridge Software Application & Services.**

Commissioner Beckendorff made motion to extend the proposal window to March the 7th at 2:00 p.m. for the Road & Bridge Software Application & Services, seconded by Commissioner Smith.

Motion carried by 3-0 vote.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Absent Commissioner Beckendorff – Yes

16. ~~Discuss and take action to establish a formal process to consider Proposed Amendments to the Major Thoroughfare Plan/Map. Item WITHDRAWN.~~

ELECTIONS

17. ~~Discuss and take action to authorize the Joint Resolution for Election Services for the May 6, 2023 Entity Elections. Item WITHDRAWN.~~

GRANT MANAGER

18. **Open** sealed bids for professional home demolition services associated with the County’s CDBG-DR Buyout Program (CDBG-DR Project 20-066-011-C074).

The following bids were received via email @ 1:06 p.m. February 20, 2023 from Tyler Smith with Grantworks:

1. James W. Turner Construction
2. RNDI Companies, Inc.

AUDITOR

19. Discuss and take action to approve 2022 Engagement Letter between Waller County and Rutledge, Crain and Company, PC to be paid from line item 125-411-540700 [Audit].

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Absent Commissioner Beckendorff – Yes

20. Discuss and take action to approve 2023 line-item budget transfers.

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Absent Commissioner Beckendorff – Yes

MISCELLANEOUS

21. Discuss and take action to approve the 2023 Interlocal Agreement with Grimes County for the Cost Sharing of the 506th District Court Coordinator, Assistant Court Coordinator, and Court Reporter.

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Absent Commissioner Beckendorff – Yes

22. Discuss and take action to approve reimbursement of \$1,277.36 to Judge Duhon for out of state travel to Washington D.C. Funds to be paid from line item 125-440-563000 [Training and Conference Expense].

Motion made by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 3-0 vote.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Absent Commissioner Beckendorff – Yes

23. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~
24. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons. Item WITHDRAWN.~~

EXECUTIVE SESSION

25. ~~Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725. Item WITHDRAWN.~~
26. ~~Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725. Item WITHDRAWN.~~
27. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
28. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Smith.

Motion carried by 3-0 vote.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Smith – Yes
Commissioner Jones – Absent Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 9:34 a.m.

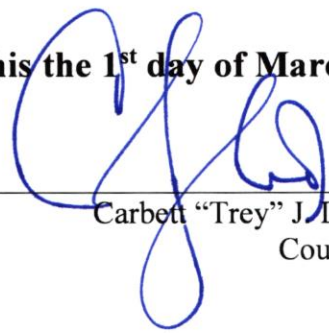
I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan, Waller County Clerk

By: Stephanie Tompkins
Stephanie Tompkins, Chief Deputy Clerk

APPROVED this the 1st day of March 2023.



Carbett "Trey" J. Duhon, III
County Judge