

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – FEBRUARY 19, 2020

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 19th day of February 2020 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:03 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT – None

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – February 11, 2020 Regular Session; February 14, 2020 Special Session.

3. **Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.**

4. **Request to approve payment on the following:**

(a) \$1,500.00 for invoice # 2020-1097 to Highway 36 Coalition from line item 125-411-561302 [Highway 36A Coalition].

(b) \$1,115.00 for invoice dated February 10, 2020 to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].

5. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

Motion to **approve** consent agenda by Commissioner Smith, seconded by Commissioner Amsler.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TREASURER

6. Discuss and take action to approve Full Release of Lien for Lot 7, Section 1, Timber Ridge subdivision.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TAX ASSESSOR COLLECTOR

7. Discuss and take action to approve maintenance agreement with Cummins-Allison Corp for one JetScan. Annual cost of \$468.70 to be paid from line item 125-411-545001 [Maintenance Contracts].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion to **table** agenda item by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

AUDITOR

8. Discuss and take action to approve line item budget transfer removing phone stipends and transferring to line item 125-411-542505 [County Cell Phones].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

9. Discuss and take action to approve Engagement Letter between Waller County and Rutledge Crain and Company, PC.

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

CONSTRUCTION MANAGER

10. **Update** on Jail Center Project. *No action required.*

11. **Update** on Precinct 4 Building Project. *No action required.*

12. Discuss and take action to approve payment of \$7,046.79 for invoice # 2020-01-80 to Water Engineers, Inc. from line item 125-600-581610 [Precinct 4 Building].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

13. Discuss and take action to approve payment of \$4,891.16 for invoice # 0120WCA1801 to Blueline from line item 125-600-581610 [Precinct 4 Building].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion to **table** agenda item by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

14. Update on Library Project. *No action required.*

CONSTRUCTION MANAGER / IT DEPARTMENT

15. Discuss and take action to approve proposals from ICS and Telomack for Justice Center Owner Furnished Items for Access Control and Camera System and Cabling for the Infrastructure for these items.

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

Judge Duhon made motion to approve these contracts not to exceed Telomack \$46,221.00 and on ICS not to exceed \$202,183.50, seconded by Commissioner Beckendorff.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

16. Discuss and take action to approve the Inspection Contract Renewal Agreement with South Texas Environmental for the JP Precinct 4 office for an annual cost of \$195.00. Funds to be paid from line item 125-442-544910 [Service/Mechanical Equipment].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

17. Discuss and take action to approve the agreement between Waller County and Melanee Smith Memorial Library and payment of \$5,000.00 from line item 125-411-547340 [Melanee Smith Library] as allocated in the 2020 Budget.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

18. Discuss and take action to approve the 2019 Interlocal Agreement with Grimes County for the Cost Sharing of the 506th District Court Coordinator and Court Reporter.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

- 19. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
- 20. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 9:46a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan

 Debbie Hollan
 Waller County Clerk

APPROVED this the 26th day of February 2020.

Trey Duhon

 Carbett "Trey" J. Duhon, III
 County Judge