

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – FEBRUARY 10, 2021

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 10th day of February 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT - *None*

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – February 2, 2021 Regular Session
3. **Request by County Treasurer for approval of Treasurer's Monthly Report.**
4. **Request by County Treasurer for approval of Payroll.**
5. **Request to approve Order Authorizing Texas Independence Day Fireworks Sales.**

6. Request to approve payment on the following:
 - (a) \$1,360.00 for invoice # 70963 to Texas Association of Counties from line item 125-411-562300 [County Organizational Dues].
 - (b) \$1,195.00 for invoice dated January 27, 2021 to Magnolia Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].
 - (c) \$6,049.00 for invoice No 3693 to Harris County from line item 125-422-541600 [Pro Rata Share Court Expense].
 - (d) \$170.00 for invoice #21547402 [Courthouse, Hold-Up Alarm], and \$1,990.00 for invoice # 21112402 [Courthouse Camera Surveillance], for a total of \$2,160.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].
7. Request by County Auditor for approval and/or ratification of Accounts Payable.
8. Request by County Auditor for approval and/or ratification of Accounts Payable for Construction Projects.
 - (a) \$254,918.56 from line item 125-600-581610 [Pct. 4 Building]
 - (b) \$125,081.00 from line item 602-602-581000 [Bldg Purch. Const. or Improv. Jail-Judicial]
9. Request by County Engineer to approve advertising for the installation of “No Thru Trucks” signs on the following road:
 - Kingsland Blvd. – “No Thru Trucks” from Jordan Ranch Blvd. to Peterson Rd.
 Advertising to be posted in the Katy Times Newspaper, payment to be funded from line item 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of the Commissioners’ Court on March 10, 2021.
10. Request by County Engineer to approve advertising for Request for Proposals for Grant Administration Services for the CDBG-MIT funding program. Advertising to be funded from line item 125-401-544100 [Bid Notices and Printing].
11. Request by County Engineer to approve advertising for Competitive Bids in the Katy Times, Hot Line Press, and Waller County Express, payment for advertising to be funded from line item 125-401-544100 [Bid Notices and Printing] for :

**COLD MIX ASPHALTIC PAVEMENT
CRUSHED LIMESTONE
HIGH DENSITY POLYETHYLENE (HDPE) PIPE**

Motion to approve Consent Agenda made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

ECONOMIC DEVELOPMENT

12. Discuss and take action to approve Resolution nominating Igloo Products Corp. as an Enterprise Zone Project.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

PROCLAMATION

13. Discuss and take action to approve Proclamation observing February as Black History Month.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

(Commissioner Jones read Proclamation)

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

14. ~~Discuss and take action on Precinct 3 & the Prairie View A&M University Community Development Program Partnership. Item WITHDRAWN.~~

15. ~~Spread upon the minutes a Certificate of Completion for the required hours of Continuing Education for 2021 as prescribed in Section 51.605 of the Texas Government Code. Item WITHDRAWN.~~

COUNTY ENGINEER

16. **Public Hearing:** On proposed ATLAS 14 related revisions to The Flood Damage Prevention Ordinance.

Public Hearing began at 9:14 a.m.

No Public Comments received.

County Engineer Yancy Scott provided explanation of Ordinance.

Public Hearing ended at 9:27 a.m.

17. **Public Hearing:** On proposed ATLAS 14 related revisions to The Subdivision and Development Regulations.

Public Hearing began at 9:27 a.m.

No Public Comments received.

County Engineer Yancy Scott provided additional comments.

Public Hearing ended at 9:31 a.m.

18. Discuss and take action to select an Engineer for the CDBG-MIT program (Harvey Round 2 only).

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Commissioner Beckendorff moved to amend the motion to select LJA Engineering for the CDBG Mitigation, seconded by Commissioner Jones.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

RECYCLE CENTER

19. Discuss and take action to approve modification to contract with Republic Services.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

DISTRICT ATTORNEY

20. Discuss and take action to approve 2021 Salary Order amendments in the District Attorney's Office effective February 15, 2021.

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

COUNTY CLERK

21. **Spread** upon the minutes Certification of Completion awarded to Debbie Hollan, Waller County Clerk for completing the required 20 Hours of Continuing Education for 2020 as prescribed by Section 51.605 of the Texas Government Code.

No action required.

ENVIRONMENTAL DEPARTMENT

22. Discuss and take action to approve IT infrastructure for Environmental Department's relocation.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Judge Duhon made motion to amend to be paid from line item 125-441-581700, seconded by Commissioner Smith.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

23. Discuss and take action to approve copier lease for Environmental Department's new location.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Jones – Yes

Commissioner Smith – Yes

Commissioner Beckendorff – Yes

24. Discuss and take action to approve increase in internet bandwidth for the addition of Environmental at the new location.

Motion to approve made by Commissioner Smith, seconded by Commissioner Beckendorff and to be paid from line item 125-411-542501.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

25. Discuss and take action to approve Postage Machine lease for Environmental Department's new location.

Motion made by Commissioner Smith seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

IT DEPARTMENT

26. Discuss and take action to approve costs for Xpernet to perform IT infrastructure installation for Precinct 4 building and Justice Center.

Motion made by Commissioner Beckendorff, seconded by Commissioner Smith.

Judge Duhon made motion to amend to approve cost up to \$10,000.00 seconded by Commissioner Beckendorff.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

27. Discuss and take action to approve phones and licenses necessary for the Justice Center.

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

SHERIFF

28. ~~Discuss and take action to approve Amendment to Global Tel Link Phone Agreement.~~
Item WITHDRAWN.

MISCELLANEOUS

29. Discuss and take action to rescind the appointment of Kendric D. Jones as a Director to the Southeast Texas Housing Finance Corporation approved on January 20, 2021 and reappoint him for a term of two years beginning January 1, 2021 – December 31, 2022.

Motion made by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes *Commissioner Amsler – Yes* *Commissioner Smith – Yes*
Commissioner Jones – Yes *Commissioner Beckendorff – Yes*

30. Discuss and take action to approve request by Pastor John Fitz-Chapman with The Church PV to rent the Community Center on a continued basis once a week beginning March, 2021 – December, 2021.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Commissioner Smith made motion to table, seconded by Commissioner Amsler.

Motion carried by 5-0 vote. **Item TABLED.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

31. Discuss and take action to amend County policies in relation to COVID-19.
No action taken.

EXECUTIVE SESSION

32. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

33. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

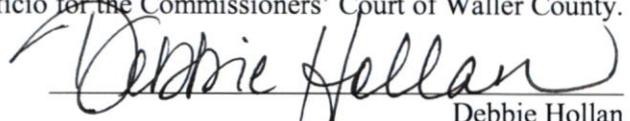
Commissioner Jones – Yes

Commissioner Beckendorff – Yes

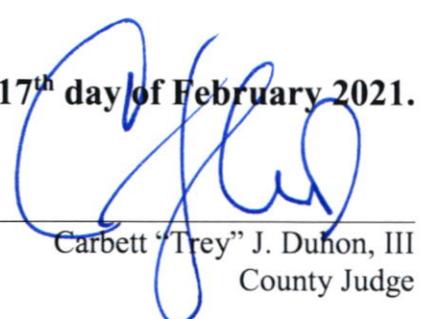
Meeting was **ADJOURNED** at 11:17 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.




Debbie Hollan
Waller County Clerk

APPROVED this the 17th day of February 2021.


Carbett "Trey" J. Duhon, III
County Judge