

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – FEBRUARY 1, 2017

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 1st day of February 2017 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Barnett – Yes

Commissioner Klecka – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. David Allen, Mayor of the City of Prairie View addressed the court regarding Cameron Road Bridge.

CONSENT AGENDA (2-5 Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – January 25, 2017 Regular Session

3. Request by County Treasurer for approval of payroll.

4. Request to approve payment on the following:

(a) \$2,025.00 for Invoice # 108620 payable to Fritz, Byrne, Head & Gilstrap, PLLC from line item 125-411-540300 [Legal] for Pintail Landfill.

(b) \$1,360.00 for Invoice #41877 payable to Texas Association of Counties from line item 125-411-562300 [County Organizational Dues] for Annual County Membership Dues.

(c) \$ 587.50 for Invoice # 17-0458 payable to Access Design Solutions from line item 600-600-587520 [Community Center] for TAS Inspection.

(d) \$1,350.00 for Invoice # SOP006735 payable to CIRA from line item 125411-545001 [Maintenance Contracts] for Custom Website.

(e) \$15,000.0 for Invoice # ECN-025654 payable to Emergency Communications Network from line item 125-411-545001 [Maintenance Contracts] for CodeRED extension for 01/23/2017 – 01/22/2018.

5. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve consent agenda items** by Commissioner Beckendorff, seconded by Barnett.
Commissioner

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TREASURER

6. **Presentation** by Greg Smith, Financial Advisor, VALIC Financial Advisors, Inc. regarding benefits available to Waller County Employees.

No action required.

COUNTY JUDGE

7. ~~Discuss and take action to consider and approve landscaping contractor for Waller County Community Center.~~ **Item WITHDRAWN.**

8. Discuss and take action to select Representative for the H-GAC Area Emission Reduction Credit Organization Advisory Committee.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **table** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried – Item TABLED.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

9. Discuss and take action to revise the Rules and Regulations, Room Rental Application, and Rental Agreement for the Community Center Building in Precinct 3.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **accept** revisions proposed by Legal, Ms. Liz Dorsey by Judge Duhon, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MAINTENANCE

10. Discuss and take action to select Contractor for the Installation of Flooring at the Extension Office.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Barnett to accept **RediCarpet.**

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

11. Discuss and take action to select Contractor for the installation of Flooring at the Waller County Library in Brookshire.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Barnett to accept **RediCarpet**.

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 1

12. Discuss and take action approve transfer of \$1,500.00 from line item 125-418-530200 [Supplies] and \$1,000.00 from line item 125-418-581800 [Furniture Equipment] for a total of \$2,500.00 to line item 125-418-568400 [Miscellaneous] for payment to Shred-it.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

SHERIFF

13. **Spread** upon the minutes the 2016 Waller County Sheriff's Office Racial Profiling Report.

No action required.

14. Discuss and take action to approve advertising in the News Citizen for two consecutive weeks for the Invitation to Bid for the 2017 Jail Food Service contracts for meat products, non-perishable food items, and produce food items. Payment for advertising to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TAX ASSESSOR COLLECTOR

15. Discuss and take action to authorize the County Judge to sign four tax resale deeds for the private tax resale of six properties currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

16. ~~Discuss and take action to approve payment to Hill's Construction from line item 600-600-587520 [Community Center].~~ Item **WITHDRAWN**.

AUDITOR

17. Discuss and take action to amend the 2017 Budget to transfer balance of unspent funds, from the prior year, for Constables 1, 2, 3 and 4, Animal Control, and the Sheriff's Office.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

18. **Spread** upon the minutes the Certification of Funds for the \$13,135.000 donation (2009 Ford Crown Victoria) from Tom Norris to Waller County Constable, Precinct #2.

No action required.

19. Discuss and take action to amend the 2017 Budget to accommodate the \$13,135.00 donation (2009 Ford Crown Victoria) from Tom Norris to Waller County Constable, Precinct #2.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

20. Consultation with District Attorney and outside counsel about pending or contemplated litigation pursuant to Government Code Section 551.071.
21. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Klecka, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

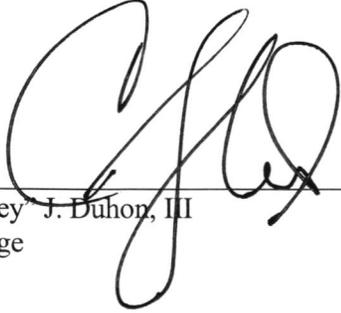
Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:43 a.m.

APPROVED this the 8th day of February 2017.



Carbett "Trey" J. Duhon, III
County Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

