

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – JANUARY 31, 2018

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 31st day of January 2018 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Barnett – Yes

Commissioner Klecka – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. TJ Johnson addressed the upcoming High Speed Rail meeting.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – January 18, 2018 Regular Session

3. Request by County Treasurer for approval of payroll.

4. Request by County Librarian to approve the transfer of fixed assets from the Waller County Library Brookshire-Pattison to the IT Department.

5. Request by County Engineer to authorize the advertisement in the newspaper for the re-plat of Pederson Road Business Park.

6. Request to approve payment on the following:

(a) \$ \$1,360.00 for Invoice # 49384 to Texas Association of Counties from line item 125-411-5662300 [County Organizational Dues].

(b) \$7,500.00 for invoice # 05113 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG].

(c) \$1,125.00 for Invoice # 111242 to Fritz, Byrne, Head & Gilstrap, PLLC from line item 125-411-540300 [Legal] Pintail Landfill.

(d) \$15,000.00 for Invoice # ECN-029850 to Onsolve from line item 125-411-545001 [Maintenance Contracts] for CodeRED.

7. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve consent agenda items** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

8. Status of the Veterans Memorial.

No action required.

9. Discussion of creating a Grant Writer position for Waller County.

No action required.

ELECTIONS

10. Discuss and take action to approve the quote for the purchase of Election equipment from Hart Intercivic.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

(Ken Trethewey from Hart gave presentation on new Election equipment)

Proceeded to Agenda Item #11 (court will return to agenda item #10 for vote after they meet in Executive Session)

Returned from Executive Session – Court made an offer for equipment – Ken Trethewey recessed from Court to contact Hart Intercivic for acceptance of offer.

Court proceeded with meeting - moved to Agenda Item #13

Returned from Agenda Item #22

Motion to **accept Hart Proposal for \$750,000.00 to be paid from line item 125-600-581610** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Returned to Agenda Item #11

11. Discuss and take action to approve the Master Agreement between HART Intercivic and Waller County.

Motion to **table** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried – Item TABLED.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Proceeded to Agenda Item #12

Returned to Agenda Item #11 after vote taken on Agenda Item #10.

Item #11 WITHDRAWN.

Advanced to Agenda Item #23

12. Discuss and take action to approve Early Voting locations and times for the 2018 Primary Election.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Advanced to Agenda Item #15

506th DISTRICT JUDGE

13. **Spread** upon the minutes the appointment of Sheila Mundy as the Court Coordinator at the salary of \$54,508.00 effective February 1, 2018. *No action required.*

14. Discuss and take action to approve the transfer of \$2,000.00 from line item 125-408-510031 [Court Coordinator Salary] to line item 125-408-568400 [Miscellaneous].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Proceeded to Agenda Item #16

COUNTY ENGINEER

15. Discuss and take action to approve an Order authorizing the issuance of Waller County, Texas Tax Notes, Series 2018 for the acquisition of County Road maintenance trucks.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Advanced to Agenda Item #32 - Executive Session

CONSTABLE, PRECINCT 2

16. **Spread** upon the minutes the 2017 Racial Profile Report for Constable Precinct 2 Office. *No action required.*

SHERIFF

17. **Spread** upon the minutes the 2017 Racial Profile Report for Sheriff's Office. *No action required.*

18. Award the 2018 Jail Food Service Contracts.

Motion to **reject the bids** by Commissioner Barnett, seconded by Commissioner Beckendorff.

Motion carried – Bids REJECTED.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

19. Discuss and take action to approve the submittal for a grant proposal through Homeland Security and Governor's Office for radios.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

- 20. Discuss and take action to renew the Violence Against Women Grant for a Sexual Assault Offense Investigator.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

- 21. Discuss and take action to approve the CJD JAG Grant for the purchase of three patrol vehicles.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

- 22. Discuss and take action to approve Amendment to the Software as a Service and Professional Services Agreement from December 9, 2009 with Tyler Technologies to add additional software and users. **Funds to be paid from line item 125-517-545515.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Barnett for funds to be paid from line item 125-517-545515.

Amendment carried.

Amended Motion carried.

Returned to Agenda Item #10

JUSTICE OF THE PEACE, PRECINCT 1

- 23. Discuss and take action to approve the purchase of two (2) Dell computers, four (4) Dell monitors, one (1) Canon scanner, and two (2) Microsoft Office License Agreement for \$3,352.61. Funds to be paid from line item 119-429-581817 [Justice Court Technology Fund].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

COMMUNITY SUPERVISION

- 24. Discuss and take action to approve a sixty (60) month lease and maintenance and supply contract for a Toshiba Estudio3505AC Color Multifunction Copier with Precision Printing and Office Supply. Estimated Cost of \$176.43 per month. Funds to be paid from line item 125-519-581813 [Copier/Printer].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

AUDITOR

25. **Spread** upon the minutes the Certification of Funds for the Texas Indigent Defense Formula Grant #212-18-237, October 1, 2017 to September 30, 2018.
No action required.
26. Discuss and take action to amend the 2018 Grant Budget to increase revenue and expense line items to accommodate the Texas Indigent Defense Formula grant, #212-18-237, October 1, 2017 to September 30, 2018.
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.
Motion carried.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes
27. **Spread** upon the minutes the Certification of Funds for the BG-Rifle-Resistant Body Armor Grant, Grant #3510101, January 1, 2018 to December 30, 2018.
No action required.
28. Discuss and take action to amend the 2018 Grant Budget to create revenue and expense line items to accommodate the BG-Rifle-Resistant Body Armor Grant, Grant #3510101, January 1, 2018 to December 30, 2018.
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.
Motion carried.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes
29. **Spread** upon the minutes the Certification of Funds from CenterPoint Energy Houston Electric, LLC, for reimbursement of cost for road repairs. *No action required.*
30. Discuss and take action to amend the 2018 Budget to create revenue and expense line items to accommodate funds received from CenterPoint Energy Houston Electric, LLC, for reimbursement of cost for road repairs.
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.
Motion carried.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes
31. Discuss and take action to approve official documents and all monthly reports.
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.
Motion carried.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Yes Commissioner Beckendorff – Yes

Proceeded to Adjournment

EXECUTIVE SESSION

32. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

Court convened into Executive Session at 10:31 a.m.

33. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

Court reconvened from Executive Session at 10:56 a.m.

Returned to Agenda Item #10

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Barnett, seconded by Commissioner Beckendorff.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

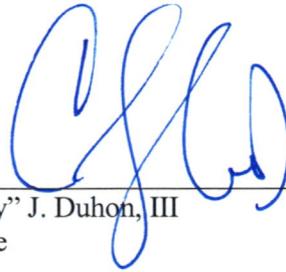
Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

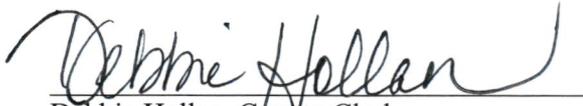
Meeting was **ADJOURNED** at 11:49 a.m.

APPROVED this the 7th day of February 2018.



Carbett "Trey" J. Duhon, III
County Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

