

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – JANUARY 18, 2023

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 18th day of January 2023 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

PUBLIC COMMENT – None

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – January 11, 2023 Regular Session

3. **Request to approve payment on the following:**

(a) \$800.00 for invoice # 12 to Stephen & Flowers Funerals and Cremations Funeral Home from line item 125-423-540705 [Transport to Morgue].

(b) \$85.00 for Invoice # 2357401 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 23112401 [Courthouse Camera Surveillance], for a total \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. Request by County Treasurer for approval of Treasurer's Monthly Report.
6. Request by County Treasurer for approval of payment for retiree insurance.
7. Request by County Treasurer for approval of payment for State Quarterly reports.
8. Request by County Treasurer for approval of amendments to the 2023 Salary Order correcting two hourly rates.
9. Request by County Treasurer for approval of Stale Dated Checks list.
10. Request by County Engineer for authorization to re-bid construction materials.
11. Request by County Engineer for authorization to bid Road and Bridge software.
12. Request by County Engineer for the approval of an Access Easement from John Bell for the purpose of cleaning an outfall ditch near Robinson Road.

Motion to approve consent agenda made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

ECONOMIC DEVELOPMENT

13. Discuss and take action to approve Tax Abatement Agreement with Woods Road Industrial, L.L.C. and Igloo Products Corporation. Woods Road Industrial is the tax abatement applicant and owner of the real property located at 1519 & 1523 Woods Road in Brookshire, Texas. The property is in the reinvestment zone known as Waller County Woods Road Industrial Park Reinvestment Zone 13, located south of Interstate 10 and east Woods Road. Woods Road Industrial and Igloo Products Corporation will improve existing buildings with additional heavy equipment, security features, fencing, and related improvements at a cost of approximately \$13,000,000.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 2

14. Discussion of Maple Woods project in reference to reimbursement for the roundabout.
No action required.

COMMISSIONER, PRECINCT 3

15. Discuss and take action on Mobility Needs Assessment.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Jones made motion to amend to enter in negotiations with Half to begin the mobility needs assessment, seconded by Commissioner Beckendorff.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Amended Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

SHERIFF

16. Discuss and take action to approve salary changes for several positions.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

17. Discuss and take action to approve the Final Plat of Lakeview Section 1 and accept the Maintenance Bond in Precinct 3.

Motion made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion to table made by Commissioner Beckendorff, seconded by Commissioner Jones.

Motion carried by 5-0 vote. Item TABLED.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

18. ~~Discuss and take action to approve the Final Plat of Lakeview Section 2 and accept the Maintenance Bond in Precinct 3. Item WITHDRAWN.~~

19. ~~Discuss and take action to approve the Final Plat of Lakeview Section 3 and accept the Maintenance Bond in Precinct 3. Item WITHDRAWN.~~

20. ~~Discuss and take action to approve the Final Plat of Lakeview Section 4 and accept the Maintenance Bond in Precinct 3. Item WITHDRAWN.~~

DIRECTOR OF POLICY AND ADMINISTRATION

21. Discuss and take action on Classification and Compensation Study RFP.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Beckendorff made motion to amend to allow them to enter into negotiations with Evergreen Solutions LLC, seconded by Commissioner Jones.

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Amendment carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

22. Discuss and take action to advertise the notice of intent to create a new County Court at Law for Waller County during the 88th Legislative Session in the Katy Times and Waller County Express. Funding to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

FIRE MARSHAL

23. **Spread** upon the minutes the annual Texas Commission on Law Enforcement Racial Profiling Report for the Waller County Fire Marshal's Office.
No action required.

AUDITOR

24. Discuss and take action to certify the \$50,000.00 grant award from the ~~Southwest~~ **Southeast** Texas Housing Finance Corporation and approve budget amendment, WC 2023-01.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Commissioner Jones made motion to amend to Southeast, seconded by Commissioner Beckendorff.

Amendment carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

Amended Motion carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

25. **Spread** upon the minutes the certification of the \$6,000.00 grand award from HGAC and Juvenile Probation budget amendment, 2023-02.
No action required.

26. Request by County Auditor for approval of quarterly reimbursement of Juror Payments.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Jones – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

MISCELLANEOUS

27. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.~~

Item WITHDRAWN.

28. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.~~

Item WITHDRAWN.

EXECUTIVE SESSION

- 29. ~~Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725. Item WITHDRAWN.~~
- 30. ~~Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725. Item WITHDRAWN.~~
- 31. ~~Deliberate the evaluation and duties of the Construction Manager pursuant to Government Code Section 551.074. Item WITHDRAWN.~~
- 32. ~~Deliberate the evaluation and duties of the County Engineer pursuant to Government Code Section 551.074. Item WITHDRAWN.~~
- 33. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
- 34. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:17 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan

Debbie Hollan
Waller County Clerk

APPROVED this the 25th day of January 2023.

Carbett "Trey" J. Duhon, III

Carbett "Trey" J. Duhon, III
County Judge