

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**THURSDAY – JANUARY 18, 2018**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Thursday, the 18<sup>th</sup> day of January 2018 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 10:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1 – *Arrived at 11:25 a.m.*  
Russell Klecka, Commissioner Precinct 2  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk  
Absent: Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Judge Duhon  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Absent*

*Commissioner Beckendorff – Yes*

**PUBLIC COMMENT**

1. Brian Cantrell commented on the severe wintery weather Waller County recently experienced.
2. Danny Rothe put a stop to a rumor regarding the jail.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – January 10, 2018 Regular Session.
3. Request by County Treasurer for approval of payroll.
4. Request by County Treasurer for approval of Treasurer's Monthly Report.
5. Request to approve payment on the following:
  - (a) \$21,250.00 for Invoice to Waller County Economic Development from line item 125-411-547200 [Economic Development] as allocated in the 2018 Budget.
  - (b) \$25,326.48 for Invoice # 5 to Brinkley Sargent Wiginton Architects from line item 601-601-545405 [Professional Services].
  - (c) \$400.00 for invoice to Post Oak RC &D Area, Inc. from line item 125-411-562300 [County Organizational Dues].

(d) \$592.00 for Invoice # NRDD-0003162 and \$500.00 for Invoice # 21039 for a total of \$1,092.00 to Texas Association of Counties Risk Management Pool from line item 125-411-560300 [Ins Equip/Build/Pub Liab].

(e) \$80.00 for Invoice #18547401 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 18112401 [Courthouse Camera Surveillance], for a total of \$1075.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

6. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve consent agenda items** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

**COUNTY JUDGE**

7. **Presentation** of the Waller County Strategic Plan by Lisa Mutchler, Program Director, Texas A&M Engineering Extension Service (TEEX). *No action required.*

8. Discuss and take action to approve and adopt the Waller County Strategic Plan.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

(Mr. Wallace Everitt, WCEDP Board President read Resolution in Support of the Waller County Strategic Plan)

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

9. Discuss and take action to approve the purchase and installation of new microphone upgrade for \$6,582.70 from Troxell for the Commissioners Courtroom. Funds to be paid from line item 125-401-560800 [Equipment & Supplies].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **table** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – No

Commissioner Amsler – Absent

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

**COMMISSIONER, PRECINCT 3**

10. Status of the Veterans Memorial by Commissioner Barnett.

(Commissioner Barnett was absent, Judge Duhon and Danny Rothe provided update)

*No action required.*

11. ~~Discussion of creating a Grant Writer position for Waller County.~~

**Item WITHDRAWN.**

**TAX ASSESSOR COLLECTOR**

12. Discuss and take action to authorize the County Judge to sign one tax resale deed for the private tax resale of one property currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

**FIRE MARSHAL**

13. **Spread** upon the minutes the 2017 Racial Profile Report for the Fire Marshal’s office.  
*No action required.*

**EXTENSION SERVICES**

14. Discuss and take action to approve a sixty (60) month lease and maintenance and supply contract for a Xerox C8045H Color Multifunction Printer with Kyle Office Products. Estimated cost of \$1,898.82. Funds to be taken from line item 125-540-581813 [Copier /Printer].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

**DISTRICT ATTORNEY**

15. Discuss and take action to create a part-time position in the District Attorney’s Office for ‘Pretrial Diversion Supervisor’ at the rate of \$20.00 per hour effective 2/12/2018 to be funded from line item 125-416-510101 [Part Time].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

**ELECTIONS**

16. Discuss and take action to approve Joint Resolution and Party Contracts for Election Services.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

**MISCELLANEOUS**

17. Discuss and take action to approve the private tax resale offer from Mr. Walter A. Hernandez for the following property:

A portion of Lots 2 & 3 and all of Lots 7, 9 & 10, Block 339, of the Town of Hempstead, Waller County, Texas, tax account R20884, in the amount of \$7,720.47, and authorize the County Judge to sign a resale deed for said property to Mr. Walter A. Hernandez.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

18. Discuss and take action to approve the purchase and installation of additional security hardware for \$5,668.00 from Low Voltage Security for the Community Center. Funds to be paid from line item 600-600-587520 [Community Center].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Commissioner Amsler arrived to meeting**

Motion to **amend** by Judge Duhon, seconded by Commissioner Beckendorff for funds to be paid from line item 125-442-544770 [Maintenance]

**Amendment carried.**

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Klecka – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

**Amended Motion carried.**

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Klecka – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

19. Discuss and take action to approve the Agreement between Waller County and Texana Center.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Klecka – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

20. Discuss and take action to approve the payment of \$35,933.00 to Texana as allocated in the 2018 Budget. Funds to be paid from line item 125-411-542254 [Texana Ctr Behavioral Healthcare].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Klecka – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

21. ~~Discuss and take action to approve Amendment 001 to contract with BSW Architects in relation to the jail project.~~ **Item WITHDRAWN.**

**AUDITOR**

22. **Spread** upon the minutes the Certification of Funds for the donation to the Waller County Sheriff’s Office. *No action required.*

23. Discuss and take action for approval to amend the 2018 Budget to accommodate the donation to the Waller County Sheriff’s Office.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes                      Commissioner Amsler – Yes                      Commissioner Klecka – Yes  
Commissioner Barnett – Absent                      Commissioner Beckendorff – Yes

24. **Spread** upon the minutes the Certification of Funds for the donation to the Waller County Constable Pct. #2 Office. *No action required.*

25. Discuss and take action for approval to amend the 2018 Budget to accommodate the donation to the Waller County Constable Pct. #2 Office.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

**EXECUTIVE SESSION**

**Court convened to Executive Session at 11:34 a.m.**

- 26. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

**Court reconvened from Executive Session at 12:07 a.m.**

- 27. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**No action taken from Executive Session.**

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes  
Commissioner Barnett – Absent

Commissioner Klecka – Yes  
Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 12:07 a.m.

**APPROVED** this the 24<sup>th</sup> day of January 2018.

Carbett "Trey" J. Duhon, III  
County Judge

ATTEST:

Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners,  
Court of Waller County, Texas

